

MMML2026 Study: REDCap Manual

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Accessing REDCap

1. Visit: <https://redcap.ualberta.ca/>
2. Login with username and password
3. Select **MMML2026** Project

Record Status Dashboard

1. Select: **“Record Status Dashboard”**

The screenshot shows the REDCap interface for the MMML2026 project. The top navigation bar indicates the current data access group is 'Site 2' with a 'Switch' button. The left sidebar contains a menu with 'Record Status Dashboard' highlighted by a red arrow. The main content area displays the project name 'MMML2026' (PID 9994) and navigation tabs for 'Project Home', 'Project Setup', 'Other Functionality', and 'Project Revision History'. Below the navigation, there is a text block explaining that the tables provide general dashboard information. At the bottom, there are buttons for 'Current Users (4)' and 'Project Statistics (Project ID 9994)'.

2. Click **“Switch”**, make sure to select your correct site (if practice at multiple sites)

The screenshot shows the REDCap interface for the MMML2026 project, now at the 'ON SDM 1203' data access group. A red arrow points to the 'Switch' button in the top navigation bar. The left sidebar shows the 'Record Status Dashboard' link. The main content area displays the project name 'MMML2026' (PID 9994) and a 'Record Status Dashboard (all records)' section. This section includes a legend for status icons: Incomplete (red circle), Incomplete (no data saved) (grey circle), Unverified (yellow circle), Partial Survey Response (orange circle), Complete (green circle), and Completed Survey Response (green checkmark). Below the legend, there are controls for 'Dashboard displayed' (set to 'Default dashboard'), 'Displaying record' (0 of 0 records), and 'Multi-record actions' (100 records per page). A '+ Add new record' button is visible. At the bottom, there is a 'Displaying' section with options for 'Instrument status only', 'Link status only', and 'All status types'. A small table shows 'MMML2026 Data Capture Form' with 'Site ID' and 'No records exist yet'.

3. "Add new record", this will create a unique Study ID for your patient.

Current Data Access Group: ON SDM 1203 [Switch](#)

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MMML2026 PID 9994 Page speed was boosted using Rapid Retrieval

Record Status Dashboard (all records)

Displayed below is a table listing all existing records/responses and their status for every data collection instrument (and if longitudinal, for every event). You may click any of the colored buttons in the table to open a new tab/window in your browser to view that record on that particular data collection instrument. Please note that if your form-level user privileges are restricted for certain data collection instruments, you will only be able to view those instruments, and if you belong to a Data Access Group, you will only be able to view records that belong to your group.

Legend for status icons:

- Incomplete
- Incomplete (no data saved)
- Unverified
- Partial Survey Response
- Complete
- Completed Survey Response

Dashboard displayed: [Default dashboard] [Multi-record actions](#)

Displaying record 0 of 0 records 100 records per page

+ Add new record

Displaying: Instrument status only | [Lock status only](#) | [All status types](#)

Site ID	Data Capture Form
No records exist yet	

MMM2026 Data Capture Form

1. Select "MMM2026 Data Capture Form" according to your patient's Study ID

Current Data Access Group: ON SDM 1203 [Switch](#)

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Record Home Page

Record "12770-1" is a new Site ID. To create the record and begin entering data for it, click any gray status icon below.

The grid below displays the form-by-form progress of data entered for the currently selected record. You may click on the colored status icons to access that form/event.

Legend for status icons:

- Incomplete
- Incomplete (no data saved)
- Unverified
- Partial Survey Response
- Complete
- Completed Survey Response

NEW Site ID 12770-1

Data Collection Instrument	Status
MMM2026 Data Capture Form	

2. Go through the Data Capture Form and answer all questions.
3. In the form, **add the patients email** for them to receive the Participant Experiences Survey

Participant experiences survey

You are invited to take part in a study exploring patient experiences and satisfaction with the **Measure More, Miss Less: A Community-Based Blood Pressure Screening Program in Canada 2026** in community settings.

