

Call To Order

Mayor Syl Mireles called the regular meeting to order at 6 pm and led the group in the Pledge of Allegiance to the U.S. Flag.

Council Present: Marian Henderson, Kara Uhland, George Unruh, & Erica Kern

Council Absent: Kendall Pelton

Staff Present: Interim Town Clerk Debbie Knudsen & Town Superintendent Josh Richards

Visitors Present: Danile Baker & Michael Grinnan

Approve Agenda

The agenda was approved upon motion by Councilman Henderson and seconded by Councilwoman Uhland. All ayes, motion carried.

Visitors-Danile Baker with Eastern Plains Animal Welfare Alliance (EPAWA)

Danille Baker EPAWA submitted a yearly written report to Mayor, Council, and Staff. Discussion followed on the report and the great efforts that have been made with EPAWA and Danile. They have assisted in downsizing the feral cat situation on uninhabited and habited structures within the Town. EPAWA is requesting a yearly renewal donation of a \$1000 to help with costs associated with spay, neutering, and rehoming of animals through the EPAWA program. Councilwoman Uhland moved and Councilman Unruh moved to approve the \$1000 donation to EPAWA. All ayes, motion carried.

Appoint & Swearing of Municipal Judge Michael Grinnan

The Council will appoint Honorable Judge Michael Grinnan as the Cheyenne Wells Municipal Judge with the agreed submitted contract request of \$750 per month upon motion from Councilman Unruh and seconded by Councilwoman Kern. All ayes, motion carried.

Interim Clerk Knudsen swore in Honorable Judge Grinnan as the Town of Cheyenne Wells Municipal Judge. The Council welcomed him aboard. Municipal Court will be held on the 2nd Wednesday of each month at 4 pm.

Sheriff's Report

No Sheriff's report was submitted. It was suggested that Interim Clerk Knudsen have a discussion with the newly appoint Sheriff Buchanan about getting a monthly report for the next meeting.

Approve Minutes for December 14, 2021 and December 28, 2021

The minutes for December 14, 2021 and December 28, 2021 were reviewed and approved upon motion from Councilman Unruh and seconded by Councilman Henderson. All ayes, motion carried.

Building Permits

No Building Permits were submitted for this month.

Bills for All Funds

Bills for all funds were reviewed and approved upon motion from Councilman Henderson and seconded by Councilwoman Uhland.

Executive Session-Personnel

Mayor & Council retired into executive session for personnel reasons at 6:21 pm upon motion from Councilwoman Uhland and seconded by Councilwoman Kern. All ayes, motion carried.

Mayor & Council came out executive session at 6:50 pm upon motion from Councilman Henderson and seconded by Councilwoman Kern. All ayes motion carried.

Approve Cost of Living Staff Increase and Interim Town Clerk Letter of Request

The Town will give incentive pay to the 2021 current employees upon motion from Councilwoman Uhland and seconded by Councilman Henderson. All ayes, motion carried.

The Town will give cost of living raises for 2022 to the Town Superintendent, Public Works Employee and Cleaning employees upon motion from Councilman Unruh and seconded by Councilwoman Uhland. All ayes, motion carried.

The Town agrees to the Interim Town Clerk presented a written letter of request on salary, benefits, and vacation & sick upon motion from Councilwoman Uhland and seconded by Councilwoman Kern. All ayes motion carried.

Approve Second & Final Reading of "Addendum Ordinance #15.04.025"

The budget increase of the water was introduced to the Council and approved by past Clerk Hoffman at the September 2021 budget meeting to increase the water fees by 5%. This initially was to be approved at the December meeting and was not presented. The Council approved Resolution #1-2022 "Supplementing the 5% Increase of Water Rates" upon motion from Councilwoman Kern and seconded by Councilwoman Uhland. All ayes, motion carried. Interim Town Clerk Knudsen will place written notice in the Range Ledger defining all 2022 new water rates.

Approve Resolution #2-2022 "Establishing Yearly General Fee Schedule"

As per Interim Town Clerk Knudsen all of the Town's General Service Rates will remain the same. Resolution #2-2022 "Establishing Yearly General Fee Schedule" was approved upon motion from Councilman Henderson and seconded by Councilwoman Uhland. All ayes, motion carried.

2022 Election Update

Interim Town Clerk had one nomination picked up but has not been returned. All nomination petitions are due by January 24, 2022 at 4 p.m.

Housing Report

Councilman Henderson stated everything is full at there is a waiting list. The Cheyenne Wells Housing Director is no longer assisting with the Burlington Housing Authority as they have hired someone.

ECCOG Report

Councilman Henderson, Commissioner Ron Smith & Rhonda Brown will be the new ECCOG representatives from our area. They have not held an in person meeting yet. They will approve the 2022 representatives virtually at this month's meeting.

FYI'S

Councilman Unruh informed the Town Council on the upcoming K.C. Electric's project that will take 6 to 8 weeks to complete. The project will be around the areas of County Road 43, County Road Q, and out by the Cemetery.

Mayor, Council, & Comments

Superintendent Josh Richards and Mayor Mireles discussed the engineer's options on a possible water feasibility, the Doty well and CDOT School Sidewalk projects.

Councilwoman Uhland & Councilwoman Kern requested the Medicine Arrow Sign update for next meeting.

Council reviewed the written memo report from Interim Town Clerk Knudsen. Enclosed with minutes.

Adjournment

The meeting was adjourned at 7:20 p.m. upon motion from Councilwoman Uhland and seconded by Councilwoman Kern. All ayes, motion carried.

Syl Mireles

Mayor

ATTEST:

Deborah G. Knudsen

Interim Town Clerk