

Beaworthy Parish Council – MIN0072020

Minutes of the Beaworthy Parish Council Meeting

A Virtual Meeting held on Thursday **20 Aug 2020** at 7.30pm via Zoom.

1. **Apologies** – Nil
2. **Present** – Cllr Rendell, Cllr Coleman, Cllr Johnstone, Cllr Wonnacott, Cllr Sanders, A Braidwood (Clerk).
3. Councillors present agreed Cllr Sanders would Chair the meeting.
4. **Chairman's welcome.**
5. **Public Forum** - two members of the public were present, Cllr Southcott (WDBC) and Cllr Mott (WDBC)
6. **Declarations** of interest in items on the agenda. Nil
7. **Minutes of the previous meeting** held on **30th July 2020** were approved as a true record and signed by the chair.
8. **Planning** – It was unanimously agreed to support the new premises licence for Beaworthy Drive in Cinema. Clerk to submit response.
9. **Clerks report.** Noted and attached **Annex A**
10. **Madworrrthy ditch** – Cllr Sanders reported he had contacted highways but no reply had been received as yet. Clerk was to pursue via the highways officer.
11. **FINANCES**
 - 11.1 **Finance Report, budget update and bank reconciliation** - Noted and attached **Annex B**
 - 11.2 **Accounts for payment** – It was **RESOLVED** to approve the following payments:
 - SLCC Annual Membership £46.80
 - SLCC ILCA Course £39.60 + £7.92 VAT
12. **West Devon borough Councillors report/update** - noted and attached **Annex C.**
13. **Items for the agenda for next meeting**
14. **Date of next meeting** – 17 Sept 2020
15. **Meeting closed** at 1956 hours.

Annex A

Clerk Update Report 20 Aug 2020

Finance

Mandate to remove previous councillor has been signed and returned to Nat West by post and email. Waiting to hear back that it has been actioned then the Standing order for monthly salary can be arranged.

Financial Services Compensation Scheme - Nat west have finally approved our eligibility for the Financial Services Compensation Scheme. Due to their poor handling of the complaint and my time taken to garner a response they have awarded compensation of £100. This will be split between Sourton PC and Beaworthy PC as the complaint was against these two accounts for the same issue.

Policies

We are due to review the Councils Financial Regulations in October. Clerk will email a copy out in plenty of time to all councillors to consider.

A grants policy had been drafted and emailed to all councillors for review. Clerk will add this to the agenda for adoption on 17 September

Correspondence

A request for a grant had been received and the clerk will forward to all councillors and add to the agenda for 17 September.

Annex B

Finance Report 20 Aug 2020

Totals to Date

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Column 1	Column2	Column3
2,025.02	1,805.00	100.00	-	120.02	-	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin	Office Costs	Insurance	Asset Maintenance	Election Costs	VAT
1,465.10	781.75	300.00	56.28	96.81	152.62	-	63.22	14.42

Bank Summary Cashbook

		Current A/A
Balance at	31/03/20	1,700.03
Receipts		2,025.02
Payments		1,465.10
Balance at		<u>2,259.95</u>

Bank Reconciliation

		Current A/A
Balance per statement 30 July 2020		2,833.65
Outstanding cheques	Chq No	Amount
	333	150.00
	336	156.35
	337	16.68
	338	156.35
	339	46.80
	340	47.52
Total Outstanding cheques		<u>(573.70)</u>
		<u>2,259.95</u>
Difference		-

Totals		1,465.10			1,465.10	781.75	300.00	56.28	96.81	152.62	-	63.22	14.42
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Date	To Whom received	Particulars of Payment	Chq No	Minute Ref	Total	Clerk's Salary	Grants and Donations	Admin	Office Costs	Insurance	Asset Maint	Election Costs	VAT
16/04/2020	DALC	Membership 2020-21	328	0032020	56.51				50.01				6.50
30/04/20	A Braidwood	Clerk Salary April 2020	330	0032020	156.35	156.35							
30/04/20	WDDB	Election recharge	329	0032020	63.22							63.22	
14/05/20	Beaworthy PCC	Donation to grass cutting	333	0032020	150.00		150.00						
14/05/20	Madworthy Chapel	Donation to grass cutting	332	0032020	150.00		150.00						
27/05/20	A Braidwood	Clerk Salary May 2020	331	0042020	156.35	156.35							
04/06/20	A Braidwood	Clerk Salary June 2020	334	0052020	156.35	156.35							
04/06/20	Community First Trading Ltd	Insurance Renewal	335	0052020	152.62					152.62			
30/07/20	A Braidwood	Clerk Salary July 2020	335	0062020	156.35	156.35							
20/08/20	A Braidwood	Clerk expenses July 2020	337	0062020	16.68			16.68					
30/08/20	A Braidwood	Clerk salary August 2020	338	0062020	156.35	156.35							
20/08/20	SLCC Enterprises Ltd	SLCC annual membership	339	0072020	46.80				46.80				
20/08/20	SLCC Enterprises Ltd	SLCC ILCA course for Clerk	340	0072020	47.52			39.60					7.92

