

Beaworthy Parish Council

Clerk to the Council Mrs A M Braidwood, Willowdene, Bratton Clovelly, Okehampton, EX20 4LB. Tel 07990712484

I hereby give notice of a **meeting of the Beaworthy Parish Council** and summon Members to attend on **Thursday 17th April 2025 at Beaworthy Parish Hall at 1930 hours.**



Members of the public are most welcome to attend and to make representations, ask or answer questions and give evidence on any item on the agenda, during the Public Forum, for a maximum time of 10 minutes.

Agenda

1. **Chairman's welcome.**
2. **Apologies**
3. **Public Forum**
4. **Declarations of interest.** Councillors are reminded to declare any personal interest in an item on the agenda and its nature and to declare any pecuniary interest in an item on the agenda. Councillors with pecuniary interests should remove themselves from the meeting for the relevant items.
5. **Minutes of the meeting on 20th Mar 2025.** To approve as a true record and be signed by the Chairman.
6. **Clerks report** – including correspondence and any other item which has been brought up to the attention of the clerk, which is not on the agenda.
7. **Planning** – To review and respond to applications received on WDBC planning portal.
8. **Councillor Reports** –reports on meetings attended and matters brought to the attention of councillors.
 - 8.1 Highways
 - 8.2 Parish Hall Report
 - 8.3 Crime commissioners Report
9. **West Devon borough Council report.** To be received from representative present.
10. **Finances**
 - 10.1 **To approve the Bank reconciliation and end of year accounts to 31 Mar 2025**
 - 10.2 **To approve the write off for clerk Acer laptop and removal from asset register.**
 - 10.3 **To resolve to approve the payments as follows:**

Replacement of laptop for clerk (Lenovo)	£165.83 plus 33.17 VAT
DALC subscription for 2025	£100.00 plus 15.28 VAT
2024/25 internal audit fee on completion	£65.00
11. **West Devon Enforcements** – Updates
12. **Items for the agenda for next meeting**
13. **Date of next meeting** – **15 May 2025** Parish Meeting and Annual Meeting of the Council
14. **Close of meeting.**

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
5,367.91	4,869.00	200.00	-	48.91	250.00	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
4,535.36	3,024.66	725.00	-	537.71	125.55	-	75.33	47.11

Bank Summary

Cashbook

		Current Acc
Balance at	01/04/24	4,959.31
Receipts	to date	5,367.91
Payments	to date	4,535.36
Balance at	31/03/25	<u>5,791.86</u>

Bank Reconciliation

Balance per statement 31 Mar 2025

Current Acc
5,791.86

Outstanding cheques

Chq No Amount

Total Outstanding cheques/DD

5,791.86

Difference

of which £3362.80 is reserves

current bank balance remaining after reserves removed 2,429.06

estimated annual spend remaining as per budget 6.64

estimated YE bank balance before adjustment of under/overspend 2,422.42

estimated YE underspend as at 31 Mar 25 315.80

estimated amount available to add to reserves 2,738.22

total in bank including reserves at end of FY 6,101.02

current amount in general reserves only 4,729.90

(not including earmarked reserves)

	Receipts and Payments account	
Year 2023-24	Receipts	Year 2024-25
£ 4,261.00	Precept	£ 4,869.00
	grants	£ 200.00
£ 44.80	VAT Refund	£ 48.91
	Nat West compensation	£ 250.00
£ 4,505.80	Total receipts	£ 5,367.91
Year 2023-24	Payments	Year 2024-25
Net		Net
£ 2,448.16	Clerk Salary	£ 3,024.66
£ 300.00	General grants paid	£ 575.00
£ 300.00	Grass cutting donations	£ 150.00
£ 125.55	Insurance	£ 125.55
£ 65.00	Audit	£ 65.00
£ 52.44	Misc office costs, printer, stationery	£ 18.83
£ 74.99	Subscriptions - DALC	£ 100.01
£ 20.00	training	£ -
£ 137.85	Website	£ 138.87
£ 60.00	Hire of Parish Hall for meetings	£ 180.00
£ 35.00	Information Commissioners Office	£ 35.00
£ 48.91	VAT paid	£ 47.11
£ 425.16	Asset Maintenance	£ -
	Election costs	£ 75.33
£ 4,093.06	Total payments	£ 4,535.36

There is an overall YoY difference of £-443.07

The admin and training budget was underspent but hope to use it the following year as new courses become available

The grant was paid this year to the Village Hall for redecorating costs of £300 plus additional grant from WDBC for warm hub. The amount of £75 was a virement from donations into Grant for a payment to Okehampton transport.

