



# Shinhidaka Internship Application

## Application Materials

**The completed application packet must include the following:**

- Shinhidaka Internship Application (attached)
- Statement of Purpose (In a one page essay describe your goals for your summer in Japan and reasons why you should be considered for this internship)
- Evaluation of Japanese Language Proficiency Form (attached)
- Cover Letter (in English)
- Resume

**Application Deadline: February 1, 2022**

The application and all supporting documents should be handed in or emailed to the address below:

University of Kentucky  
Department of Modern and Classical Languages, Literatures & Cultures/Japan Studies Program  
1055 Patterson Office Tower  
Lexington, KY 40506-0027

Email: [dslaym@uky.edu](mailto:dslaym@uky.edu)

For questions, contact:

Dr. Doug Slaymaker  
[dslaym@uky.edu](mailto:dslaym@uky.edu)

or

Dr. Koji Tanno  
[Koji.Tanno@uky.edu](mailto:Koji.Tanno@uky.edu)

# **Shinhidaka Internship Program**

## **Purpose:**

The University of Kentucky has partnered with Lexington Sister Cities Commission (LSCC) to create the Shinhidaka Internship Program. The purpose of this program is to provide the opportunity for professional experience abroad and improvement in linguistic and cultural knowledge by offering UK students an unpaid internship in Japan.

## **Eligibility Requirements:**

Applicants must:

- be UK MCLLC/Japan Studies major or minor, or FLIE Japanese major
- have completed a minimum of one year of full-time study at UK at time of participation
- have successfully completed two years of college level Japanese language instruction (JPN 202 or equivalent) before start of internship
- have a minimum UK cumulative GPA of 3.0 at time of application
- be 19 years of age or older at time of internship start date
- attend interview with LSCC and MCLLC Japan Studies committee
- be available to participate in a 4-6 week internship in June – July 2022

The Shinhidaka Internship interview committee is specifically looking for applicants who can demonstrate the following qualities:

- Motivation for participation in the program
- Flexibility in handling new or difficult situations
- Ability to serve as a good ambassador for city, country and school
- Character
- Leadership: community & school involvement
- Maturity

Successful candidates will be required to:

- Submit a \$150 program deposit (refundable upon completion of the program)
- Attend two orientations conducted by UK and Lexington Sister Cities: one after acceptance and one after being assigned the specific internship position
- Sign an agreement between Lexington Sister Cities Commission, the Shinhidaka Sister Cities Committee, the University of Kentucky, and the internship provider. This agreement states that the participant will adhere to the agreed upon internship, duration of stay, and commitment to the program.

## **What's Provided:**

Lexington Sister Cities Commission and/or the Shinhidaka Sister Cities Committee will:

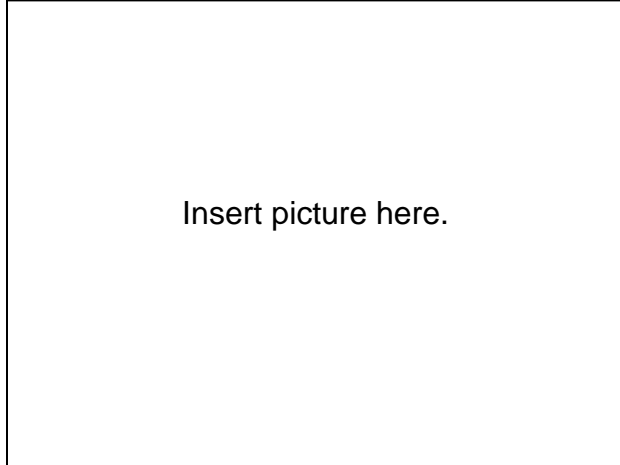
- Identify and secure an unpaid internship in Shinhidaka
- Identify and secure homestay in Shinhidaka with carefully selected local family (to include breakfast and dinner on weekdays, breakfast, lunch & dinner on weekends).
- City Tours organized by Shinhidaka Sister Cities Committee
- Pre-departure orientations organized by UK and Lexington Sister Cities Commission
- Post arrival orientation organized by Shinhidaka Sister Cities Committee
- Transportation from Sapporo (New Chitose Airport) to Shinhidaka (at start of the program) and from Shinhidaka to Sapporo (New Chitose Airport) (at end of the program) provided by Shinhidaka Sister Cities Committee

