**TOWN OF CHEYENNE WELLS WORKSHOP/REGULAR MEETING COUNTY OF CHEYENNE**

**MUNICIPAL COMPLEX MARCH 10, 2020 STATE OF COLORADO**

**151 SOUTH 1ST WEST STREET 5:30 P.M.**

**WORKSHOP DISCUSSION**

 Mayor Baker, Council, Staff, and Visitors attended a Workshop at 5:30 p.m. to discuss a possible Police Service or a Marshall Service for 2021, The Cargo Container/Portable Storage Sheds Ordinance, and to draw for a two-year or four-year terms for the newly elected Town Council.

 Kara Uhland will have a two year term due to her prior appointment to fill Saundra Roberts’s seat in February 2019. Carl Smalley drew the other two year term. Those that drew the four-year term are; Marion Henderson and Linda Corbin.

**CALL TO ORDER**

 Mayor Baker called the Regular meeting to order at 6:12 p.m. Councilman Smalley led the group in an opening prayer for those who chose to participate. Mayor Baker then led the group in the Pledge of Allegiance.

 There being present the following persons:

 Council: Monte Baker, Erica Kern, Carl Smalley, George Unruh, Linda Corbin,

 Kara Uhland, and Steve Mendenhall.

 Absent: None

 Members of the Staff present:

 Dannie McMillan Town Administrator

 Cindy Hoffman Town Clerk/Treasurer

 Patty Hevner Deputy Town Clerk/Utility Clerk

 Michael Buchanan Cheyenne Co. Undersheriff

 Absent: None.

 Visitor: Syl Mireles, Marion Henderson, and Luanne Gaschler.

**APPROVE AGENDA**

 The agenda was approved upon motion from Councilwoman Kern and seconded by Councilwoman Uhland. All in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**VISITOR’S**

 Marion Henderson came before Council to share pictures of Town property and his concerns of how the property is in a state of neglect.

 Luanne Gaschler came before Council to inquire when she can expect her water hydrant to be replaced. It was removed during the demolition of the house next to the property she owns. Discussion followed.

**SHERIFF’S REPORT**

 Michael Buchanan, Cheyenne County Undersheriff, came before Council to deliver the February Sheriff’s Report and answer questions from Council. Discussion followed.

 **January 2020, Municipal Court Report**

 Clerk Hoffman reported to Council that the Town received eight paid tickets for a total of $1,080.00 for January 2020.

**APPROVE MINUTES FOR FEBRUARY 11, 2020 REGULAR MEETING**

 The minutes for February 11, 2020, Regular Meeting were reviewed and approved upon motion from Councilman Smalley and seconded by Councilwoman Corbin. All in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**BILLS FOR ALL FUNDS**

 The bills for all funds and payroll were reviewed and approved upon motion from Councilman Unruh and seconded by Councilwoman Corbin. All in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**BUILDING PERMITS**

 Rex Hyle Storage Shed

 James Lengel Storage Shed

 Sam Mitchek Demolish Building

 D-Brand Rentals Temporary Fence

 Cheyenne County Demolish Stalls

 Don Kerstner Storage Shed

 Marion Henderson Carport

 The building permits for Rex Hyle, James Lengel, Sam Mitchek, D-Brand Rentals, Cheyenne County, Don Kerstner, and Marion Henderson were approved upon motion from Councilman Unruh and seconded by Councilwoman Kern. All in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**EXECUTIVE SESSION FOR PERSONNEL ISSUES**

 Mayor and Council retired into executive session for Personnel issues upon motion from Councilwoman Corbin at 6:30 p.m.

 Mayor and Council came out of executive session upon motion from Councilwoman Corbin at 7:03 p.m.

**APPROVE RESOLUTION #03-20 “CANCEL MUNICIPAL 2020 ELECTION”**

 The Resolution #03-20 “Cancel Municipal 2020 Election” was approved upon motion from Councilwoman Corbin and seconded by Councilman Unruh. All in favor state “aye,” all those opposed state “no.” The “ayes” have a unanimous vote, the motion carries.