Clerk salary increased in line with the National Pay Award. The payment for March 24 was paid late so appears in this FY
Office costs appear higher this FY, due to delayed invoice from the Parish Hall, also a large increase in DALC subscription.
Auditor costs remained the same in the FY

VAT is included for information but is reclaimed each year.

no assets were purchased or maintained in this FY but we continue to keep reserves for these

Insurance remained the same due the 3-year LTA

	Funds Held	
Year 2023-24		Year 2024-25
£ 4,746.57	Nat West Current Account Balance 1 Apr 2024	£ 4,959.31
£ 4,305.80	Total receipts	£ 5,367.91
£ 4,093.06	Total Payments	£ 4,535.36
£ 4,959.31	Total balance in cash book	£ 5,791.86
£ 4,959.31	Nat West Bank balance at 31 Mar 2025	£ 5,791.86
£ -	unpresented cheques	
£ -	unpresented credit	
£ 4,959.31	Nat west closing balance 31 Mar 2025	£ 5,791.86
	Total Holdings	£ 5,791.86

	of which is Reserves	
Year 2023-24		Year 2024-25
£ 836.78	election expenses contingency	861.45
£ 1,701.68	general contingency/12 months running costs	1991.68
£ 309.67	asset replacement contingency	509.67
£ 2,848.13	Total	£ 3,362.80

	Assets	
Year 2023-24		Year 2024-25
		£ -
£ -	Notice Board - Beaworthy Church Entrance	£ -
£ -	Notice Board Parish Hall entrance	£ -
£ 249.17	New Acer Laptop	£ 249.17
£ 100.00	Epsom XP-432 Printer	£ 100.00
£ 349.17	Total Asset Value	£ 349.17

	Borrowings	
Year 2023-24		Year 2024-25
£ -	The Parish Council does not have any borrowings	£ -

	Outgoing Grants	
Year 2023-24		Year 2024-25
£ 8.82	S137 - Allowance per elector	£ 10.81
£ 300.00	Grants available for year to community	£ 375.00
£ -	Total Spent	£ 375.00

Section 137 of the LGA 1972 enables Parish Councils to spend up to the allocated amount per elector for the benefit of people in the area on activities or projects not specifically authorised by other powers. This is still subject to terms. This is subject to grant money available.

Grants in line with the Parish councils grant policy are shown in Payments section

BUDGET	FY Apr 24 to Apr 25				
		Budget	Totals	To Date	under/over spend
Category	Sub category				
Clerk salary		2878.72	2,878.72	3,024.66	145.94
Donations			300.00	225.00	75.00
	Madworthy	150.00		75	
	St Albans	150.00		150	
Administration and training			250.00	-	250.00
	Admin expenses/mileage	50			0.00
	Training	200			0.00
Input Vat to be recovered				47.11	
Office costs			630.00	537.71	92.29
	Printer toner/stationery	60		18.83	41.17
	Go daddy domain renewal	25		18.99	6.01
	Go Daddy website renewal	140		119.88	20.12
	Village Hall Hire	200		180.00	20.00
	Subscriptions DALC	100		100.01	0.01
	Subscriptions ICO	40		35.00	5.00
	Audit	65		65.00	0.00
	election recharge	75.33			
Insurance		170	170.00	125.55	44.45
Grants		300	300.00	300.00	0.00
	WDBC grant via us to PH			200.00	
Election Costs contingency		100	100.00	75.33	24.67
Reserve/contingency		400	40.00	290.00	
Asset Maint contingency			200.00	200.00	0.00
	2 noticeboards	50			
	laptop and printer	150			
			4,868.72	4,778.25	
			4,528.72	4,535.36	

Parish Update #2 – April 2025

With the Devon County Council elections on 1 May, WDBC have now published the [Statements of Persons Nominated](#).

