

**Town of Cheyenne Wells  
Regular Meeting  
Minutes  
November 13, 2023**

**CALL TO ORDER**

Mayor Uhland called the meeting to order at 6 pm and led the group in the pledge of allegiance to the US Flag. Councilwoman Jones led the group in prayer.

Council: Carleton Pelton, Zach Anderson, Sherry Jones, Mark Galli & Rex Hyle.

Absent: Karen Gregg.

Staff: Debbie Knudsen Town Clerk Administrator, Aaron Crum Town Superintendent, & Karen Miller Deputy.

**APPROVE AGENDA**

The Council approved the agenda upon motion from Councilman Galli and seconded by Councilman Anderson. All voting for motion carried.

**VISITORS**

No visitors were present.

**SHERIFF'S MONTHLY REPORT**

Sheriff Buchanan was not present, and a report was not received for the Council to review.

**APPROVED MINUTES**

The Council reviewed and approved the minutes for October 11 and October 26 upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

**APPROVED BILLS FOR ALL FUNDS**

The bills for all funds were reviewed and approved upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

**APPROVED BUILDING PERMITS**

Cassie Smelker	Egress Windows
Brooke Cambell	Fence and Driveway

The Council reviewed and approved all submitted building permits upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

**2024 BUDGET**

Town Clerk Administrator Knudsen submitted to Council additional budget items that were recently submitted by the Public Works Town Superintendent Crum for 2024 signage, waterline replacement at Verville alley and water service at school. There will be funds set aside for a new asphalt cutter and air compressor.

**Resolution #1-2024 "Water Fee Rates"**

The Council reviewed and approved the 2024 increase water rates by Resolution #1-2024 upon motion from Councilman Hyle and seconded by Councilman Anderson. All voting for, motion carried. Water consumers will be notified on the back of the water bills on the updated rates for 2024 and will be in affect on January 25, 2024, water bills.

**Resolution #2-24 "General Fee Schedule"**

The Council reviewed and approved the 2024 General Fee Schedule by Resolution #2-2024 upon motion from Councilman Anderson and seconded by Councilman Hyle. All voting for, motion carried.

**LIQUOR LICENSE RENEWALS**

Kwik Korner  
The Generation Gap  
The Cheyenne Tavern

The Council approved all liquor license renewals upon motion from Councilman Hyle and seconded by Councilman Anderson. All voting for, motion carried.

**EXECUTIVE SESSION**

No executive session was needed.

**COUNCIL REPORTS****Housing Authority**

Councilman Hyle updated Council on the new Executive Director Hollenbaugh. She is working into the position well. Housing will have a long road to go to get out of the trouble status that past Executive Director Mari Mitchek placed them in due her ability not to perform her duties with HUD.

**ECCOG & Library**

Councilwoman Jones reported on the ECCOG meeting at the Claremont this past month. They are trying to fill a driving position for the bus and a senior citizen director. The library will be trying to fill a board position as Molly Beek is term limited.

**Parks Report-**

Councilman Anderson is in contact with Ellette on the new trees that will be planted in spring after the stumps are removed. Monte Smith will be the project manager to assist in installing the playground equipment. Plans are to install the playground equipment in early spring. The Town will be doing the soup supper with a free will donation on December 10<sup>th</sup>. The Downtown Revitalization Committee members Zach and Karen & Mayor Uhland will be working with staff getting the Christmas tree up and the decorations put up.

**Water Update**

Councilman Pelton reported that the engineers are working Town Clerk Administrator Knudsen on an SRF funding opportunity for the Scheimer Kerr Well. Discussion followed and getting a water attorney secured to negotiate the purchase/lease opportunity. It was consensus to have the water attorney and Respec come to a meeting to discuss the legality of this opportunity. Town Clerk Administrator Knudsen, attorneys with Munson, Cummins and Shohet & Farr LLC, and Engineer Schwenke will be on a zoom meeting November 22<sup>nd</sup> to discuss the well project.

**Street Update**-Councilman Galli noticed several stop signs need replace. Funds are available after the Budget 2024 is approved.

**MAYOR, COUNCIL AND STAFF COMMENTS**

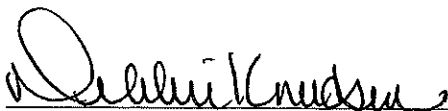
No comments.

**UPCOMING INFO**

November 30<sup>th</sup> Christmas Party 6 p.m. at the Gap  
 December 6<sup>th</sup> City Clerks and Library Open House 10-2pm  
 December 10<sup>th</sup> Soup Supper, Parade of Lights, & Tree Lighting  
 December 12<sup>th</sup> at 5:00 p.m. Regular Meeting

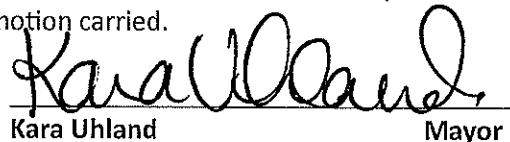
**ADJOURN**

Mayor Uhland declared the meeting adjourned at 7:10 upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried. All voting for, motion carried.



Debbie Knudsen

Town Clerk Administrator



Kara Uhland

Mayor