**TOWN OF CHEYENNE WELLS REGULAR MEETING COUNTY OF CHEYENNE**

**MUNICIPAL COMPLEX JULY 14 2020 STATE OF COLORADO**

**151 SOUTH 1ST WEST STREET 6:00 P.M.**

**CALL TO ORDER**

Mayor Mireles called the Regular meeting to order at 6:00 p.m. Mayor Mireles then led the Group in the Pledge of Allegiance.

There being present the following persons:

Council: Syl Mireles, Erica Kern, George Unruh, Kara Uhland and Marion Henderson.

Absent: None.

Members of the Staff present:

Ernie Espenosa Interim Superintendent via phone call

Cindy Hoffman Town Clerk/Treasure

Patty Hevner Deputy Town Clerk/Utility Clerk

Amanda Brown Town of Cheyenne Wells Auditor

Absent: None.

**APPROVE AGENDA**

The agenda was approved as amended upon motion from Councilwoman Uhland and seconded by Councilman Henderson. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**SHERIFF’S REPORT**

Cheyenne County Sheriff’s office did not have a representative present for the July meeting. Council reviewed the written Cheyenne Co. Sheriff’s report.

The Cheyenne County Sheriff’s report was approved upon motion from Councilwoman Uhland and seconded by Councilman Unruh. All in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**June 2020, Municipal Court Report**

Clerk Hoffman reported to Council that we have received no paid tickets for June 2020 per the current Cheyenne County Sheriff’s contract agreement.

**2019 AUDIT UPDATE-AUDITOR AMANDA BROWN**

Amanda Brown-Town of Cheyenne Wells Auditor presented Council with a positive 2019 Town audit. Discussion followed.

**APPROVE MINUTES FOR JUNE 10, 2020 REGULAR MEETING**

The amended minutes for June 10, 2020, Regular Meeting were approved upon motion from Councilwoman Kern and seconded by Councilwoman Uhland. All in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**BILLS FOR ALL FUNDS**

The bills for all funds and payroll were reviewed and approved upon motion from Councilman Henderson and seconded by Councilwoman Uhland. All in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**FINAL READING ORDINANCE #276 “CARGO/STORAGE CONTAINER USE GUIDELINES”**

The final reading and approval of Ordinance #276 “Cargo/Storage Container Use” was approved upon motion from Councilwoman Kern and seconded by Councilwoman Uhland. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**FINAL READING & APPROVAL ORDINANCE #271 “BACKFLOW & CROSS/CONNECTION DEVICE GUIDELINES”**

The final reading and approval of Ordinance #271 “Backflow & Cross/connection Device Guidelines” was approved upon motion from Councilwoman Uhland and seconded by Councilwoman Kern. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**BUILDING PERMITS**

Steve Donnelly 5 Storage Containers

Robin Donnelly Storage Containers

John Adamson Garage

Mayna Gonzalez Driveway

Tom & Monica Halde Fence

Rusty & Monica Wendt Greenhouse

Alfonso Holquin Storage Container/Cement Pad

Dollar General Sign

Cesar Leon Shed & Privacy Fence

The building permits for John Adamson, Mayna Gonzalez, Tom & Monica Halde, Rusty & Monica Wendt, Alfonso Holquin, Dollar General, and Cesar Leon were approved upon motion from Councilwoman Uhland and seconded by Councilwoman Kern. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

The building permit for Steve Donnelly, was denied in accordance to Ordinance #276, section C. with the option to reapply for one storage container upon motion from Councilman Unruh and seconded by Councilwoman Uhland. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

The building permit for Robin Donnelly was denied in accordance to Ordinance #276 under section C paragraph (a) upon motion from Councilman Unruh and seconded by Councilman Henderson. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**ADMINISTRATIVE STAFF UPDATE**

**13th Street Waterline Improvement Grant**

Clerk Hoffman shared with Council that she spoke to Greg Etl with DOLA to inquire about an extension for the 13th Street Grant. Mr. Etl suggested that we ask for another year extension for the 13th Street Grant. She also reminded Council that the bids have not gone out. \*

Clerk Hoffman shared with Council that she visited with CDOT supervisor in charge of the MOQU Grant. CDOT is planning to have a meeting soon to discuss the Grant. The completion time line is set for 2022. \*\*

**Water Sales Report-Deputy Hevner**

Deputy Hevner reported to Council that there were 4 meters read for the month of May with 6 meters repaired.

