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**Town of Cheyenne Wells
151 South 1st
Cheyenne Wells, CO 80810
February 13, 2024
Regular Meeting
6 pm**

CALL TO ORDER

Mayor Uhland called the meeting to order and led the group in the Pledge of Allegiance to the U.S. Flag. Councilwoman Jones led the group in prayer.

Council: Carleton Pelton, Zach Anderson, Karen Gregg, Mark Galli, Sherry Jones & Rex Hyle.

Absent: None.

Staff: Debbie Knudsen Town Clerk Administrator, Aaron Crum Town Superintendent & Karen Miller Deputy Clerk.

Visitors: Samantha & Michael Knudsen, Rosemary Lengel (via letter), Liz Ackerman, Jim Lengel, Preston & Carla Wyler, Phil Knudsen, Vicki Henderson, Ashton Mitchek, and Monte Smith,

Public Hearing-Tiffany Knudsen

Tiffany Knudsen submitted building permits for four tiny homes at 165 East 3rd North, conditional use permit, and a rezone application. Samantha Knudsen was representing Tiffany as she had another obligation she had to be at tonight. Public comments were heard, and letter was read with concerns of permanent foundation, chassis removed, traffic, parking, cleanliness of property, space available on the lots for four tiny homes, and what type of people are going to live there. Mayor Uhland thanked Samantha and the visitors for coming to comment on the proposed applications.

APPROVE AGENDA

The Council reviewed and approved the agenda upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

SHERIFF'S MONTHLY REPORT

The Town did not receive a January monthly report. Sheriff Buchanan did let Town Clerk Administrator Knudsen know that they did have Undersheriff Joseph Conner and Rob Feeney Deputy K-9 Handler resign.

Minutes

The January 10, 2024, minutes were read and approved upon motion from Councilman Pelton and seconded by Councilman Hyle. All voting for, motion carried.

BUILDING PERMITS

Tiffany Knudsen	4 Tiny Homes Tabled
Lyle & Karen Miller	Storage Container
Phil & Debbie Knudsen	Replace Old Fence & Tear Down Garage
Doug Martin	Removal/Trailer
Roger Brumgardt	Car Port

Debbie Knudsen and Karen Miller recused themselves from the Council Chambers.

The Council tabled Tiffany Knudsen permit and applications upon motion from Councilman Hyle and seconded by Councilman Pelton. All voting for, motion carried.

The Council approved the building permits for Lyle & Karen Miller, Phil & Debbie Knudsen, Doug Martin, and Roger Brumgardt upon motion from Pelton and seconded by Councilman Hyle. All voting for, motion carried.

MAP BASKETBALL COURT PAINTING UPDATE

Ellett Eiring will be helping Senior Perry Chadwick with the painting of the basketball court for his Senior Community Project. They will be starting in early Spring weather permitting.

TOWN & CHEYENNE COUNTY IGA

The Intergovernmental Agreement was approved upon motion from Councilman Pelton and seconded by Councilman Hyle. All voting for, motion carried.

SCHEIMER KERR WELL UPDATE

SRF Grant/PNA & Water Attorney Ryan Farr

Town Clerk Administrator and Engineer RESEC are working on the SRF Grant & PNA we are applying for the blending treatment at the Feyh Well and the lease purchase of the Scheimer/Kerr well. Water Attorney Ryan Farr is assisting with negotiations with the family and a report on that phone conference will be reported at the next meeting. Discussion followed.

Video Pump-Hydro Resources

Hydro Resources are planning to schedule a video of the well when they have an opening.

Waterworks AMCS Quote

Town Clerk Administrator Knudsen stated that our DOS based water billing software, Waterworks, will no longer be supported as of June 2024. Our current company AMCS can get us updated to the Cloud based Waterworks program for \$2000, this will be suitable for all water customers to use either by regular mail billing, email billing, or an app portal base billing. Customers can see water activity and all billing at the touch of their finger if they desire. Discussion followed. The Town will purchase the updated software for waterworks in the amount of \$2000 upon motion from Councilman Hyle and seconded by Councilman Anderson. All voting for, motion carried.

KMH Invoice on H2O Line

Keefe Memorial Hospital hit a water main and failed to do a line locate. An invoice of \$2543.48 in damages was invoiced to them.

Water Samples

Town Superintendent Crum reviewed the water samples with the Council. He will be attending the CRWA conference for the first time March 17-21 in Loveland.

SOME GIRLS & A MURAL

The Council reviewed the draft design for the entrance sign upgrades at the three entrance locations into the Town. Suggestions will be made, and a firm design will be presented at the next meeting.

TUMBLEWEED FESTIVAL JUNE 22ND

Ashton Mitchek stated that the Clark Osborne Softball Tournament has been set at the weekend of June 22nd. There is a group of people who are interested in having a town celebration down on the main street again. The CW Fire Department have plans to do their Oyster Fry at the fire house. Discussion followed on other activities. There is a meeting at the Theater February 18 at 5. Councilman Anderson and Councilwoman Gregg will try to attend. Councilman Anderson will be gone that day but expressed interest in getting plans in place prior to leaving.

