Town of Cheyenne Wells
Regular Meeting
Council Chambers
151 South 1st
April 9, 2024
6 pm

CALL TO ORDER

Mayor Uhland called an executive session with Council, Town Clerk Administrator Knudsen, and Sheriff Buchanan at 5:45pm upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for motion carried.

Council, Town Clerk Administrator, and Sheriff Buchanan came out of executive session at 6 pm upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

Mayor Uhland called the regular meeting to order and led the group in the pledge of allegiance to the U.S. Flag. Councilwoman Jones led the group in prayer.

Council Present: Carleton Pelton, Zach Anderson, Karen Gregg, Sherry Jones (5:55 pm), Mark Galli & Rex Hyle. Staff: Honorable Judge Deni Eiring, Town Clerk Administrator Debbie Knudsen, Public Works Aaron Crum, and Deputy Clerk Karen Miller.

Visitors: Cheyenne County Sheriff Mike Buchanan, Tiffany & Micheal Knudsen

APPROVE AGENDA

The agenda approved with additions upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

VISITORS

No visitor comments,

SHERIFF'S MONTHLY REPORT

The council reviewed February and March Sheriff's reports. Sheriff Buchanan stated that they will have a full staff. They recently hired Jim Husiker as a new deputy.

APPROVE MINUTES

The council reviewed, corrected, and approved the minutes for March 5, 2024, upon motion from Councilman Anderson and seconded by Councilman Galli. All voting for, motion carried.

BILLS FOR ALL FUNDS

The council reviewed and approved the bills for all funds upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

The council reviewed the KC Electric February Franchise and the letter from the Colorado Department of Ag refunding our annual dog pound fee.

The council reviewed the phase II cost from Benge Construction for the additional drainage pans at East 3rd and East 4th and the Alley pan on North 2nd West. A-One indicated that these pans needed addressed prior to the chip seal project. The council approved the expenditure in the of \$23,336.75 from Benge Construction upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

BUILDING PERMITS

Dan Covington

Camper Carport

The council reviewed and approved the building permit for Dan Covington upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

DISCUSS TIFFANY KNUDSEN AMENDMENT-TINY HOME

Tiffany Knudsen came before the council to discuss her tiny home permits that she filed back in December. She has amended the permit down to two tiny homes which would in turn fall within the setbacks of the property she owns on East 3rd North. Discussion followed. The council requested that she survey her property to distinguish between the property and the North 2nd West platted street which is currently a dirt street. Mayor Uhland thanked Ms. Knudsen for coming to the meeting. Town Clerk Administrator Knudsen will get Ms. Knudsen the contact for the surveyor.

RESOLUTION#04-2024 "OPPOSING ILLEGAL IMMIGRANTS"

The council approved Resolution #04-3024 "Opposing Illegal Immigrants" upon motion from Councilman Pelton and seconded by Councilman Hyle. All voting for, motion carried.

ORDINANCE #283 "PROHIBIT USE OF SNOW CHAINS"

The council approved the second reading and adoption of Ordinance #283 "Prohibit Use of Snow Chains" upon motion from Councilman Anderson and seconded by Councilman Hyle. All voting for, motion carried. This ordinance will be in Section 10 of the Ordinance Book and will carry the same penalties as addressed in 10.04.040.

ORDINANCE #284 "ESTABLISH COMPENSATION OF BOARD OF TRUSTEES"

The council approved the second reading and adoption of Ordinance #284 "Establish Compensation of Board of Trustees" upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried. This will go into effect after the appointment of the 2024 newly elected trustees.

WATER UPDATE

The council reviewed the sanitary inspection report. Public Works Crum explained to the council that we failed to get the annual backflow reports from four entities. A violation letter will be going out to all water consumers and in the Kiowa County Press paper.

Public Works Crum reported on the Colorado Rural Water conference he attended in Loveland. He received his credits and felt the conference was beneficial. He will be working on his certified operator's license.

The Town will be completing an inventory of lead and copper pipes within the water infrastructure by October 2024. Town Clerk Administrator Knudsen is applying for a technical assistance grant to pursue this with staff this summer.

