**TOWN OF CHEYENNE WELLS REGULAR MEETING COUNTY OF CHEYENNE**

**MUNICIPAL COMPLEX JUNE 10 2020 STATE OF COLORADO**

**151 SOUTH 1ST WEST STREET 6:00 P.M.**

**CALL TO ORDER**

 Mayor Mireles called the Regular meeting to order at 6:00 p.m. Mayor Mireles then led the Group in the Pledge of Allegiance.

 There being present the following persons:

 Council: Syl Mireles, Erica Kern, George Unruh, Kara Uhland and Marion Henderson.

 Absent: None.

 Members of the Staff present:

 Cindy Hoffman Town Clerk/Treasure

 Patty Hevner Deputy Town Clerk/Utility Clerk

 Absent: None.

**VISITOR:** Ernie Espinosa-COWARN Interim Town Superintendent. Preston Wyler.

**APPROVE AGENDA**

 The agenda was approved as amended upon motion from Councilman Henderson and seconded by Councilwoman Uhland. All in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**SHERIFF’S REPORT**

 The Cheyenne County Sheriff’s Office did not have a representative present at the meeting. Mayor, Council, and Staff reviewed the Sheriff’s report for May, 2020.

 **May 2020, Municipal Court Report**

 Clerk Hoffman reported to Council that we have received no paid tickets for May 2020 per the current Cheyenne County Sheriff’s contract agreement.

**APPROVE MINUTES FOR MAY 12, 2020 REGULAR MEETING AND MAY 29, 2020 SPECIAL MEETING**

 The minutes for May 12, 2020, Regular Meeting were approved upon motion from Councilwoman Uhland and seconded by Councilman Henderson and May 29, 2020, Special Meeting were approved as amended upon motion from Councilman Henderson and seconded by Councilwoman Kern. All in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**BILLS FOR ALL FUNDS**

 The bills for all funds and payroll were reviewed and approved upon motion from Councilman Unruh and seconded by Councilwoman Uhland. All in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**BUILDING PERMITS**

 Steve Donnelly 5 Storage Containers

 Robin Donnelly Storage Containers

 Cheyenne County Waiver Request-Storage Container

 Robert Taylor Carport & Driveway

 Vaquero Ventures Demolish Building

 Brady Unruh Sidewalk/Driveway

 CW Christian Church Sidewalk

 Fred Wyler III Addition

 Sue Kern Rental Sidewalk

 Catharine Johnson Garage/Sidewalk

 The building permits for Steve Donnelly, Robin Donnelly, and Cheyenne County were tabled until the July 14, 2020 meeting upon motion from Councilman Henderson and seconded by Councilwoman Uhland. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

 The building permit for Robert Taylor was approved upon motion from Councilman Henderson and seconded by Councilwoman Kern. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

 The building permit for Vaquero Ventures was approved upon motion from Councilman Henderson and seconded by Councilman Unruh. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

 The building permit for Brady Unruh was approved upon motion from Councilman Unruh and seconded by Councilwoman Uhland. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

 The building permit for Cheyenne Wells Christian Church was approved upon motion from Councilwoman Kern and seconded by Councilman Unruh. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

 The building permit for Fred Wyler III was approved upon motion from Councilman Unruh and seconded by Councilwoman Kern. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

 The building permit for Sue Kern Rental was approved upon motion from Councilman Unruh and seconded by Councilman Henderson. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

 The building permit for Catherine Johnson was approved upon motion from Councilman Henderson and seconded by Councilwoman Uhland. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

 The motion made to table the Cheyenne County Waiver was retracted due to the area the Storage Container sets on is in an Agriculture Zone upon motion from Councilwoman Kern and seconded by Councilwoman Uhland. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

 The motion to approve the Cheyenne County Waiver Request-Storage Container was approved upon motion from Councilman Unruh and seconded by Councilwoman Kern. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**FIRST READING ORDINANCE #276 “CARGO/STORAGE CONTAINER USE GUIDELINES”**

The first reading of Ordinance #276 “Cargo/Storage Container Use” was approved upon motion from Councilman Unruh and seconded by Councilwoman Kern. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**ADMINISTRATIVE STAFF UPDATE**

 **2019 Financial Audit Update**

 Clerk Hoffman reported to Council that the Amanda Brown, the Town of Cheyenne Wells auditor picked up the Town financials to review for the annual audit. Mrs. Brown will be in the office on June 15, 2020 to complete the audit.

 Clerk Hoffman reported to Council that there are no new updates of the current Grants. Clerk Hoffman did send the 2nd Qtr. report to DOLA.

 Clerk Hoffman reminded Council that if we intend to continue with the 13th Street Grant to replace the waterline we need to start the bid process. \*

 Clerk Hoffman shared with Council that she plans to contact Karen Snyder with CDOT for updates on the CDOT Multimodal Options (MMOF) Grant. This grant will install sidewalks by the Cheyenne Wells High School and Nursing Home area. \*\*

 **Water Sales Report-Deputy Hevner**

 Deputy Hevner reported to Council that there were 9 meters read for the month of May with 7 meters’ repaired. Gary McMillen from Dana Kepner came to the Town of Cheyenne Wells to train our Public Works Employee, Jeffrey Myles and Mayor Mireles to program the meters and repair meters. Mr. McMillen left a loaner programmer while the Town’s programmer is sent for maintenance.

