



Application for Façade Grant

RECEIVED *(office use only)*

Applicant Name: _____

Phone: _____ Email: _____

Site Address: _____

Property Owner Name & Address (if different): _____

Business Name(s): _____

Please provide details of all potential improvements to the front façade that may be accomplished if selected:

Are any other improvements to the building and/or site planned along with the proposed façade improvements?
Improvements could be, but not limited to, an upgrade to water, sewer, electrical service, etc..., interior remodeling, and/or landscaping/ hardscaping improvements to the site.

The undersigned applicant hereby applies for Façade Grant program as stated above and/or within supplemental attachments and certifies that he/she is duly authorized by the owner(s) to make such application.

Date

Applicant Signature

Email: downtown@altavistaontrack.org

Eligibility Requirements and Restrictions

1. Commercial building owners or business tenants in AOT's downtown district.
2. Tenants must have the owner's written permission attached to the application.
3. "Use" of the building (whether current or future) must be a "Permitted Use" within the applicable zoning district and conform to all zoning requirements. Non-conforming uses or those which have been grandfathered are not eligible under this program unless work included within this project will bring the building and/or façade closer to conformity, unless approved by the Community Development Director.
4. Owners of vacant buildings shall be eligible if the owner's purpose is to rehabilitate the structure/facade to attract eligible businesses. Expenses will be reimbursed only after proposed façade improvements have been completed and the building is identified and advertised as "For Lease" or "For Sale."
5. All town taxes for a building where grant funds are requested must be current and paid in full. For any building with delinquent town taxes for years prior to the grant cycle year, the owner(s) must attach a receipt to show all taxes are current.
6. Grant reimbursements for a portion of exterior rehabilitation costs are available on a first-come, first-served basis for buildings located in AOT's downtown district. Funds are available once per façade every five (5) years as grant funding is available.
7. All proposed rehabilitation work must comply with all code, ordinance, and policy requirements of the Town of Altavista, Campbell County and the Commonwealth of Virginia including but not limited to:
 - a. Building code requirements; and
 - b. Obtainment of necessary permits (proof of which may be required).

Eligible Projects may include:

1. Cleaning of brick stone fronts (chemical stripping, water wash, scraping);
2. Repair or replacement of façade materials;
3. The removal of false fronts (such as wood or metal panels);
4. Exterior painting (when part of a larger rehab effort);
5. Purchase and install of new and approved awnings;
6. Repair or replacement of windows, doors, and trim;
7. Authentic reconstruction and replacement of original exterior architectural details.

Ineligible Projects may include:

1. Sandblasting of exterior bricks, which causes them to deteriorate;
2. Removal of historical features; and
3. Roof repairs that aren't visible from the street.

Grant Award Amount

Based on the availability of funds, applications approved for a Façade Improvement Grant will be eligible to receive reimbursements of up to \$5,000 or 50% of exterior rehabilitation costs (whichever is less) after the project is completed and terms of the grant fund award are met. This is a 50/50 match grant.