SOME GIRLS & MURAL-ENTRANCE SIGNS

The council reviewed the email received on their plans of being here to paint the week of May 20th. Councilman Hyle will be in contact with them personally to see how this will come together as JR Welding will be working on the framework and poles to attach the signs to at all three-highway entrance points.

EIAF #9808 TCW HOUSING ENGINEER GRANT UPDATE

Town Clerk Administrator Knudsen submitted the grant award letter to the council and stated we would be working on an RFP (Request for Proposals) for engineering the water and sanitation needs for the new Housing Development.

A-ONE ASPHALT PATCH, CRACK, AND CHIP SEAL PROJECT

Town Clerk Administrator Knudsen stated that A-One will be here weather permit April 15th to patch, followed by crack seal, and chip seal to begin week of May 6th. The council discussed the need to locate all the potholes in the town limits to begin addressing them. Public Works Crum felt they could get that established and let council know how the outcome of potholes and determine the amount of asphalt to repair them. He tried out the new asphalt cutter and it works great.

CIRSA AUDIT UPDATE

The CIRSA audit was this morning, and it went well.

CORRESPONDENCE

The council reviewed the KMH thank you card, ECCLD 2024 Directory, and the letter that Mayor Uhland submitted to Senator Hickenlooper and Senator Bennett.

SWEARING IN COUNCIL AND APPOINTMENTS

Honorable Judge Deni Eiring swore in the following trustees:

Carleton Pelton 4-year term

Zachary Anderson 4-year term

Karen Gregg 2-year term (appointed)

Sherry Jones 2-year term
Mark Galli 4-year term
Rex Hyle 4-year term

Mayor Uhland will remain as mayor while the council continues to look for an appointed replacement at least through May for now.

Mayor Uhland appointed everyone to their same committees as they were all willing volunteer and Carleton Pelton will be the Mayor Pro-tem.

The council appointed Debbie Knudsen Town Clerk Administrator, Amanda Brown Auditor, Brooke Tallman Co-Attorney, Deni Eiring Town Judge upon motion from Councilman Hyle and seconded by Councilman Anderson. All voting for, motion carried.

MUNICIPAL JUDGE DENI EIRING

Judge Eiring discussed with Council the legislation that municipal cameras for livestreaming are for court proceedings. It can create a financial hardship for small municipalities, but a council can decide to have the Judge place a standing order stating that they do now offer this option. The council approved the exemption of live streaming in the Town municipal courts upon motion from Councilman Hyle and seconded by Councilman Anderson. All voting for, motion carried. It was the consensus of the council to have Judge Eiring draft the order to not offer this option in municipal court.

COUNCIL REPORTS

CW Housing Authority-Councilman Hyle

Everything is going well at the authority. They have had some applications for the assistant clerk position. One unit is getting flooring put in. All units are full.

ECCOG & Library-Councilwoman Jones

ECCOG discussed new forms of energy. Morgan Community College is looking for a mobile Welding Unit to train students in the welding industry. ECCLD library meeting will meet April 17, 2024.

Parks/Downtown Update-Councilwoman Gregg & Councilman Anderson

Councilwoman Gregg is working on the Tumbleweed Softball Tournament hot dog feed. More info should be available at the next meeting.

Councilman Anderson had discussion with others on the park equipment from the school. Discussion followed. It was consensus of council for Councilman Anderson to pursue grant funding for new playground equipment for the older kids and to give the old equipment to the Arapahoe Community Church if they would still want it.

Water Update-Councilman Pelton and Councilwoman Jones

Councilman Pelton will take Hydro Resources out to the Scheimer/Kerr well to pull the pump and get a video of the interior whole. The Town is working with the water attorney to get an MOU drafted to present to the Scheimer/Kerr Family.

Street Update-Councilman Hyle and Councilman Galli

Need to get a plan in place on the potholes to work on them this summer.

MAYOR, COUNCIL, & STAFF COMMENTS

Dog Clinic April 17 3-5pm

Annual Audit April 24 and 25

County Cleanup is tentatively set for June.

The next regular meeting is May 7, 2024, at 6:00 pm and at 5:45 will be the interview with a possible municipal co-attorney Lawrence Rogan.

ADJOURNMENT

Mayor Uhland declared the meeting adjourned at 7:15 pm upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

kara Uhland

Mayor

Deborah G Knudsen

Town Clerk Administrator