 Deputy Hevner reported to Council that the Doty Well is listed with the State of Colorado as an emergency Well only. It is tagged and locked out of use. The last Nitrate test for the Doty well came back at 9.6 and the Arsenic came back at 0.004 within normal limits. Interim Superintendent Ernie Espinosa, explained the Dl-(2-Ethylhexy-Adipate) test to Council. The Dl (2-Ethylhexy-phthalate) came back at .63 within normal limits. The Feyh Well Nitrate came back slightly elevated at 10.6. The Feyh Well is turned off at this time. The State of Colo. Recommended that both wells be turned off and asked that both Doty and Feyh Wells have warning signs put up not to turn on before notifying the State of Colorado. The May Coliform came back as absent for E-Coli.

 Interim Superintendent Espinosa shared with Council that while researching the Town of Cheyenne Wells Water Wells and the sampling results in the State of Colorado site, he found information that needed to be corrected. He is worked to organize and correct some of the information and history of the Wells. Discussion followed.

 Deputy Hevner shared with Council that while she was in the process of working on the water compliance and violations with the State of Colorado, Tom Valenta, a State of Colorado Training Specialist, reached out to offer his assistance to the Town. Mr. Valenta will come to the Town of Cheyenne Wells on June 12, 2020 to tour the Wells, take pictures, and assist with questions the Town staff may have.

 Mayor Mireles shared with Council and Staff that the new Public Works employees Jeffrey Myles Full time and Josh Richards Part time are both doing a wonderful job.

**HOUSING REPORT**

 Councilman Henderson reported to Council that he attended his first meeting the first this month. The Housing Director is researching installing storm shelters and grants to help with the cost. The Housing is currently looking for a grounds keeper. All the units are currently full.

**ECCOG REPROT**

 Currently the Town of Cheyenne Wells Council does not have an appointed member for this position. No report given.

**OLD BUSINESS**

 **Main Street Building Complaint**

 Mayor Mireles reported to Council that he met with the property owner and gave him caution tape and cones to mark the area as a hazard and researching possible demolishing the building. Discussion followed.

 Clerk Hoffman will send a letter to the property owner with a timeline that the property should be repaired or demolished.

**SPECIAL EVENT LIQUOR LICENSE REQUEST FORM THE KNIGHTS OF COLUMBUS**

 The Knights of Columbus request for a Special Events Liquor License during the Cheyenne County Fair/Tumble Weed Festival July 24 & 25, 2020 at the Cheyenne County Fair Grounds with proceeds to go to the Cheyenne County Firemen.

 The Knights of Columbus/Cheyenne County Firemen Special Events Liquor License for July 24 & 25, 2020 was approved upon motion from Councilwoman Kern and seconded by Councilwoman Uhland. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**FYI**

 **Cheyenne County Free Landfill Day is June 27 from 8 a.m. to 4 p.m.**

 The Cheyenne County Free Landfill will be on June 27, 2020 from 8 a.m. to 4 p.m.

**MAYOR, COUNCIL, AND STAFF COMMENTS**

 Mayor, Council, and Staff listened to comments made.

**OTHER**

 **Animal Permit Renewal-Kurt Brossman Letter of Request**

 Mayor and Council reviewed the letter from Mr. Brossman on behalf of his children requesting a waiver on the animal fee as this is used for their 4-H projects. Discussion followed.

The $45.00 fee for the Animal Permit Renewal for Kurt Brossman will be waived according to Ordinance #251 as stated for the use of 4-H, FFA, upon motion from Councilwoman Kern and seconded by Councilwoman Uhland. All those voting for Kern and Uhland. All voting against Unruh and Henderson. Mayor Mireles had the deciding vote. Mayor Mireles voted to approve the motion. Motion was approved 3-2, motion carries.

 **Animal Permit Renewal-Tiffany & Jason Muth**

 Clerk Hoffman reported to Council she has received a renewal application for a large animal permit from Tiffany & Jason Muth with no complaints. Clerk Hoffman recommended the Animal Permit for approval.

 The Animal Permit Renewal for Tiffany & Jason Muth was approved upon motion from Councilwoman Kern and seconded by Councilwoman Uhland. All those in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**RECESS**

 Mayor Mireles declared a recess at 7:25 p.m.

 Mayor Mireles reconvened the meeting at 7:28 p.m.

 **Next Regular Meeting July 14, 2020 at 6 p.m.**

The Next Regular Meeting will be Tuesday July 14, 2020 at 6:00 p.m.

**ADJOURN**

 Mayor Mireles adjourned the meeting at 7:38 p.m.

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 **Syl Mireles Mayor**

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**Cindy Hoffman Town Clerk**

\*DOLA 13th Street Water Line Grant Project

\*\* Sidewalk project.