Deputy Hevner reported to Council that Ernie Espenosa tested the Feyh Well on 7-10-20 for Nitrates and the D-2 Ethylhexy-adapts. The DI-(2 Ethylhexy-Adipate) take up to 10 days to test and the Nitrate should be back in a week.

The July Coliform was tested at the Cheyenne Wells Housing Authority coming back as absent and within normal levels for bacterial

**HOUSING REPORT**

Councilman Henderson reported to Council no meeting this month.

**ECCOG REPROT**

Clerk Hoffman stated that Candance Payne suggested waiting until 2021 to fill the position.

**OLD BUSINESS**

**Main Street Building Complaint**

Mayor Mireles reported to Council that he drove by the property recently to see if the caution tape and cones are being taken care as previously discussed with the property owner to maintain the Town equipment to secure the property. The area is not properly marked with the caution tape and the cones are laying down not being used correctly. Discussion followed.

Mayor Mireles and Clerk Hoffman will compose a letter to the Property owner.

**FYI’S**

**Eastern Colorado Bank-Disaster Recovery Request**

The Eastern Colorado Bank request the use of Town Hall as a backup if a disaster were to happen to utilize the Town Hall building to conduct business.

The Eastern Colorado Bank will be granted the use of the Town Hall to conduct business in the case of a disaster upon motion from Councilwoman Uhland and seconded by Councilwoman Kern. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**MAYOR, COUNCIL, AND STAFF COMMENTS**

Mayor, Council, and Staff listened to comments made.

**Mayor Mireles**

Mayor Mireles shared a letter of interest from Dana Unruh to fill one of our vacant Council seats with Council and Staff. Discussion followed.

**Councilwoman Kern**

Councilwoman Kern and Councilwoman Uhland discussed with Mayor and Council to approve giving a thank you to Terry and Ellette Eiring for all the work they put in for our Community.

The Town of Cheyenne Wells will purchase two fifty dollar gift certificates to present Ellette and Terry Eiring as a thank you for all they do for the Town of Cheyenne Wells and our community upon motion from Councilwoman Uhland and seconded by Councilwoman Kern. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**Clerk Hoffman**

Clerk Hoffman shared with Council that the Town siren stopped working. Upon inspection of the property it was found that one of the locks had been cut and the utility box was tampered with. Discussion followed.

**OTHER**

**CDPHE Correspondence**

Interim Superintendent Espinosa joined the meeting via telephone to review and explain the Notice of Intent to Develop an Enforcement Order and Penalty for Unresolved Violation for sampling test not performed as far back as 2011 and failure to have a Backflow Prevention and Cross connection control program identified during the September 2018 Sanitary Survey. Deputy Hevner resolved all of the 2020 violation with no monetary penalties applied. Discussion followed.

**Animal Permit Renewal-#03-20 Sherry Drescher and #04-20 Steve Donnelly Letter of Request**

The Animal Permit for #03-20 Sherry Drescher was approved upon motion from Councilwoman Kern and seconded by Councilman Unruh. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

The Animal Permit fee for Sherry Drescher 4-H animal waiver in the amount of $70.00 was approved upon motion from Councilman Unruh and seconded by Councilwoman Uhland.

All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

The Animal Permit for #04-20 Steve Donnelly was approved upon motion from Councilwoman Kern and seconded by Councilwoman Uhland. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

The Town of Cheyenne Wells will give a $15.00 1st place, $10.00 2nd Place and $5.00 3rd place for the Three Legged Race upon motion from Councilwoman Kern and seconded by Councilwoman Uhland. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**Next Regular Meeting August 11, 2020 at 6 p.m.**

The next Regular Meeting will be Tuesday August 11, 2020, at 6:00 p.m.

**ADJOURN**

The meeting was adjourned upon motion from Councilwoman Uhland and seconded by Councilwoman Kern. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

Mayor Mireles adjourned the meeting at 7:34 p.m.

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**Syl Mireles Mayor**

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**Cindy Hoffman Town Clerk**

\*DOLA 13th Street Water Line Grant Project

\*\*MOQU Sidewalk Grant by School Nursing Home