CHEYENNE COUNTY TUMBLEWEED FAIR JULY 12TH-JULY 20TH**Jim Lengel Fair Board Manager**

Mr. Lengel thanked the Council for sponsoring the fair again this year. The Commissioners want to have open containers at the fairgrounds and allow alcohol to be sold during the fair. Would the Town be interested in selling it as a money maker for the Christmas Lights? Discussion followed. It was consensus of Council that they were not interested in doing this. The Town will check into the liquor licensing laws and forms for those that may be interested in applying.

EIAF #9808 TOWN HOUSING ENGINEER GRANT UPDATE

The grant hearings are this month. It looks promising that the Town will get the grant. A formal letter will be coming in the next couple of weeks on the amount of the award.

TAP GRANT

The Town is awaiting the contract from CDOT. CDOT may have some funds available to expend some of this grant in late 2024. They are checking into it.

REGIONAL ROADMAP GRANT COMPLETED HOUSING ASSESSMENT

Council reviewed Cheyenne County/Cheyenne Wells Housing Assessment. The Town is reviewing the zoning and will be reviewing a completed version later this year. The Town will research Tiny Homes for zoning and may place a separate chapter in the zoning book to address this.

A1 ASPHALT, PATCH, CRACK, CHIP SEAL SPRING PROJECT

A1 is planning on a preconstruction meeting next month. Town Clerk Administrator Knudsen has Bengé Construction working on the drainage pans on East 2nd North since it will be nice weather. Town Superintendent Crum has ordered the \$5000 asphalt cutter from PR Diamond it should be here in three weeks. The crew will cut and patch some holes in the streets around town. He will get a spreadsheet of all the locations by next month's meeting.

REVIEW AND DISCUSS ORDINANCE 221

The Council discussed updating Ordinance 221" Compensation for Mayor and Trustees" which was approved back in 1996. An updated Ordinance will be brought forth at next month's meeting.

The council discussed the use of snow chains on heavy equipment during snowstorms which caused damage to the asphalted streets. A drafted Ordinance not to allow snow chains on the town streets will be brought forth at next month's meeting.

CANCEL 2024 ELECTION RESOLUTION #3-24

The 2024 election will be cancelled and Resolution #3-24 upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried. Trustees Pelton, Anderson, Jones, Galli, and Hyle will be sworn in at the April 9 Regular

Meeting following old business on the agenda. The Mayor and a Council position will need to be appointed. The Town will call for appointments and review at their next meeting.

COUNCIL REPORTS

Housing Authority (Updated ED Board Contact List)

Councilman Hyle everything was going well. Interim Executive Director Knudsen stepped down from her duties and Executive Director Hollenbaugh has taken on the full reins at housing. The CWHA thanked Town Clerk Administrator Knudsen for stepping in at Housing to get it up and running until Ms. Hollenbaugh was hired.

The Housing had a gas leak this past week and Kemp's are helping get this repaired.

The council reviewed the updated contact list of the ED and board.

ECCOG & Library

Councilwoman Jones stated that ECCOG is meeting in Limon March 6, 2024. ECCLD meeting will meet February 21, 2024.

Parks Report

Councilwoman Gregg and Councilman Anderson proposed about \$6000 of 4' Tall white snowflake outdoor decorations to hangup where the Christmas wreaths and candy canes hung. They need 14 of them. The soup supper in December raised almost \$1800 so far. Discussion followed with Town Superintendent Crum on what funds the CW Fire Department had available for some of the Christmas Lights. He will check with the group and get back to Council. Fourteen, four foot, snowflakes for approximately \$6000 was approved upon motion from Councilman Hyle and seconded by Councilman Anderson.

Water Update

Councilman Pelton stated that everything needed was discussed earlier in the meeting.

Street Update

Councilman Galli reviewed the contact list and the East Central Ground Water Management District Report. Their meeting is set for February 6, 2024.

Councilman Hyle wanted a list from Town Superintendent Crum of the potholes that needed fixed.

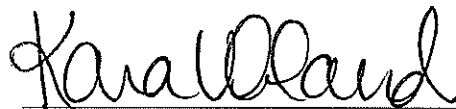
MAYOR, COUNCIL, & STAFF COMMENTS

Wednesday, March 6, 2024, Regular Meeting

April 17, 2024, 3-5 pm is the Dog Clinic

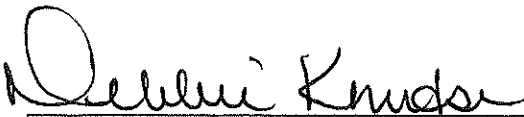
ADJOURN

Mayor Uhland declared the meeting adjourned at 7:42 pm upon motion from Councilman Hyle and seconded by Councilman Pelton. All voting for, motion carried.



Kara Uhland

Mayor



Debbie Knudsen MMC Town Clerk Administrator