Messages for residents:

- The deadline to [register to vote](#) is Friday 11 April
- The deadline to apply for free voter ID is 5 p.m. on Wednesday 23 April. They can check what forms of ID will be accepted [on the Electoral Commission website](#).
- For residents that cannot get to the polling station on polling day, they can vote by post or by proxy. The deadline to [apply for a postal vote](#) is 5 p.m. on Monday 14 April.
- The deadline to [apply for a proxy vote](#) is 5 p.m. on Wednesday 23 April.

For residents who have a disability:

- Our [Electoral Services Team](#) can tell them about physical access, for example wheelchair ramps and disabled parking spaces, low-level polling booths, and any specific equipment they need.
- Each polling station has a large print display version of the ballot paper available if needed, they can ask the clerk.
- If they can't vote in person, they can apply to [vote by post](#) or vote by [proxy](#).

For people with those with a learning disability, they might also find these [easy read guides](#) helpful.

Further to work by the Plymouth and South Devon Community Forest (PSDCF) team, a public consultation is expected to commence towards the end of next week on a draft Community Forest Plan.

There is a requirement from DEFRA of each of the 14 Community Forests to produce a Plan, intended to set out each Community Forest's local vision, objectives, principles, targets and initial plans for delivery through to 2030. In the case of the PSDCF charting the longer term aspiration to 2050. The Plan is non statutory, rather intended to drive woodland creation and tree planting with a focus on connecting people to nature.

More information can be found here:

In a recent issue of the Moorlander highlights include those in the attached PDF

April is bowel cancer awareness month

The NHS's bowel cancer screening programme now includes everyone over the age of 50 years old. You'll automatically be sent a screening kit when you become eligible. Don't ignore it, it's the most important post you'll receive.

The DNPA Monitoring Report for 2023/24 is now available online here: <https://www.dartmoor.gov.uk/living-and-working/business/planning-policy/background-evidence/background-evidence-and-research/strategy-and-planning-applications>. This is a planning document and provides information on the implementation of the Local Plan and the extent planning objectives are being achieved.

Our local libraries continue to have a range of activities related to Easter during the holidays. Great for the younger ones.

Clerk Report April 2025

Finance:

Audit – The audit is underway with documents and information requested by the auditor being collated. The audit will be finalised on 29th April ready for the May meeting to approve the AGAR.

The VAT refund application has been submitted to HMRC and I am waiting for the approval to be confirmed.

We are due the first precept payment in April and will confirm this either on receipt of remittance or the bank statement when received.

To note- End of year finance report - the clerk wages totals are higher than the budget figure as the March payment was not paid until the 2nd April.

Appraisal:

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you.

Planning

Decisions received:

Planning decisions between 07 Apr 2025 and 13 Apr 2025

The link provided with each application will take you to the webpage for that application

Parish:	Beaworthy	
0730/25/PHH	Prior Approval Householder	
<i>Applicant Name:</i>	Ms Soppet	Officer: Richard Geary
<i>Grid Reference:</i>	(249619, 94421)	Decision Level: Officer Delegated
<i>Site Address:</i>	Chestermoor Broadbury EX20 4NH	Decision: Prior Approval Not Required
<i>Description:</i>	Application to determine if prior approval is required for proposed single storey rear extension 3.61m high x 1.73m to eaves	Decision Date: 09 April 2025

There is another CPRE planning workshop on 20 May 25. £20 per person (non members) 10am to 1pm. It was very informative last time. Please let me know if you would like to attend I can reserve places to be confirmed at Mays meeting.

Resolutions - All resolutions from the March meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint – partially completed - ongoing
- MOU

Correspondence – all correspondence has been forwarded to councillors via email