Budget Review

		Forecast		To date	Estimated
FY2020/2021				Gross	
	Bank Balance as at 31/03/2020	£ 1,700.03			
Receipts					
	Other Income - VAT Refund	£ -		£ 120.02	£ 120.02
	Precept April 2020	£ 1,805.00		£ 1,805.00	£ 1,805.00
	Localities grant	£ -		£ 100.00	£ 100.00
	Precept Sept 2020	£ 1,805.00			£ 1,805.00
	Compensation from Nat West			£ 50.00	£ 50.00
	TOTAL	£ 3,610.00		£ 2,075.02	£ 3,880.02
Payments					
	Clerk Salary	£ 1,876.16		£ 781.75	£ 1,876.16
	Clerk Expenses				16.68
	SLCC annual membership			£ 46.80	£ 46.80
	DALC	£ 70.00		£ 56.51	£ 56.51
	Insurance	£ 170.00		£ 152.62	£ 152.62
	Church	£ 150.00		£ 150.00	£ 150.00
	Chapel	£ 150.00		£ 150.00	£ 150.00
	Website	£ 90.00			£ 90.00
	Training	£ 100.00		£ 47.52	£ 100.00
	Stationery	£ 50.00			£ 50.00
	Uncontested elections fee	£ 63.22		£ 63.22	£ 63.22
	Data Protection Fee	£ 35.00			£ 35.00
	village hall booking	£ 120.00			£ 120.00
	office equip replacement fund	£ 134.00			
TOTAL	contingency	£ 601.68			
		£ 3,610.06		£ 1,448.42	£ 2,906.99
	Estimated Bank balance at 31/03/2021	£ 1,699.97			£ 2,673.06

Reserves

Balance at end of year	2673.06	
General reserves	601.68	
Election reserves	1000	
office equip reserves	134	
Balance less allocated reserves		937.38
Working reserves in current account		937.38

Annex C

WDBC Parish Update – Aug 2020

- Fusion are set to reopen Parklands, in Okehampton, both wet and dry areas from August 17th. Any issues should be directed to info@fusion-lifestyle.com

Responses may take a while as they work through a backlog of emails. Further information can also be found online at <https://www.fusion-lifestyle.com>

- A new type of scam call is currently being used which is pretending to be from Amazon. It is claiming your Amazon Prime subscription is being auto renewed for £39.99 and the money will automatically be taken from your account.

The call then states you can press 1 to cancel or speak to an advisor. If you press 1 you will be put through to an operator who will then ask for you to provide financial details or allow them to remotely access your computer to get the account back up and running. This is just a ruse to gain access to your bank account and clean it out.

- Following a planning application being brought to DM committee last month a question was raised by one of the members about the parish response. In this instance there was no comment made to help members or officers with the thinking behind the response. Please note that it is really useful to have supporting comments to back up the council's decision.

- There are several government consultations underway at the moment, two of relevance are:

Developing a tree strategy for England – Department for Environment, Food & Rural Affairs

Government is seeking views across a wide range of topics on trees and forestry to help inform the development of an England tree strategy. They want to know your views on how government can:

- increase tree planting and woodland creation
- increase protection for trees and woodland
- bring more woodland into management
- maximise trees' role in supporting the economy
- engage more people with trees and woodlands

They will use these views to develop the England tree strategy. The strategy will provide a basis to support work on:

- 25 Year Environment Plan commitments
- nature recovery
- clean growth
- net zero goals to 2050

This consultation closes on 11 September 2020.

<https://www.gov.uk/government/consultations/developing-a-tree-strategy-for-england>

Review of The Highway Code to improve road safety for cyclists, pedestrians and horse riders – Department for Transport

This consultation is seeking views on proposed changes to The Highway Code to improve safety for vulnerable road users, particularly the groups of:

- cyclists
- pedestrians
- horse riders

The main alterations to the code being proposed are:

- introducing a hierarchy of road users which ensures that those road users who can do the greatest harm have the greatest responsibility to reduce the danger or threat they may pose to others
- clarifying existing rules on pedestrian priority on pavements, to advise that drivers and riders should give way to pedestrians crossing or waiting to cross the road,
- providing guidance on cyclist priority at junctions to advise drivers to give priority to cyclists at junctions when travelling straight ahead
- establishing guidance on safe passing distances and speeds when overtaking cyclists and horse riders

This consultation closes on 27 October 2020.

<https://www.gov.uk/government/consultations/review-of-the-highway-code-to-improve-road-safety-for-cyclists-pedestrians-and-horse-riders>

- West Devon remains low in the number of covid-19 related cases. For more information and the Local Outbreak Management Plan:

<https://www.devon.gov.uk/coronavirus-advice-in-devon/lomp/>