You will be asked to complete a brief 10-15-minute survey about your experiences as well as some questions about you (e.g., age, gender). If you are interested, please kindly note your email address below:

Email type
* must provide value

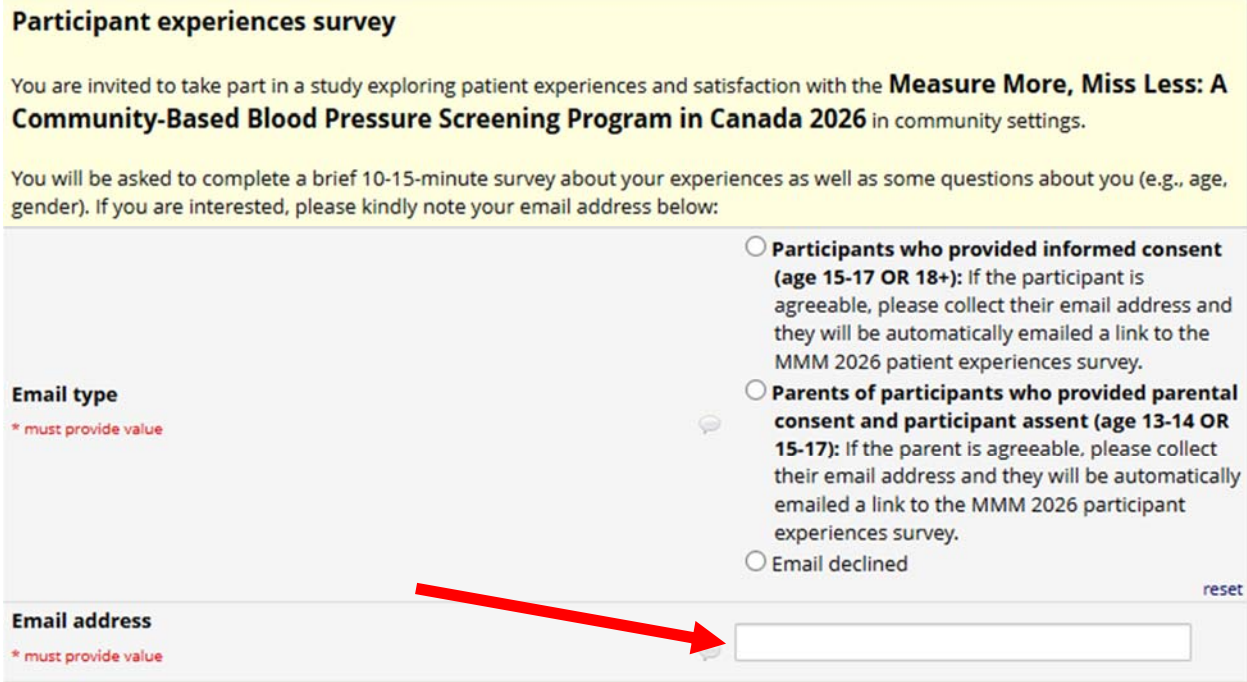
Participants who provided informed consent (age 15-17 OR 18+): If the participant is agreeable, please collect their email address and they will be automatically emailed a link to the MMM 2026 patient experiences survey.

Parents of participants who provided parental consent and participant assent (age 13-14 OR 15-17): If the parent is agreeable, please collect their email address and they will be automatically emailed a link to the MMM 2026 participant experiences survey.

Email declined

Email address
* must provide value

reset



4. After completing the form:
 - a. Select **“Complete”** in dropdown
 - b. Click on **“Save & Exit Form”** button to save data

SCREENING SITE

Name of Country Canada

Name of Province
* must provide value Alberta

Where is your screening site?
* must provide value

Prefer not to answer

Community Pharmacy
 Community Site
 Hospital/Clinic
 Public area (indoors)
 Public area (outdoors)
 Workplace
 Prefer not no answer

reset

Form Status

Complete? Complete

Save & Exit Form Save & ...

- Cancel -

