

Town of Cheyenne Wells
Regular Meeting
Minutes
October 11, 2023

COUNCIL BUDGET WORKSHOP 5:15 PM

CALL TO ORDER

Mayor Uhland called the meeting to order at 6 pm and led the group in the pledge of allegiance to the US Flag. Councilwoman Jones led the group in prayer.

Council: Carleton Pelton, Zach Anderson, Karen Gregg, Sherry Jones, Mark Galli & Rex Hyle.

Absent: None.

Staff: Debbie Knudsen Town Clerk Administrator, Aaron Crum Town Superintendent, & Karen Miller Deputy

APPROVE AGENDA

The Council approved the agenda upon motion from Councilman Galli and seconded by Councilman Anderson. All voting for motion carried.

VISITORS

Perry Chadwick, a Senior at Cheyenne Wells High School is requesting to paint new court lines on the basketball court at Medicine Arrow Park for his Senior Community Project. He would purchase the paint and give of his time to get this completed. The painting of lines at the basketball court by Perry Chadwick was approved upon motion from Councilman Anderson and seconded by Councilwoman Gregg. All voting for, motion carried. Ellette Eiring will be his sponsor for this project.

Danile Baker with EPAWA came and gave her annual report and was requesting a budget of \$1250 for 2024 to continue with the spayed and neutering of feral cats in Cheyenne Wells. The 2024 budget of \$1250 for EPAWA was approved upon motion from Councilman Pelton and seconded by Councilman Galli. All voting for, motion carried.

Conrad Ball will be painting the theater parking lot as his Eagle Scout, and he had requested if the Town could street sweep the area prior to painting. The Town will street sweep the parking lot for Conrad Ball upon motion from Councilman Hyle and seconded by Councilman Anderson. All voting for, motion carried.

SHERIFF'S MONTHLY REPORT

Sheriff Buchanan was not in attendance however he did send the September report for Council review.

APPROVED MINUTES

The minutes for September 18, 2023, were reviewed and approved upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

APPROVED BILLS FOR ALL FUNDS

The bills for all funds, were reviewed and approved upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

APPROVED BUILDING PERMITS

Chris Nelson Cement Pad & Fence

Rob Taylor Storage Shed

The building permits submitted were reviewed and approved upon motion from Councilman Pelton and seconded by Councilman Anderson. All voting for, motion carried.

2024 PROPOSED BUDGET HEARING

Town Clerk Administrator Knudsen submitted the 2024 proposed budget for Council review and discussion.

The Town Clerk Administrator received proposals from Great Plains Security LLC for security cameras at the shops and Snyder well in the amount of \$11,040.83. The cameras will be purchased out of 2023 budget upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

The Town Clerk Administrator received bid estimates for pan gutter replacements at city complex parking lot (\$3718), railroad avenue/south 2nd west (\$10,856), west 2nd south (\$4506), two pans on east 2nd north (\$7760), and Shank alley pan (\$3756). The bid estimates were approved out of both 2023 and 2024 budget upon motion from Councilman Anderson and seconded by Councilman Hyle. All voting for, motion carried.

Town Superintendent Crum stated that the skidster tires need replaced and got a verbal from C&K Oil at \$250 per tire and the loader tires need replaced and the cost for that is \$6000. The skidster tires will come out of the 2023 budget and the loader tires will be budgeted in 2024 upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

Loucks and Schwartz is able to assist the Town with providing payroll tax filing services in the amount of \$750 a year. Loucks and Schwartz services was approved upon motion from Councilman Hyle and seconded by Councilman Anderson. All voting for, motion carried.

CHRISTMAS TREE, MAINSTREET LIGHTING PHASE, AND DECORATING CONTEST

The Town did not receive the Eastern Colorado Bank Giving Back Grant this year for the main street yearly LED lights. Discussion followed with the park/Downtown Revitalization Committee Anderson and Gregg. The Town will see if they can get a salesperson out to help design a plan and more concrete cost to begin moneymakers for the FY24 between the Town, County, and CW Fire Department.

