

Town of Cheyenne Wells
151 South 1st
Cheyenne Wells, CO 80810
January 10, 2024
Regular Meeting
6:00 PM

CALL TO ORDER

Mayor Pro-tem Carleton Pelton called the meeting to order at 6:00 P.M. and led the group in Pledge of Allegiance to the Flag. Councilwoman Jones led the group in prayer.

Council: Carleton Pelton, Zach Anderson, Karen Gregg, Mark Galli, Sherry Jones & Rex Hyle.

Absent: Mayor Kara Uhland.

Staff: Debbie Knudsen Town Clerk Administrator, Aaron Crum Town Superintendent, & Karen Miller Deputy.

APPROVE AGENDA

The Council approved the agenda upon motion from Councilman Hyle and seconded by Councilman Anderson. All voting for, motion carried.

VISITORS

Carl Smalley thanked the Council, Debbie, Aaron, and the crew for doing a great in getting the Town back on their feet and improving the looks of the Town. He has a request for some of the playground equipment for the Arapahoe Church. Discussion followed. The Town is currently planning to install the school's playground equipment tentatively on the south side of the current playground for the older kids to play on. The Town would let them know if any of it would be available if they didn't have space to install all of it.

SHERIFF'S MONTHLY REPORT

Sheriff Buchanan was not present, and the Council reviewed the submitted December report.

MINUTES

Council reviewed and approved the minutes for December 12, 2023, upon motion from Councilman Anderson and seconded by Councilman Hyle. All voting for, motion carried.

BILLS FOR ALL FUNDS

The bills for all funds were reviewed and approved upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

The council reviewed the KC Electric and Black Hills Franchise reports.

BUILDING PERMITS

No Building Permits submitted this month.

Update on Tiffany Knudsen building, conditional use, and rezoning permits. Larsen Abstract is working on the research and labels and a hearing will be held at the next meeting.

2024 BUDGET UPDATE

Assessor Lacey Welsh sent an email after our December meeting, there was an update to evaluation and the property tax amount will be \$241, 423. Discussion followed. The 2024 Budge property tax was amended to \$241,423 upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried. The budget will be signed by the mayor and will be filed later this month with DOLA.

ELECTION UPDATE

Individuals have until January 22nd to file petitions for mayor and council positions. The Cheyenne County Clerk's office will then get us an updated voter registration to verify signatures. Petitioners final filing of corrections is January 29th for petitions to be validated.

MONTHLY UPDATES

Town Superintendent Crum explained to Council the situation of the water leak at the school. Councilman Pelton has spoken with George Kemp to get this repaired. There is also a water issue when water was shut off at the school that Citation Oil lost pressure. Once the school is repaired, they are in hopes this will help with the pressure at Citation Oil.

Town Clerk Administrator Knudsen is working on the PNA with RESPEC for SRF Grant for a well and a water blending area the Feyh location. The Town's EIAF #9808 Housing Engineering grant will have the pro con meeting later this month.

EXECUTIVE SESSION (IF NEEDED)

No executive session needed.

COUNCIL REPORTS**Housing Authority-Councilman Hyle**

Everything is moving forward with reporting needs for the troubled status from 2022. Things are well, units are almost full again and are working on the recerts of all tenants. The board signed a contract with new Executive Director Jayci Hollenbaugh.

ECCOG & Library-Councilwoman Jones

Discussed the letter in the packet on adult aging for the Senior Citizen.

Parks Report-Councilwoman Gregg and Councilman Anderson

Councilman Anderson thanked the Public Works staff for keeping the MAP walking path clear of snow during the recent snowstorms. He also inquired about a \$100 each to the Boy Scouts and Girl Scouts program for volunteering during the soup supper. The Boy Scouts and Girl Scouts will receive a \$100 each donation upon motion from Councilman Hyle and seconded by Councilwoman Gregg. All voting for, motion carried. Carl Smalley suggested motion lights for the bathrooms to save energy. The Town will check into this as it is a good suggestion.

Water Update-Councilman Pelton and Councilwoman Jones

Councilman Pelton reminded everyone about the Water Attorney, RESPEC and the Town workshop on January 31st at noon. Deputy Miller is planning a meal for that time frame with the Gap as the caterer. Please get numbers to her.

Street Updates-Councilman Hyle and Councilman Galli

Councilman Galli inquired on the equipment breaking up some of the concrete on the curb at Rebeltec. Town Superintendent Crum is having staff use the skidster more on the curb areas. The loader is waiting for new blades for it. Hopefully will have them replaced shortly.

Councilman Hyle inquired on the TAP Grant and AI tentative schedule. Town Clerk Administrator Knudsen stated that with the holidays and their staff being gone she is in hopes to have more info by next month.

Councilwoman Jones suggested the drainage rail at Medicine Arrow Park get painted yellow so it can be seen. Staff will look into getting this done.

Town Clerk Administrator Knudsen stated Jim Lengel stopped by and left sponsorship info for Cheyenne County Tumbleweed Fair. A \$1000 sponsorship donation was approved upon motion from Councilman Hyle and seconded by Councilman Anderson. All voting for, motion carried.

Town Clerk Administrator Knudsen let the Council know that her prior time working with the Town she had the Master Municipal Clerk's Title. She has contacted the Clerk's Institute, and she can continue to retain her MMC certificate and title.

UPCOMING INFO

January 31, 2024, Workshop 12:00 P.M.

February 13, 2024 Regular Meeting 6:00 P.M.

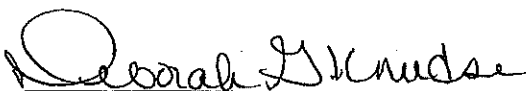
ADJOURN

Mayor pro-tem Pelton declared the meeting adjourned at 6:34 pm upon motion from Councilman Anderson and seconded by Councilman Galli. All voting for, motion carried.



Mayor Pro-tem Carleton Pelton

ATTEST:



Deborah G. Knudsen Town Clerk Administrator