## **Responsibility of Student:**

Internship participants are responsible for:

- Roundtrip airfare to Sapporo, Japan.
- UK Education Abroad application and administrative fees
- International Health Insurance (billed by UKEA)
- EAP 599 tuition
- Passport
- Payment for homestay (accommodation & meals)
- Personal expenses
- Regular reporting of internship progress and activities to UK and Lexington Sister Cities
- Reflection essay to be submitted to Lexington Sister Cities upon completion of program
- Thank you letter to Shinhidaka Sister Cities Committee upon completion of internship

# Shinhidaka Internship Application



## Personal Information:

Name:

\_\_\_\_\_ *(First, Middle, Last)*

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

UK email: \_\_\_\_\_

Non-UK email: \_\_\_\_\_

Date of birth (Month/Date/Year): \_\_\_\_\_

## Emergency Contact

Name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Education:

School: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Major: \_\_\_\_\_

Minor or 2<sup>nd</sup> Major: \_\_\_\_\_

Major Department Head: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Academic Advisor: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

List relevant college level language courses you have taken:

<u>Course #</u>	<u>Title</u>	<u>Grade</u>	<u>Semester</u>

List relevant college level language courses you are taking/plan to take before attending the internship:

<u>Course #</u>	<u>Title</u>	<u>Grade</u>	<u>Semester</u>

Years of Japanese completed before college: \_\_\_\_\_

Do you speak any languages other than Japanese?  Yes  No

If yes, specify:

French  Spanish  German  Other (specify)

\_\_\_\_\_

How long have you been learning Japanese?

How would you describe your level of Japanese?

Have you ever been abroad?  Yes  No

If so, for what type of travel?

- School trip
- Tourism
- Training/Internship period
- Study Abroad
- Other: \_\_\_\_\_

If yes, where, when and how long?

### **Internship Details:**

(Please note – the placement is likely to be as a teaching assistant at a school in Shinhidaka)

What months are you available for your internship placement?

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How long do you want to be placed for?

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What field of employment would you like to work in?

What skills/strengths can you bring to your internship?

### **Additional Information:**

How would you describe yourself?

Describe some of your hobbies and the activities you like to do in your spare time?

Please explain any further relevant information about your desire to participate in the Shinhidaka Internship Program.

How did you find out about our program?

- Your teacher
  - o Name of teacher: \_\_\_\_\_
- Previous participant
  - o Name of previous participant: \_\_\_\_\_
- Word of mouth
- Study Abroad website
- Other \_\_\_\_\_

Are you applying for any other programs this summer?  Yes  No

If yes, what program(s)? (please include dates and location(s))

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## Evaluation of Japanese Language Proficiency

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Applicant Name (First, Middle, Last)

### Evaluation by Japanese Language Teacher or Japanese Advisor

**To the Evaluator:** Your frank appraisal of this student's competence in Japanese and the ability to cope in Japanese during the initial transition period abroad will be of use to the student and will help the Shinhidaka Internship application committee make the best possible selections for this year's internship.

Students are evaluated based on:

- Their motivation for travel and participation in the program
- Flexibility in handling new or challenging situations
- Japanese speaking abilities
- Ability to be a good ambassador for city, country and school.
- Character
- Leadership; community & school involvement
- Maturity
- Interest in cultural diversity

**Japanese Language Evaluation:**

<b><u>Language Skill</u></b>	<b><u>Excellent</u></b>	<b><u>Good</u></b>	<b><u>Fair</u></b>	<b><u>Poor</u></b>
Ability to speak Japanese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to understand spoken Japanese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to read Japanese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to write Japanese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Please attach an additional page with any additional comments that you might have.**

Name of Evaluator: _____
School: _____
Subject Taught: _____ Years you have known this student: _____
Signature: _____ Date: _____

**Language evaluations are due by February 1, 2022 to:**

Japan Studies Program

Send or email to:

Dr. Doug Slaymaker  
[dslaym@uky.edu](mailto:dslaym@uky.edu)

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University of Kentucky  
1055 Patterson Office Tower  
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