

Beaworthy Parish Council

MIN0112021

Minutes of a Virtual meeting held at 7.30pm on **Thursday 21 Jan 2021** on Zoom.

Councillors present: Cllr Rendell. (Chairman), Cllr Sanders (Vice Chairman) Cllr Coleman, Cllr Wonnacott, Cllr Johnstone, Cllr Balsdon,

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC) Cllr Mott (WDBC).

1. **Chairman's welcome.**
2. **Apologies for absence.** Cllr Holloway
3. **Public Forum** – No members of the public spoke.
4. **Declarations of Interest in items on the agenda** – Nil
5. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the **17th Dec 2020** were a true record and will be signed by the Chairman.

BR

Cllr Sanders joined the meeting fully at 7.42 after some technical issues.

6. Planning.

6.1 **4304/20/LBC** – LBC for alterations and extension to dwelling with associated works including damage repairs and side single storey extension (resubmission of 1009/20/LBC) It was unanimously **RESOLVED** to support this application. No comments were made.

Clerk

6.2 **4303/20/HHO** - Householder application for alterations and extension to dwelling with associated works including drainage repairs and side single storey extension (resubmission of 1005/20/HHO) It was unanimously **RESOLVED** to support this application. No comments were made.

Clerk

The public were excluded at **7.50pm**. The Council **RESOLVED** to agree to continue the meeting in **confidential session** but for both WDBC councillors to remain in the meeting.

Item 15 of the agenda was moved and discussed in the closed session.

Clerk

The confidential session closed at **8.02pm**.

7. Clerk's report – Noted, Annex A.

8. Councillors reports –

8.1 **Highways update** – Cllr Sanders reported the ditch at Madworthy may take at least another month to be fixed. Clerk to contact DCC again. Clerk to draft an email regarding potholes in Patchacott, road condition on Black Hill as councillors had been approached by numerous residents.

Clerk

9. Finance:

9.1 RFO presented the Finance report and bank reconciliation 30 Dec 2020.

9.2 **Accounts for Payment** – The payments were unanimously approved:

Clerk

A Braidwood salary for Jan 2021

£160.68

Finance Report and Bank Reconciliation 30 Dec 2020

Totals to Date								
Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc	Column2	Column3	
3,980.02	3,610.00	100.00	-	120.02	150.00	-	-	
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maintenance	Election Costs	VAT
2,495.20	1,606.82	300.00	56.28	281.83	152.62	-	63.22	34.43
Bank Summary Cashbook								
			Current A/C					
Balance at	31/03/20		1,700.03					
Receipts			3,980.02					
Payments			2,495.20					
Balance at			3,184.85					
Bank Reconciliation								
			Current A/C					
Balance per statement 30 Dec 2020			3,656.21					
Outstanding cheques	Chq No	Amount						
	333	150.00						
	348	160.68						
	348	160.68						
Total Outstanding cheques			(471.36)					
			3,184.85					
Difference			-					

- | | |
|--|-------------|
| 10. Request for grant funding – A decision was deferred to February pending submission of final quotes and paperwork from Beaworthy Parish Hall. | BR
Clerk |
| 11. Climate emergency response support network – It was RESOLVED to submit individual answers to clerk to collate and submit | All |
| 12. Draft Housing Strategy 2021 - 2026 Better Homes, Better Lives. – It was RESOLVED to submit individual answers to clerk to collate and submit | All |
| 13. Councillor Attendance – This was reviewed, the clerk would continue to record attendance | Clerk |
| 14. West Devon Borough Councillors report/update – Cllr Southcott would look into spillage of waste from recycling vehicles. | |
| 15. This item was moved to confidential session. | |
| 16. Items for the agenda for next meeting – Enforcements update, Grant application, highways update. | Clerk |
| 17. Date of next meeting – 18 February 2021 | |
| 18. Meeting closed at: 2042 hours | |

Signed

Dated.....

Annex A – Clerk Report – not requiring a decision

Finance

January 29th is the deadline for precept submission. The precept request has been submitted and acknowledged.

Grants

I have not yet received the additional information from the Parish Hall regarding quotes.

Website

The update of documents on the website has been continued and the website modified to reduce areas that could cause problems for accessibility such as photos/pictures. Please let me know if you find any areas that require modification. I am working backwards on the documents, so the oldest ones will be the last to be reviewed.

Clerk Salary and hours.

I am researching the process of evaluating the position of clerk and RFO. I would suggest a staffing working group be established.

Highways

I have contacted DCC regarding Madworthy ditch. I have emailed again today as I have not heard anything back yet regarding an update on works commencing. Cllr Sanders has also been hastening a response from them.

Planning

All planning applications and comments from 17 December have been submitted.

Training

I attended the accessible documents training course provided by SLCC on 11 Jan. I will put a short guide together over the next few days and distribute. It was encouraging to discover that we are doing well with our current accessibility of documents on the website, with just a couple of minor adjustments which I will carry out going forward.