

Minutes of a Virtual meeting held at 1930 hours on **Thursday 25th March 2021** on Zoom.

Councillors present: Cllr Rendell. (Chairman), Cllr Sanders (Vice Chairman) Cllr Coleman, Cllr Balsdon

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC), Cllr Mott (WDBC)

1. Chairman's welcome.

2. Apologies for absence. Received from Cllr Wonnacott, Cllr Johnstone.

3. Public Forum – No members of the public spoke.

4. Declarations of Interest in items on the agenda – Cllr Rendell, Item 10. Cllr Sanders Item 9.2

5. Minutes of the previous meeting. It was **RESOLVED** that the minutes of the meeting held on the **18th Feb 2021** were a true record and will be signed by the Chairman.

BR,
Clerk

6. Clerk's report – Noted, Annex A.

7. Planning - 4154/20/FUL - Change of use of equestrian barn to a residential dwelling (use class C3) with minor alterations – Kimber View EX21 5AR – It was proposed by Cllr Rendell, seconded by Cllr Coleman and unanimously **RESOLVED** to object to the application with the following comments. 'This barn has never been used as an equestrian barn and it is the Parish Councils view that was never intended as such. It was not build in accordance with the original planning application and appears to be taking advantage of a loophole in the planning system.

Clerk

8. Councillor reports –

7.1 **Highways update –** Cllr Sanders reported the ditch at Madworthy had been coned off for safety, but no work had been started. No response from DCC Highways.

9. Finance:

9.1 RFO presented the Finance report and bank reconciliation to 26th Feb 21. Annex B.

9.2 It was proposed that the annual payments to the St Albans church and Madworthy Chapel which contribute to grass cutting should continue. After a review of the LO1-18 from NALC it was **RESOLVED** 3 votes for and one abstention to continue as these are considered a community asset and public space.

Clerk

10. Grant request from Village Hall – The clerk had received two quotes obtained by the Village Hall for a storage shed. It was proposed by Cllr Sanders, seconded by Cllr Coleman and **RESOLVED** that the application met with the Council Grant Policy and to award the grant of £300.

Clerk

11. Policies

11.1 Draft Scheme of Delegation – It was proposed by Cllr Coleman and unanimously **RESOLVED** to adopt the policy.

Clerk

11.2 Protocol for the death of a senior national figure - It was proposed by Cllr Sanders and unanimously **RESOLVED** to adopt the policy.

Clerk

12. Annual report for website – It was unanimously **RESOLVED** that an annual report would be drafted for the website with information on the past year and looking ahead.

BR/Clerk

13. West Devon Borough Councillors update – Received and noted. Annex C

The public were excluded at **2022 hours**. The Council **RESOLVED** to agree to continue the meeting in **confidential session**, Cllr Southcott and Cllr Mott were invited to stay for the discussion.

14. Enforcement update.

The confidential session closed at **2035 hours**.

15. Items for the agenda for next meeting – Enforcement’s update, highways update. Parish Plan

16. Date of next meeting – 6th May 2021

17. Meeting closed at: 2037 hours.

Signed

Dated.....

Annex A - Clerk Report for 25 March 2021

Finance

End of year accounts will be completed in April and preparation for audit will begin. AGAR is now available from PKF Littlejohn.

Grants

I am waiting on the additional information from the Parish Hall regarding quotes.

Website

Continue to update as required. Vacancy notice posted.

Councillor Vacancy – Beaworthy East

I have not received any interest to date, advert is in the post office and notice board and website.

Highways

- Noticed there were some cones along Madworthy ditch although no work has yet started.

Resolutions

All resolutions from 18 Feb 2021 meeting have been completed and nothing outstanding.

Face to face meetings

No final decision received yet on legislation regarding virtual v's face to face meetings after 7th May 2021.

Planning

No submissions outstanding

WDBC Planning decisions:

Town/Parish: Beaworthy

APPLICATION NUMBER : [3127/20/ARC](#) Beaworthy LOCATION : Middle Blagdon Thorndon Cross Okehampton

APPLICANT NAME : Mr & Mrs Law

APPLICATION TYPE : Approval of Details Reserved by Conditions (discharge)

GRID REFERENCE : (252320, 94970)

PROPOSAL : Application for approval of details reserved by condition 4 of planning consent 1948/20/FUL

CASE OFFICER : Rita Clark

DECISION DATE : 11-March-2021

DECISION: Discharge of condition Approved

APPLICATION NUMBER : [4303/20/HHO](#) Beaworthy LOCATION : Churchtown Farmhouse Beaworthy EX21 5AB

APPLICANT NAME : Mr & Mrs I Barton

APPLICATION TYPE : Householder

GRID REFERENCE : (246092, 99477)

PROPOSAL : Householder application for alterations and extension to dwelling ~~with associated~~ works including damage repairs and side single storey extension (resubmission of 1005/20/HHO)

CASE OFFICER : Graham Lawrence

DECISION DATE : 09-March-2021

DECISION: Conditional Approval

APPLICATION NUMBER : [4304/20/LBC](#) Beaworthy LOCATION : Churchtown Farmhouse Beaworthy EX21 5AB

APPLICANT NAME : Mr & Mrs I Barton

APPLICATION TYPE : Listed Building Consent

GRID REFERENCE : (246092, 99477)

PROPOSAL : Listed Building Consent for alterations and extension to dwelling ~~with associated~~ works including damage repairs and side single storey extension (resubmission of 1009/20/LBC)