**ADMINISTRATIVE STAFF UPDATE**

 **13TH Street DOLA Enhancement Grant Update**

 Administrator McMillan shared with Council that the water line replacement for the 13th Street DOLA Enhancement Grant will begin in the spring. Clerk Hoffman shared with Council that bids for materials should have been sent out 30 days after the grant was awarded, the Town has not sent out bid requests as of this date. \*

 Administrator McMillan shared with Council that he received a phone call today informing him the Town will receive a CDOT Multimodal Options (MMOF) Grant for $297,000.00 to install sidewalks by the Cheyenne Wells School and Nursing Home. Discussion followed. \*\*

 Administrator McMillan shared with Council he is still in contact with the State of Colorado dealing with the high nitrates on the Town Well that is turned off. Administrator McMillan stated that the nitrate tests up to December were all good. The secondnitrate test came back good.

 Councilman Smalley stated his concerns with the Council of Administrator McMillan’s announcement of his resignation. There are many projects the Town is currently involved in, or plans are in the works. Councilman Smalley asked Administrator McMillan about specific projects. Discussion followed.

**Water Sales Report-Deputy Hevner**

Deputy Hevner reported to Council that four meters were on the list to read for billing this month. One meter was repaired in January.

 Deputy Hevner shared with Council that the programmer used to set the meters is currently not working. A representative from Dana Kepner is scheduled to bring a programmer to use until our programmer can be repaired or replaced.

**HOUSING REPORT-COUNCILWOMAN KERN**

 Councilwoman Kern reported to Council that the Housing Authority did not have a quorum this month; therefore they were unable to have a meeting.

**ECCOG REPORT-COUNCILMAN SMALLEY**

 Councilman Smalley reported to Council that ECCOG elected Valerie Rhoads as the Chairman, and installed three new members.

 Prairie Development has a scholarships for students who are interested in going to a trade school.

 Councilman Smalley reminded Council, Staff, and Visitors that ECCOG has the Travel Story app that is a collection of stories for people driving through an area sharing the history of that area. I-70 currently is the area being added. Stories of new areas will be added each year as funds are available.

**EXECUTIVE SESSION**

 Mayor and Council retired into executive session for Personnel issues upon motion from Councilwoman Corbin at 7:26 p.m.

 Mayor and Council came out of executive session upon motion from Councilwoman Corbin at 8:00 p.m.

**FYI**

 **Call Tree for Possible Hazard Mitigation Events**

 Clerk Hoffman gave Mayor, Council, and Staff the emergency Call Tree for possible hazard mitigation events to Mayor, Council, and Staff. Discussion followed.

**MAYOR, COUNCIL, AND STAFF COMMENTS**

 Mayor Baker, Council, and Staff listened to comments made.

**OTHER**

 **Eastern Colorado Historical Society Luncheon April 3, 2020, 12-1 p.m.**

 The Eastern Colorado Historical Society will hold the annual Spring Luncheon on April 3, 2020, at 1:00 p.m. at the Town of Cheyenne Wells Auditorium. Mayor, Council, and Staff are invited to attend.

 **Town Offices Closed Friday, April 10, 2020, to observe Good Friday**

 The Town of Cheyenne Wells offices will be closed Friday, April 10, 2020, to observe Good Friday.

 **Next Regular Meeting Tuesday, April 14, 2020, 6 p.m.**

 The next Regular Meeting will be Tuesday, April 14, 2020, at 6:00 p.m.

 **Tentative Dates for the Animal Clinic April 22 or May 6, 2020, 3-5 p.m.**

 The tentative dates for the annual Town of Cheyenne Wells animal clinic are April 22 or May 6, 2020, from 3-5 p.m. We are waiting to hear back from Dr. Ferree. As soon as the date is set, it will be posted around Town, in the Range Ledger, on <http://townofcheyennewells.com> and Facebook.

**ADJOURN**

 Mayor Baker adjourned the meeting at 8:07 p.m.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Monte Baker Mayor**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Cindy Hoffman Town Clerk**

\*DOLA 13th Street Water Line Grant Project

\*\* Sidewalk project.