**Fulfillment Policy**  
*Proximal Development LLC*  
[https://proximaldevelopment.com](https://proximaldevelopment.com/)

**Services**

We provide the following professional services:

* Leadership Development Consulting
* Everything DiSC® Suite (assessments, workshops, and facilitation)
* Leadership Coaching

**Delivery Timeframes**

Delivery of services, including consulting sessions, assessments, workshops, and coaching, will occur according to the schedule mutually agreed upon between Proximal Development LLC and the client.

**Returns, Cancellations, and Refunds**

* Cancellations require a **30-day advance notice**.
* Refunds will only apply to **unused assessments** or services that have not yet commenced.
* Partial refunds will be determined based on the extent of services delivered prior to cancellation.

**Payment Terms**

* All payments are invoiced in **USD (U.S. Dollars)**.
* Payment is due **net 60 days** from the invoice date unless otherwise specified.

**Exceptions and Disclaimers**

Proximal Development LLC reserves the right to update or adjust scheduled delivery timelines based on unforeseen circumstances, with prior notice to the client.

**Contact Information**

For questions or support related to our fulfillment policy, please contact:  
**Email**: [kpd@proximaldevelopment.com](mailto:kpd@proximaldevelopment.com)