

Minutes of the Annual Meeting of **Beaworthy Parish Council** held at 1930 hours on **Thursday 20<sup>th</sup> March 2025** in Beaworthy Parish Hall.

**Councillors present:** Cllr Rendell (Chairman), Cllr Johnstone, Cllr Coleman, Cllr Sanders, Cllr Higgins, Cllr Wonnacott

**Also present:** A. Braidwood (Clerk), Cllr Southcott (WDBC) Cllr Mott (WDBC),

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
  2. **Apologies for absence.** Cllr Balsdon
  3. **Public Forum** – no members of the public spoke
  4. **Declarations of Interest in items on the agenda** – Cllr Sanders – Item 10.2
  5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **20<sup>th</sup> Feb 2025** were a true record and were signed by the Chairman.
  6. **Clerk's report** – Nothing new to report, some outstanding items remain. **Annex A**
  7. **Planning.**
    - 7.1 **0730/25/PHH** - Application to determine if prior approval is required for proposed single storey rear extension 3.61m high x 1.73m to eaves - Chestermoor Broadbury EX20 4NH. **INFO ONLY** No decision required.
    - 7.2 **0517/25/FUL** - Proposed calf housing barn - South Blagdon Farm, Thorndon Cross, EX20 4NJ. It was unanimously **resolved** to support this application with no comments.
  8. **Councillors Reports – reports on meetings attended and matters brought to the attention of councillors.**
    - 8.1 Highways – received.
    - 8.2 Parish Hall – received. It was noted the recent events continue to be well attended.
    - 8.3 Crime commissioners – NTR
  9. **West Devon borough Council Update:** Received
  10. **Finance:**
    - 10.1 **The RFO** presented the Finance report, bank rec and budget update to **28 Feb 2025**
    - 10.2 It was unanimously **RESOLVED** to approve the payment as follows:

Grant request of **£300.00** from St Albans Church for further financial assistance towards churchyard maintenance (this figure includes the £150 already allocated) (Power - Section 82 of The Levelling-Up Act 2023)
- The public were excluded at **2016 hours**. The Council **RESOLVED** to agree to continue the meeting in **confidential session**, Cllrs Southcott and Mott were invited to stay for the discussion.
11. **Enforcement** – Updates received.
- The confidential session closed at **2030** hours
12. **Items for the agenda for next meeting** – Clerk laptop purchase
  13. **Date of next meeting** – 17th April 2025
  14. **Meeting closed at:** 2032 hours.

## **Annex A - Clerk Report Mar 2025**

### **Finance:**

The only outstanding cheques are for WDBC for election recharge and Beaworthy Village Hall for room hire.

### **Appraisal:**

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you.

### **Planning**

Decisions received: **Nil**

**Resolutions** - All resolutions from the Feb meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint – partially completed - ongoing
- MOU

### **Correspondence**

All correspondence has been forwarded if relevant.

## Annex B – Finance Report and Budget Update to 28 Feb 2025

### Receipts

| Total    | Precept  | Grant  | Bank Interest | VAT Refund | Misc   |   |   |
|----------|----------|--------|---------------|------------|--------|---|---|
| 5,367.91 | 4,869.00 | 200.00 | -             | 48.91      | 250.00 | - | - |

### Payments

| Total    | Clerk's Salary | Grants and Donations | Admin and training | Office Costs | Insurance | Asset Maint | Election Costs | VAT   |
|----------|----------------|----------------------|--------------------|--------------|-----------|-------------|----------------|-------|
| 4,194.65 | 2,791.95       | 725.00               | -                  | 429.71       | 125.55    | -           | 75.33          | 47.11 |

### Bank Summary

#### Cashbook

#### Current Acc

|            |                 |                 |
|------------|-----------------|-----------------|
| Balance at | 01/04/24        | 4,959.31        |
| Receipts   | to date         | 5,367.91        |
| Payments   | to date         | 4,194.65        |
| Balance at | <b>28/02/25</b> | <b>6,132.57</b> |

### Bank Reconciliation

#### Current Acc

|  |                 |
|--|-----------------|
| Balance per statement <b>28 Feb 25</b> | <b>6,207.90</b> |
|--|-----------------|

| Outstanding cheques          | Chq No | Amount |
|------------------------------|--------|--------|
| Total Outstanding cheques/DD | 385    | 75.33  |

(75.33)

**6,132.57**

Difference

-

of which **£3362.80** is reserves

current bank balance remaining after reserves removed 2,661.77

estimated annual spend remaining as per budget 226.07

estimated YE bank balance before adjustment of under/overspend 2,435.70

estimated YE underspend as at **28 Feb** **538.70**

estimated amount available to add to reserves 2,974.40

**total in bank including reserves at end of FY** **6,337.20**

current amount in general reserves only **4,966.08**

(not including earmarked reserves)