CASE OFFICER : Graham Lawrence

DECISION DATE : 09-March-2021

DECISION: Conditional Approval

Annex B - Finance Report and Bank reconciliation to 29 Jan 2021

Totals to Date								
Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc	Column2	Column3	
3,980.02	3,610.00	100.00	-	120.02	150.00	-	-	
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maintenance	Election Costs	VAT
2,495.20	1,606.82	300.00	56.28	281.83	152.62	-	63.22	34.43
Bank Summary Cashbook								
			Current A/C					
Balance at	31/03/20		1,700.03					
Receipts			3,980.02					
Payments			2,495.20					
Balance at			3,184.85					
Bank Reconciliation								
			Current A/C					
Balance per statement 29 Jan 2021			3,334.85					
Outstanding cheques	Chq No	Amount						
	350	150.00						
Total Outstanding cheques			(150.00)					
			3,184.85					
Difference			-					

Annex C - Parish Update March 2021

12th March sees the launch of Spring Clean your life. This is a user-friendly tool and worth a go, if only to be in with the chance to win a new bike!

<https://carbonsavvy.uk/findyourfootprint/>

Have you as a parish council considered a carbon neutral plan? What are you doing to promote this on a local level?

- WDBC have recently upgraded the devices that we as councillors use. As reported in the local press recently these have been donated to the two secondary collages in the borough. However, we have been able to secure ours to donate to two of the ward primary schools with funding for new from our locality fund. This means that each of the 4 schools within the ward able to benefit.

- Census letters should be hitting the doormats this week. 21st March is the key date. Please encourage your residents to complete. Information provided remains confidential and there is an obligation to complete. Census information is used by a variety of agencies to inform future funding and needs, housing needs, education, and transport to name a few. It is a digital service but if households have problems paper forms can be obtained using the number detailed in the letter. Census officers will be knocking on doors for those not sending a return.

- central government consultations this month worth looking at are:

The Future of the New Homes Bonus consultation – Ministry of Housing, Communities & Local Government

The New Homes Bonus was introduced in 2011 to provide an incentive for local authorities to encourage housing growth in their areas. The aim of the bonus was to provide a financial incentive to reward and encourage local authorities to help facilitate housing growth.

The government state that “the consultation covers a number of options for reforming the programme to provide an incentive which is more focused and targeted on ambitious housing delivery, complements the reforms outlined in the government’s Planning White Paper, and dovetails with the wider financial mechanisms the government is putting in place, including the infrastructure levy and the Single Housing Infrastructure Fund.”

This consultation closes on 7 April 2021.

[The Future of the New Homes Bonus consultation - GOV.UK \(www.gov.uk\)](#)

Domestic Renewable Heat Incentive: ensuring a stable scheme – Department for Business, Energy & Industrial Strategy

This consultation sets out proposals for the closure of the domestic Renewable Heat Incentive (DRHI) scheme to new applications on 31 March 2022. Last year the government extended the deadline for new applications to the DRHI to 31 March 2022, and the scheme will close, with the last payments being made, in 2029.

The proposed reforms seek to:

- simplify scheme administration and operational delivery.
- improve the consumer experience for existing participants.
- ensure robust management for the remainder of the DRHI payment term.
- deliver ongoing value for money to the taxpayer.

This consultation closes on 7 May 2021.

[Domestic Renewable Heat Incentive: ensuring a stable scheme - GOV.UK \(www.gov.uk\)](#)

National Planning Policy Framework and National Model Design Code: consultation proposals – Ministry of Housing, Communities & Local Government

This consultation seeks views on draft revisions to the National Planning Policy Framework. The text has been revised to implement policy changes in response to the Building Better Building Beautiful Commission “Living with Beauty” report.

A number of other changes to the text of the Framework are also set out and explained in this consultation document, but government are not proposing a review of the National Planning Policy Framework in its entirety at this stage. A fuller review of the Framework is likely to be required in due course, depending on the implementation of the government's proposals for wider reform of the planning system.

This consultation is also seeking views on the draft National Model Design Code, which provides detailed guidance on the production of design codes, guides and policies to promote successful design.

The government is inviting expressions of interest from local planning authorities in England to test the National Model Design Code.

This consultation closes on 27 March 2021.

[National Planning Policy Framework and National Model Design Code: consultation proposals - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

Local factors in managing flood and coastal erosion risk and property flood resilience: call for evidence – Department for Environment, Food & Rural Affairs

Government are asking for evidence on how they can strengthen the assessment of local circumstances in the government's future flood and coastal defence investment programme.

They are also looking for evidence to help identify actions to accelerate the uptake in property flood resilience and address barriers to progress.

They welcome responses from local authorities, risk management authorities, infrastructure delivery sectors, academic institutions, the private sector and experts.

This consultation closes on 29 March 2021.

[Local factors in managing flood and coastal erosion risk and property flood resilience: call for evidence - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

- WDBC continue to monitor the numbers and information coming forward in order to assess how best to support residents during the easing of lockdown and the roadmap.

- Good news in that the opening of the rail line from Okehampton to Exeter has taken another step forward with money allocated in the budget.

- WDBC have also initiated a scheme from the ARG to help support businesses with licencing fees, such as taxis and pubs. Any business that has applied and paid for a licence (typically £100 - £200 each) will be able to get a refund from the ARG scheme. Whilst it is only a modest payment, we have become aware that further support is needed and welcome across the sectors. This scheme will go live next week.

- The Hub committee meet on the 16th March and will be discussing: the adoption of the housing strategy for the next 5 years, an update on community housing in Brentor and Lamerton, monitoring the capital and revenue budget and the Public Spaces Protection Order.