

Minutes of the Annual Meeting of **Beaworthy Parish Council** held at 1930 hours on **Thursday 21st May 2026** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell (Chairman), Cllr Balsdon, Cllr Wonnacott, Cllr Hayes and Cllr Darling.

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC) and 3 members of the public

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
 2. **Election of Chair.**
 - 2.1 It was proposed, seconded and unanimously **RESOLVED** to elect Cllr Rendell as Chair for the year 2026.
 - 2.2 The Chairman signed the Acceptance of Office Form.
 3. **Election of Vice Chair** - It was proposed, seconded and unanimously **RESOLVED** to elect Cllr Darling as Vice Chairman for 2026.
 4. **Apologies for absence.** Cllr Sanders, Cllr Mott (WDBC),
 5. **Public Forum** – no member of public spoke
 6. **Declarations of Interest in items on the agenda** – Cllr Wonnacott declared a pecuniary interest in Items 9.1 & 9.2.
 7. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **16th April 2026** were a true record and were signed by the Chairman.
 8. **Clerk's report** – received. **Annex A**
 9. **Planning.** Cllr Wonnacott departed the meeting during these items.
 - 9.1 **0774/26/FUL** – Conversion of redundant rural building into ancillary accommodation, entrance hall link extension and new sewage treatment tank (part retrospective) – Baileys Farm, Patchacott, EX21 5AR

It was proposed, seconded and unanimously **RESOLVED** to support this application with the following comments "The Parish Council support this application as it will retain a local family in the Parish while working to support and develop the community. It will also improve the aesthetics of the building and requires no change to the access."
 - 9.2 **0775/26/FUL** - Proposal: Extension to agricultural shed, Baileys Farm, Patchacott, EX21 5AR

It was proposed, seconded and unanimously **RESOLVED** to support this application with the following comments: "The PC support this application as it will futureproof the farm and the local environmental considerations."
- Cllr Wonnacott returned to the meeting.
10. It was unanimously **RESOLVED** to nominate representatives (to investigate, research and report to full council) for the following roles:
 - 10.1 Devon Matters – Cllr Darling
 - 10.2 Highways – Cllr Rendell
 - 10.3 Village Hall – Cllr Wonnacott
 - 10.4 Defibrillator – Cllr Hayes
 11. **Meetings** – It was **RESOLVED** to continue with monthly meetings in the Parish Hall on the 3rd Thursday of each month, with a break in August and December if possible.
 12. **Policy Review** – The **Financial Regulations** and the **Standing Orders** for the PC were reviewed, and it was **RESOLVED** to accept the policies with no revisions.

13. Councillor reports, including West Devon borough Council Updates: Received – Annex B

14. Finance:

14.1 **The RFO** presented the bank reconciliation to **30 April 2026. Annex C**

14.2 The Annual Internal Audit Report was received and noted.

14.3 **The Annual Governance and Accountability Return** was presented and unanimously **RESOLVED** to approve and sign it in the following order:

- Section 1 the Annual Governance Statement,
- Section 2 Accounting Statements,
- Exemption Certificate

14.4 The RFO set the commencement date for the Exercise of Public Rights for 3 June to 14 July 2026.

14.5 It was **RESOLVED** to approve the payments as follows:

Insurance 2026	(new 3-year LTA)	£188.85
Internal Auditor Invoice		£70.00
Membership of CPRE for 2026		£84.00
3 x Bleed Kits		£209.85 + £41.97 VAT

14.6 It was **RESOLVED** to approve the draft 2026 payments schedule. **Annex D**

14.7 It was **RESOLVED** to appoint Penny Clapham as the internal auditor for 2026-27

The public were excluded at **2032 hours**. The Council **RESOLVED** to agree to continue the meeting in **confidential session**, Cllr Southcott was invited to stay for the discussion.

15. Enforcement – Updates received.

The confidential session closed at **2043** hours

16. Items for the agenda for next meeting – Planning application, grant application

17. Date of next meeting – 18 June 2026

18. Meeting closed at: 2147 hours.

Annex A - Clerk Report May 2026

Finance:

The audit was completed with no issues or recommendations and will be presented at the meeting.

