

# Beaworthy Parish Council

MIN0092021

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 21<sup>st</sup> October 2021** in Beaworthy Parish Hall.

**Councillors present:** Cllr Rendell. (Chairman), Cllr Sanders (Vice), Cllr Balsdon, Cllr Johnstone, Cllr Coleman.

**Also present:** A. Braidwood (Clerk), Cllr Mott, Cllr Southcott.

1. **Chairman's welcome.**
2. **Apologies for absence.** Received from Cllr Wonnacott. Cllr Higgins
3. **Public Forum** – No members of the public spoke.
4. **Declarations of Interest in items on the agenda** – Nil
5. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the **16<sup>th</sup> September** were a true record and were signed by the Chairman.
6. **Clerk's report** – Noted, Annex A.
7. **Planning** – No planning applications had been received.
8. **Policy review** – The current Communications Policy was reviewed; it was **RESOLVED** no amendments were currently required. However, it was agreed the clerk was to research the options for advertising the Parish Council to the community.
9. **Councillor reports** –
  - 9.1 Highways update – Cllr Sanders was to arrange the meeting with DCC Highways Liaison Officer and would require input from councillors prior to that meeting on current highways issues.
  - 9.2 Crime commissioners Report – Noted, Annex B
  - 9.3 Parish Hall Report – Received.
  - 9.4 Northern Links – Cllr Sanders - NTR
10. **West Devon Borough Councillors update** – Received and noted.
11. **Finance:**
  - 11.1 RFO presented the Finance report and bank reconciliation to 30<sup>th</sup> Sept 21. Annex C.
  - 11.2 The draft budget was presented and noted. Clerk to finalise details for next meeting.
  - 11.3 It was unanimously **RESOLVED** to approve the following payment:
    - 6 Months Hall hire **£72.00**
12. **Memorandum of Understanding** – It was **RESOLVED** that the council would sign up to the MOU.

The Council **RESOLVED** to agree to continue the meeting in **confidential session at 2010 hours**. Cllr Southcott and Cllr Mott were invited to stay for the discussion.
13. **Enforcement** - updates were received.

The confidential session closed at **2019 hours**
14. **Items for the agenda for next meeting** – Budget, Precept, Emergency Plan, continuity of business
15. **Date of next meeting** – 25<sup>th</sup> November 2021
16. **Meeting closed at:** 2025 hours.

## **Annex A - Clerk Report for 21 Oct 2021**

### **Finance**

The 2<sup>nd</sup> precept payment has been received into the account

### **Grants**

Please let me know if you have any suggested recipients.

### **Website**

I would like to put an introduction on the website with something about Beaworthy and its community/history. Does anyone have anything already that could be useful? Or any ideas/ unusual/interesting info to include?

### **Highways**

- The Neighbourhood Highways Officer has agreed to meet with a councillor and look at the sites of concern. Cllr Sanders to arrange
- The green lane signs – I have had a response from the Rights of Way Officer, and he has confirmed the works order has been issued and signs supplied and he is chasing the contractor.

### **Planning**

- No planning applications to date, have been received since our last meeting.

### **Resolutions**

All resolutions from 16 Sept 2021 meeting have been actioned.

Outstanding issues are:

- We have a new date for the Emergency plan meeting. 27<sup>th</sup> October – Cllr Rendell and Cllr Higgins to attend.
- Highways meeting date to be confirmed by Cllr Sanders

### **Parish Hall**

I have provisionally booked the next 6 months meetings – (these can be moved if necessary and available)

### **Meetings**

I have provisionally spoken to the Germansweek Clerk to organise cover for meetings in my upcoming absence. She is willing to attend any meetings to take the minutes. I can do all other work remotely.

## **Annex B – Police and Crime Commissioner Advocate Report**

Please find below my report of correspondence received for this month.

Survey of where we feel unsafe.

Road safety - Call for ideas.

Firearms licensing - have your say.

Vision Zero news.

Notice of Advocate and Volunteers day at St Mellion on the 8th November.

(Unfortunately unable to make this date.)

All correspondence forwarded to Councillors for their information and action as appropriate.

Regards

Cllr Coleman

## Annex C - Finance Report and Bank reconciliation to 30 Sept 2021

Totals to Date								
<b>Receipts</b>								
<b>Total</b>	<b>Precept</b>	<b>Grant</b>	<b>Bank Interest</b>	<b>VAT Refund</b>	<b>Misc</b>	<b>Column2</b>	<b>Column3</b>	
2,103.43	2,066.00	-	-	37.43	-	-	-	
<b>Payments</b>								
<b>Total</b>	<b>Clerk's Salary</b>	<b>Grants and Donations</b>	<b>Admin and training</b>	<b>Office Costs</b>	<b>Insurance</b>	<b>Asset Maintenance</b>	<b>Election Costs</b>	<b>VAT</b>
1,770.95	803.40	300.00	-	186.00	156.12	249.17	-	76.26
<b>Bank Summary Cashbook</b>								
			<b>Current A/C</b>					
<b>Balance at</b>	01/04/21		2,545.49					
<b>Receipts</b>	to date		2,103.43					
<b>Payments</b>	to date		1,770.95					
<b>Balance at</b>	<b>27/08/21</b>		<b>2,877.97</b>					
<b>Bank Reconciliation</b>								
			<b>Current A/C</b>					
<b>Balance per statement 27 Aug 2021</b>			3,470.85					
<b>Outstanding cheques</b>	<b>Chq No</b>	<b>Amount</b>						
	358	299.00						
	359	12.00						
	360	100.66						
	361	20.54						
	SO	160.68						
<b>Total Outstanding cheques</b>			(592.88)					
			<b>2,877.97</b>					
<b>Difference</b>			-					