

LIZ SCHWISOW



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PROFESSIONAL SUMMARY

Results-driven professional with 10 years experience in accounting, financial analysis, financial reporting, analytics, systems, marketing, branding, & investor relations.

Recognized for autonomy, attention to detail, adaptability, creative problem-solving, & building efficiencies through collaboration & cohesion.

Actively seeking next opportunity to add value to an organization by efficiently delivering measurable results & data-driven insights, collectively meeting deadlines & achieving organization-wide goals.

HIGHLIGHTS

10
YEARS
PROFESSIONAL
EXPERIENCE

\$6.4B
TOTAL
AUM
MANAGED

113
COMMERCIAL
REAL ESTATE
INVESTMENTS

4
BUSINESS
SYSTEMS
IMPLEMENTED

125
HOURS PER
QUARTER
SAVED

12
DAYS PER
YEAR-END
SAVED

11
INVESTMENT
FUNDS
MANAGED

20
3RD PARTY
ACCOUNTING
TEAMS MANAGED

42
QUARTERLY &
ANNUAL RFI'S
COMPLETED

EXPERTISE



SKILLS

ACCOUNTING



SYSTEMS



FINANCIAL ANALYSIS



MARKETING & BRANDING



ANALYTICS



INVESTOR RELATIONS



EDUCATION

COLORADO STATE UNIVERSITY

Bachelor of Science
Business Administration
Concentration: Finance
International Business Certificate
August 2009 - May 2013

3.8 GPA
/ 4.0

CUM LAUDE
HONORS SCHOLAR

EXPERIENCE

RYAN MAYER ADHD COACHING
SOCIAL MEDIA INTERN

2023

2020 - 2022

THE LARAMAR GROUP
INVESTMENT ACCOUNTING MGR.

**EVERWEST
REAL ESTATE INVESTORS**
ACCOUNTING MANAGER

2019 - 2020

2018 - 2019

PALISADE PARTNERS
FINANCE MANAGER

NORTHWOOD INVESTORS
FUND ACCOUNTANT

2015 - 2017

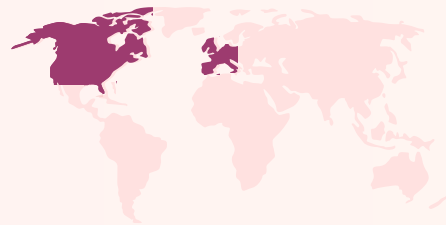
2014 - 2015

FUSION SALES GROUP
MARKET RESEARCH ANALYST

BROWN BROTHERS HARRIMAN
FUND ACCOUNTANT

2013 - 2014

EXPERIENCE



ACCOUNTING & FINANCIAL ANALYSIS

10

YEARS
PROFESSIONAL
EXPERIENCE

\$6.4B

TOTAL AUM
MANAGED

113

REAL ESTATE
INVESTMENTS

11

INVESTMENT
FUNDS
MANAGED

- Results-driven professional with 10 years experience in financial analysis, financial reporting, & accounting in the private equity & commercial real estate industries.
- Recognized for autonomy, attention to detail, adaptability, creative problem-solving, & building efficiencies through collaboration & cohesion across projects, teams, systems, sectors, & business avenues.
- Built, implemented, & managed budgets, forecasts, systems & capital resources for data-driven decision-making across a total of 113 commercial real estate investments & 11 investment funds totaling \$6.4 billion assets under managed (AUM).
- Responsible for the US GAAP (ASC-606 compliant) accounting & reporting of 23 partner buyouts, 20 acquisitions, & 17 dispositions.
- Managed over \$105M total lines of credit funds & over 100 treasury accounts across complex investment fund structures including 1 evergreen fund, 1 fund of funds, 4 joint venture funds, & 5 feeder funds.

SYSTEMS & ANALYTICS

4

BUSINESS
SYSTEMS
IMPLEMENTED

125

HOURS / QTR SAVED

12

DAYS / YEAR SAVED

20

3RD PARTY
ACCOUNTING
TEAMS MANAGED

- Collaborative, autonomous & creative approach to efficient solutions utilizing existing & new software & systems for accounting, finance, reporting, marketing, branding, & business processes.
- Implemented 4 business systems that resulted in time savings of approximately 125 hours per quarter & 12 days annually at year-end on accounting, financial reporting, investor reporting & management processes.
- Adept at leveraging financial, analytical & copywriting experience to optimize small businesses' effective use of apps, systems, AI, & search engines to reach targeted audiences & goals & capitalize on market trends.
- Experience reviewing, researching, forecasting, strategizing & presenting decision-making interpretations based on analytical analyses of financial, SEO, & digital analytical data & market trends.
- Expertise in Microsoft Excel, Yardi accounting & investment modules, Juniper Square, iLEVEL, Quickbooks, Investran, MRI, & Eagle Investment Systems (STAR).

MARKETING, BRANDING & INVESTOR RELATIONS

42

QUARTERLY &
ANNUAL RFI'S
COMPLETED

4

QUARTERLY
INVESTOR MARKET
UPDATE REPORTS

1

BRAND
PARTNERSHIP
CLOSED

- Astute market research & investor relations analyst with 7 years experience in fundraising, due diligence, & investor-specific compliance, tax & investment reporting for individual, institutional, pension funds, & international investors.
- Built & managed Excel-based models and macros used to efficiently calculate investment & investor-specific financial data used in over 40 quarterly & annual requests for information (RFIs) from real estate fund investors, advisors, & lenders.
- Led the combined preparation & submission of a Denver, Colorado low income community-based real estate development request for proposal (RFP) in 2019 which was chosen in the RFP selection process for the community-based project.
- Sourced & closed 1 national LGBTQ+ brand partnership in 2023 for social media brand with nearly 569,000 followers across all social media platforms.