

Minutes of the Annual Meeting of **Beaworthy Parish Council** held at 1930 hours on **Thursday 20th February 2025** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell (Chairman), Cllr Johnstone, Cllr Coleman, Cllr Sanders, Cllr Higgins

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC)

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
 2. **Apologies for absence.** Cllr Mott (WDBC), Cllr Wonnacott, Cllr Balsdon
 3. **Public Forum** – no members of the public spoke
 4. **Declarations of Interest in items on the agenda** – Nil
 5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **16th Jan 2025** were a true record and were signed by the Chairman.
 6. **Clerk's report** –report received. (**Annex A**)
 7. **Planning.** No applications had been received.
 8. **Councillors Reports – reports on meetings attended and matters brought to the attention of councillors.**
 - 8.1 Highways – received, It was noted that the potholes are being regularly assessed and reported to DCC
 - 8.2 Parish Hall – received. It was noted the PC was thanked for the recent grant awarded to the Parish Hall.
 - 8.3 Crime commissioners – NTR
 - 8.4 Northern Links – this is no longer going ahead
 9. **West Devon borough Council Update:** Received
 10. **Finance:**
 - 10.1 **The RFO presented the Finance report, bank rec and budget update to 30 Jan 2025**
 - 10.2 It was **RESOLVED** to approve the amendment to the clerks salary standing order and the letter to the bank was signed by the signatories.
- The public were excluded at **2004 hours**. The Council **RESOLVED** to agree to continue the meeting in **confidential session**, Cllr Southcott was invited to stay for the discussion.
11. **Enforcement** – Updates received.
The confidential session closed at **2020** hours
 12. **Items for the agenda for next meeting** – Grant application from St Albans Church
 13. **Date of next meeting** – 20th Mar 2025
 14. **Meeting closed at:** 2024 hours.

Annex A - Clerk Report Feb 2025

Finance:

All bank statements have been received and the Finance Report and Budget update will be available for the Feb meeting.

Appraisal:

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you.

Planning

Decisions received: **as a neighbouring parish**

Parish:	Bratton Clovelly	
2956/23/FUL	Full Planning Application	
Applicant Name:	NB & SN Dufty	Officer: Richard Geary
Grid Reference:	(246057, 97508)	Decision Level: Member/ Officer delegated
Site Address:	Development Site at SX 460 974, Patchacott	Decision: Conditional Approval
Description:	Proposed development to include the retention of an already existing feed storage bin and a proposed feed storage bin to be situated next to it (retrospective)	Decision Date: 28 January 2025
Click here to view the application		

Resolutions - All resolutions from the January meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint – partially completed - ongoing
- MOU

Correspondence

All correspondence has been forwarded if relevant.

Annex B – Finance Report and Budget Update to 30 Jan 2025

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
5,367.91	4,869.00	200.00	-	48.91	250.00	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
3,460.80	2,558.10	225.00	-	429.71	125.55	-	75.33	47.11

Bank Summary

Cashbook

Balance at	01/04/24	4,959.31
Receipts	to date	5,367.91
Payments	to date	3,460.80
Balance at	30/01/25	6,866.42

Bank Reconciliation

Balance per statement 30 Jan 25	6,941.75
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Outstanding cheques	Chq No	Amount
Total Outstanding cheques/DD	385	75.33

(75.33)

6,866.42

Difference	-
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of which **£3362.80** is reserves

Current bank balance remaining after reserves removed	3,503.62
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Estimated annual spend remaining as per budget	1067.92
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Estimated YE bank balance before adjustment of under/overspend	2,435.70
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Estimated YE underspend at 30 Jan	819.70
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Estimated amount available to add to reserves	3,255.40
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Total in bank including reserves at end of FY	6,618.20
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Current amount in general reserves only (not including earmarked reserves)	5,247.08
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Budget	FY Apr 24 to Apr 25				
Category	Sub category	Budget	Totals	To Date	under/over
Bank salary		2878.72	2,878.72	2,558.10	76.96
Contributions			300.00	150.00	150.00
	Madworthy	150.00		150	0.00
	St Albans	150.00			
Administration and Training			250.00	-	250.00
	Admin expenses/mileage	50			0.00
	Training	200			0.00
Output Vat to be recovered				47.11	
Office costs			630.00	429.71	200.29
	Printer toner/stationery	60		18.83	41.17
	Go daddy domain renewal	25		18.99	7.00
	Go Daddy website renewal	140		119.88	20.12
	Village Hall Hire	200		72.00	4.00
	Subscriptions DALC	100		100.01	0.01
	Subscriptions ICO	40		35.00	5.00
	Audit	65		65.00	0.00
	election recharge	75.33			
Insurance		170	170.00	125.55	44.45
Rentals		300	300.00	75.00	225.00
Maintenance Costs Contingency		100	100.00	75.33	24.67
Reserve/contingency		400	40.00	290.00	
Net Maint Contingency			200.00	200.00	0.00
	2 noticeboards	50			
	laptop and printer	150			
			4,868.72	3,903.69	
			4,528.72	3,460.80	