

Beaworthy Parish Council

MIN0082022

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 29th Sept 2022** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell. (Chairman), Cllr Wonnacott Cllr Coleman, Cllr Johnstone, Cllr Higgins

Also present: A. Braidwood (Clerk), Cllr T Southcott (WDBC) Cllr Mott (WDBC) and two members of the public.

1. **Chairman's welcome.**
 2. **Apologies for absence.** Cllr Balsdon, Cllr Sanders
 3. **Public Forum** – Thanks was received for the work completed on the roads regarding potholes. A member of the public spoke for 5 minutes on Item 7.1 giving background and further clarification to their planning application.
 4. **Declarations of Interest in items on the agenda** – Nil
 5. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the **21st July** were a true record and were signed by the Chairman.
 6. **Clerk's report** – received. Annex B
 7. **Planning** – To review and respond to applications received on WDBC planning portal
 - 7.1 **3106/22/FUL** - Conversion of redundant barn to dwelling - Tutchenor Farm, Patchacott, EX21 5AR. It was unanimously **RESOLVED** to support the application as it was considered an improvement to the current site, but with the conditions that it is used as residential accommodation for the applicant and not as holiday lets as the application currently suggests. Additionally, the first floor window facing the road would change the character/appearance of the current building.
 8. **Review of Internal Controls Policy and Grants Policy** – It was unanimously **RESOLVED** that no changes were required to the current policies.
 9. **Opt-out option for allocated external auditors** – It was unanimously **RESOLVED** to continue as part of the SAAA sector led audit regime and remain part of the central scheme with the allocated external auditors.
 10. **Councillor reports** –
 - 10.1 Highways update – Cllr Johnstone reported more of the potholes had been fixed and more were due.
 - 10.2 Parish Hall Report – The fees for the hire of the hall were being reviewed and likely to increase.
 - 10.3 Crime commissioners Report – NTR
 - 10.4 It was agreed that Cllr Sanders would be the Northern Links representative
 11. **West Devon Borough Councillors update** – Received.
 12. **Finance:**
 - 12.1 RFO presented the finance report and bank reconciliation to **30 August 2022 – Annex A**
 - 12.2 It was unanimously **RESOLVED** to approve the following payments
 - Go Daddy domain renewal 22/23 **£16.99 plus VAT**
- The Council **RESOLVED** to agree to continue the meeting in **confidential session at 2035 hours**. Cllrs Southcott and Mott were invited to stay for the discussion
13. **Enforcement** –updates were received.
- The confidential session closed at **2045 hours**
14. **Items for the agenda for next meeting.** Nothing raised
 15. **Date of next meeting** – 20 October 2022
 16. **Meeting closed at:** 2028 hours.

Annex A - Finance Report and Bank Rec to 30 August 2022

Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc			
2,206.76	2,130.50	-	-	76.26	-	-	-	
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
1,398.52	825.95	300.00	-	100.25	156.12	-	-	16.20
Bank Summary			Current Acc					
Cashbook								
Balance at	01/04/22		3,613.76					
Receipts	to date		2,206.76					
Payments	to date		1,398.52					
Balance at	30/08/22		4,422.00					
Bank Reconciliation			Current Acc					
Balance per statement 30 Aug 22			4,422.00					
Outstanding cheques	Chq No	Amount						
Total Outstanding cheques			-					
			4,422.00					
Difference			-					

Notes:

Second precept receipt due in September of £2130.50

Balance of £4422.00 includes Reserves currently at £2523.29

Actual balance less reserves - £1898.71

Estimated remaining expenditure from budget - £1398.52

Clerk Report Sept 2022

Finance

We are waiting for the invoice from the Village Hall for the Jubilee for the PC contribution and the cheque can then be issued

Planning

- We are still waiting for the final Memorandum of understanding which will agreed to sign up to.
- There is one current planning application since our last meeting deadline 20 Oct 2022.

Resolutions

All resolutions from the July meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged
- Clerks appraisal meeting to be confirmed
- Nat West complaint
- MOU
- BT Kiosk restoration. Clerk has written to relevant department at BT with photos. Awaiting response from BT regarding painting of Kiosk.

Correspondence

Northern Links meeting on 11 Oct 6.30pm via Teams – no current volunteer.

Remittance has been received for the remaining 2022/23 precept.

All other correspondence has been disseminated via email.

Confirmation of clerk attendance at Webinar on 17 Oct 2022 'Responding to Planning Applications'

Correspondence received from resident regarding the restoration of the telephone kiosk in Beaworthy.

Correspondence distributed to Councillors.

Microsoft Office package due in August 2022. Clerk has used a family subscription but advised to budget for following years.