

# Beaworthy Parish Council

## Minutes of the Beaworthy Parish Council Meeting MIN0052020

A Virtual Meeting held on Thursday 4<sup>th</sup> June 2020 at 7.30pm via Zoom.

1. **Apologies** - Cllr V J Holloway, Cllr Wonnacott, Cllr Sanders
2. **Present** - Cllr Rendell, Cllr Coleman, Cllr Johnstone, A Braidwood (Clerk).
3. Councillors present voted on a Chair for the meeting as Cllr Rendell had no access to documents. It was unanimously agreed Cllr Coleman would Chair the meeting.
4. **Chairman's welcome.**
5. **Public Forum** - two members of the public were present, Cllr Southcott (WDBC) and Cllr Mott (WDBC)
6. **Declarations** of interest in items on the agenda. Nil
7. **Minutes of the previous meeting** held on **14th May 2020** were approved as a true record and signed by the chair.
8. **Planning** – 1128/20/FUL – This had been refused at WDBC prior to the meeting.
9. **Clerks report.** Noted and attached.
10. **FINANCES**

10.1 **Finance Report** - Noted and attached.

10.2 It was **RESOLVED** to approve the following Annual Governance and accountability Return documents:

- **Section 1 - Annual Governance Statement**
- **Section 2 – Accounting Statement**
- **Exemption Certificate**

The analysis of variances was presented and the notice of the period for the exercise of public rights was set.

The Chairman confirmed the Councils approval by the signature of these documents.

10.3 It was proposed by Cllr Rendell and seconded by Cllr Coleman and **RESOLVED** to continue a further 3-year Long Term Agreement for the Insurance Policy.

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10.4 **Accounts for payment** – It was **RESOLVED** to approve the following payments:

• Clerk Salary June 2020	<b>156.35</b>
• Community First Insurance	<b>152.62</b>
• <b>TOTAL</b>	<b><u>308.97</u></b>

10.5 It was proposed by Cllr Johnstone, seconded by Cllr Coleman and **RESOLVED** that the position of Responsible Financial Officer be given to the Clerk. Clerk was to draft a letter to the bank for account access and change of address of bank statements and signed by signatories.

11. **West Devon borough Councillors report/update** - noted and attached.
12. **Part 2** – Enforcement list noted.
13. **Items for the agenda for next meeting** – Nil
14. **Date of next meeting** – 30 July 2020
15. **Meeting closed** at 2007 hours.

**Audit:**

All audit documents have been completed and internal auditors report received and distributed.

**Finance**

No quarterly bank statement received as yet so cash book summary will be presented.

I have sent an email to WDBC to confirm the DD mandate was agreed for next year's election recharge.

**Communication**

I have the computer up and running but it looks like it will require an office package for excel, word etc. I have google docs downloaded but I think people have trouble reading these attachments. I will look into alternatives and the cost of an office package and possible security such as Norton.

**Other**

All new policies are on the website.

**WDBC Report**

If you know of any Covid-19 heroes, someone who has gone over and above at this time and you wish to mention them please let me know.

WD has been running a 'think twice' campaign in line with government guidelines asking everyone to be careful when making any trips outside the home.

There is a new round of grants for any that did not qualify before, please see the website for details.

Consultation begins this week on WD Public Space Protection Order, please see the website to give feedback on this. The main changes to this are:

No more than 4 dogs to be exercised at one time  
Dog walkers must carry waste bags at all times  
Dogs to be on leads when in a 30 mile speed limit.

FCC have launched a colouring competition. You can download the sheet to be coloured to leave with the recycling/waste and the crew will leave a packet of sunflower seeds. There will be a prize for the tallest.

As always if you are aware of anyone needing support for any reason please let us know.

Cllr. C Mott  
Deputy Mayor  
Bridestowe Ward, West Devon Borough Council

### Totals to Date

### Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Column 1	Column2	Column3
1,905.00	1,805.00	100.00	-	-	-	-	-

### Payments

Total	Clerk's Salary	Grants and Donations	Admin	Office Costs	Insurance	Asset Maintenance	Election Costs	VAT
732.43	312.70	300.00	-	50.01	-	-	63.22	6.50

### Bank Summary

		Current A/A	
Balance at	31/03/20	1,700.03	
Receipts		1,905.00	
Payments		732.43	
Balance at		<b>2,872.60</b>	

### Current Payments

Totals		732.43			732.43	312.70	300.00	-	50.01	-	-	63.22	6.50
Date	To Whom received	Particulars of Payment	Chq No	Minute Ref	Total	Clerk's Salary	Grants and Donations	Admin	Office Costs	Insurance	Asset Maint	Election Costs	VAT
16/04/2020	DALC	Membership 2020-21	328	0032020	56.51				50.01				6.50
30/04/20	A Braidwood	Clerk Salary April	330	0032020	156.35	156.35							
30/04/20	WDDB	Election recharge	329	0032020	63.22							63.22	
14/05/20	Beaworthy PCC	Donation to grass cutting	333	0032020	150.00		150.00						
14/05/20	Madworthy Chapel	Donation to grass cutting	332	0032020	150.00		150.00						
27/05/20	A Braidwood	Clerk Salary May 2020	331	0032020	156.35	156.35							

### Banking In

Totals			1,905.00	1,805.00	100.00	-	-
Date	From Whom received	Particulars of Receipt	Total	Precept	Grant	Bank Interest	VAT Refund
09/04/20	Bridestowe PC	Localities Fund	100.00		100.00		
15/04/20	WDDB	Precept	1,805.00	1805.00			