Town Clerk Administrator Knudsen stated that nothing was decided on for the town Christmas tree purchase last month. Tree and decorations to be located at the ECB park on Mainstreet was approved upon motion from Councilman Anderson and seconded by Councilman Hyle. All voting for, motion carried.

Mayor Uhland discussed plans for the December 10th ESA parade of lights, Santa & tree lighting and possibly a soup supper, which might entail the town sponsoring and working it. She will confirm everything at the November meeting.

DONATED PLAYGROUND EQUIPMENT

The Cheyenne County School District RE-5 School donated all their old playground equipment to Medicine Arrow Park. Town Clerk Administrator Knudsen suggested having Monte Smith be a project manager to get this installed at the park. He helped disassemble it at the school. The Town will hire Monte Smith to be the project manager for the installation of the playground equipment upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.

WELLS RURAL DEVELOPMENT UPDATE (WRD)

The council discussed the hosted Division of Housing meeting and the distaste for Prop 123 for rural communities. They also discussed the two blocks for housing development that WRD is planning to start in spring of 2024. Mayor Uhland stated that Wells Rural Development could help us expand other housing needs within the Town. The Town may need to have a Town Hall meeting to provide information to the public when plans are solidified.

RESPEC PROJECT UPDATE

Town Clerk Administrator Knudsen attended the Cheyenne Wells RE-5 school board meeting last month and discussed the maintenance of the track, drainage area by science room and prepping for the drainage project that RESPEC is designing for the Town. The school board for perceptive to the needs and appreciated the cost assessment that RESPEC has given. They will consider budgeting funds to assist with the cash portion needs of the grants awarded going forward.

The council discussed the Sheimer/Kerr wells, and we are at a point of needing to get a water attorney to move forward with the lease/purchase agreement. An SRF grant pre application is scheduled for October 31. This is a 30-year loan of possible forgiveness to underserved towns such as ours. Richard Hopp, our water testing consultant, will be out on October 23 to do a complete water test on the Scheimer well.

EXECUTIVE SESSION

The Council and Town Clerk Administrator Knudsen went into Executive Session for personnel reasons at 6:52 pm upon motion from Councilman Pelton and seconded by Councilman Hyle. All voting for, motion carried. Town Clerk Superintendent Knudsen left the session at 7:05pm

The Council came out of executive session at 7:16 pm upon motion from Councilman Hyle and seconded by Councilman Anderson. All voting for, motion carried.

The Council approved the towns proposed 2024 Budget payroll hourly rates upon motion from Councilman Hyle and seconded by Councilman Pelton. All voting for, motion carried.

COUNCIL REPORTS

Housing Authority

Councilman Hyle stated that the new ED Jayci Hollenbaugh is doing well and adapting to the position. She is working on moving to a different accounting program.

ECCOG & Library-Councilwoman Jones

Councilwoman Jones stated that they reviewed the ECCOG audit, and she will be attending the library meeting when it is held.

Parks Report

Councilman Anderson will meet with Ellette on park needs.

MAYOR, COUNCIL AND STAFF COMMENTS

Town Clerk Administrator Knudsen is working on the personnel manual. It has not been changed in 11 years and our auditor felt we needed to get it updated. Once a draft is complete and when our Town Attorney is available the Town will have her review it to be sure everything is legally ready before it is submitted to the Council for review and approval.


Town Superintendent Crum submitted the water sample, and it looks good this month. He also informed the Council on the Lead inventory needed by the state for all the Town's meters and lines.

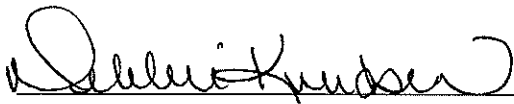
UPCOMING INFO

- Free Landfill Days October 13th and 14th
- Trunk or Treat October 29 2-4 on Main Street
- November 13th & December 12th Regular Meeting
- Town /Library Open House December 6 9-1
- Town Christmas Party November 30th at the GAP

ADJOURN

Mayor Uhland declared the meeting adjourned at 7:20 upon motion from Councilman Hyle and seconded by Councilman Galli. All voting for, motion carried.


 Kara Uhland Mayor


 Debbie Knudsen Town Clerk Administrator