Resignation:

We have unfortunately received Cllr Johnstone's resignation as councillor. I have posted the vacancy notice wef 14 May for the statutory 14 working days. If no election is called within that time, we will then be able to co-opt for the vacancy.

Planning

Decisions received:

West Devon Borough Council

Planning decisions between 04 May 2026 and 10 May 2026

The link provided with each application will take you to the webpage for that application

Parish:	Beaworthy	
3693/25/ARC	Approval of Details Reserved by Conditions	
Applicant Name:	NB & SN Dufty	Officer: Richard Nicholson
Grid Reference:	(246049, 97459)	
Site Address:	Tor View Farm, Beaworthy, EX21 5FB	Decision: Discharge of Conditions - Split Decision
Description:	Application for approval of details reserved by conditions 6 (Surface Water Drainage) and 12 (Hard & Soft Landscape Plan) of planning consent 0604/23/FUL	Decision Date: 08 May 2026

Training – NTR

Resolutions - All resolutions from the April meeting have been actioned.

Outstanding issues:

- Nat West complaint regarding FSCA ongoing - clerk chases regularly
- Posters have been printed and displayed in the parish and the website for the road warden scheme. So far, I've had no queries or offers to volunteer.
- CPR/Defib training posters and fliers have been distributed for the training at 21 May at 1830.
- Cllr Davies (DCC) was unfortunately unable to attend the Parish Meeting this year.
- I have ordered the 3 bleed kits and applied for a grant from DCC. Once HPC medical supplies receive the cheque the kits will be dispatched. I am still waiting to hear from DCC on the grant funding.

Correspondence – all correspondence has been forwarded to councillors via email.

Annex B – Parish Hall Report

Just a quick update on what the committee and hall has been up to.

Another successful coffee morning, bringing the community together. The next one is Saturday 6th June.

We also ad our first fish and chip Friday, serving 72 covers, well received by all and good to see so many people supporting the Hall and coming together as a community. By popular demand we will now be hosting one each month. The next one will be 26th June.

As of 30th April, the hall is officially a licensed premise. A laminated copy of the license summary will be on display within the hall by Friday.

In the next couple of months, we have some amazing events lined up; Murder mystery night on 4th July and PatchFest on 1st August. Hopefully these will go down just as well as the fish and chip night.

Momentum is starting to pick up with the planned events with everyone talking about them and coming to socialise and support the hall.

Thank you,

Toni Negus

Annex C – Finance Report & Bank Rec to 30 Apr 26

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
2,975.00	2,975.00	-	-	-	-	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
715.12	240.93	300.00	35.00	114.15	-	-	-	25.04

Bank Summary Cashbook

Current Acc

Balance at	01/04/26	6,969.82
Receipts	to date	2,975.00
Payments	to date	715.12
Balance at	30/04/26	9,229.70

Bank Reconciliation

Current Acc

Balance per statement 30 Apr 2026	9,229.70
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Outstanding cheques	Chq No	Amount
		-
		9,229.70

Difference

of which is earmarked reserves	7769.82	includes 5684.53 working reserves
current balance remaining after reserves	1,459.88	
expected additional income	2975	
expected additional expenditure	4434.88	
Actual y/e balance (less all reserves)	0.00	

Annex D – Payments Schedule 2026

Item	Max amount to be approved	Date of Payment
Clerk Salary	£ 3016 pa	Monthly payments based on a nominal 4 hours per week by standing order.
DALC – membership	£ 115.50	Annual subscription due in April 2026 – payment on receipt of invoice
Community First Trading - Insurance	£ 194.52	Annual payment due June 2026 – Payment on receipt of invoice year 3 of LTA
Beaworthy Church – Donation for Grass Cutting	£ 300.00	Application received and approved April 2026
New Parish online website and domain and emails	£ 300	Annual renewal due in September for Go Daddy but will have new website before that
Village Hall booking	£200.00	Cost estimated – max amount budgeted in category. Payment on receipt of invoice – usually 6 monthly- late invoice from 2005 will see higher amount when invoice is received in this FY
Data Protection Fee	£40.00	DD debit is due to be taken October 2026
CPRE Membership	£84	Due July 2026
Audit Fee	£70.00	Due on completion of Audit in May 2026