

Mother of Perpetual Help Parish

Pastoral Council Meeting Minutes – Monday, March 7, 2022

A meeting of the Mother of Perpetual Help Pastoral Council was held in the Lower Level Meeting Room at the Parish East Site on 106th Street on Monday, March 7, 2022.

Council members in attendance were: Fr. Matthew Perumpil, Administrator, Mary Maberry, Council Chair, John Gomez, Council Vice-President, John Czepulis, Mary Lou Hopkins, Gary Jensen, Jon Leonardelli, Gil Van Blaricom, and Susan Scharmach, Secretary.

Excused were Trustees Doug Barnes and Grace Elliott,

1. After Eucharistic Adoration, the meeting was called to order by Mary Maberry at 6:33 PM
2. Opening prayer provided by Gil was read by all
3. Trivia Night Recap – John Gomez reported trivia night was very successful; there were 18 tables with 10 attendees at each, and the event brought in a profit of approximately \$1,930
4. Archdiocese Pastoral Council Appendix – Mary Maberry
 - Revised Appendix handout with a request to read through and cross-reference with the Pastoral Council Manual
 - Brief overview of changes
 - Questions, changes and approval to be emailed to Mary by Friday, March 11th
 - Appendix to be submitted to Archdiocese simultaneously with Finance Council Appendix
5. Pastoral Council Elections
 - Discussion on length of service
 - Council member term is 3 years
 - Fr. Matthew will meet with each Member whose term is ending
 - Election Committee of 3 – to be led by John G, along with John C and Mary Lou
 - Timeline
 - Nomination weekend April 2-3 with nomination forms to be placed in pews
 - Bulletin Recruitment Announcements April 18-19 and 26-27 with Pulpit Announcements on the 26-27 to include the following:
 - Why would you be a good candidate?
 - What is preventing you from running?
 - List some areas of accomplishment Council has made
 - ❖ Unity of Ministries
 - ❖ Mother of Perpetual Help Devotion
 - ❖ Parish growth
 - Council is the voice of the Parish community
 - Emphasize how YOU, as an MPH Member, can help build on and create a vibrant Parish community
 - Nominee Orientation to be held on Sunday, April 24th
 - Publish Bios of candidates in Bulletin May 7-8 and 14-15
 - Absentee Ballots will be available in the Parish office May 15th through May 19th; return due date May 22nd
 - Elections May 21-22

- Council recruitment efforts
 - Personally approach members who you feel may be a good candidate
 - Looking for diversity, as well as an interest in our ministries including stewardship/evangelization
6. Finance Report – Gary Jensen
- Emphasized how qualified our Finance Committee members are
 - MPH is halfway through the fiscal year; we are slightly over budget which is to be expected for the first full year after a Parish transition
 - Major repairs upcoming including leaking ceiling windows, boiler, and doors
 - School Lease extension to 28 months which includes 2 rent increases
 - Budget for 2022-23 Fiscal Year is due June 30 with Budget process commencing March 1
 - Parish demographic analysis needs updating
7. Miscellaneous
- (a) Holy Week/Easter Schedule
- Palm Sunday Mass Schedule
 - Saturday, April 9 at West Site – 4:00 PM
 - Sunday, April 10 at East Site – 8:30 AM, 10:30 AM and 7:00 PM
 - Holy Thursday at East Site – 7:00 PM; Fr. Matthew is requesting Pastoral and Finance Council volunteers for washing of the feet
 - Good Friday at East Site – 1:00 PM
 - Easter Vigil at East Site – 8:00 PM
 - Easter Sunday at East Site – 8:30 AM, 10:30 AM and 7:00 PM
 - Greeters – will be invited for all Triduum Masses and on Easter Sunday, and will include an invitation to Pastoral and Finance Councils
 - Ushers – volunteer sign-up sheets to be posted in East Site Usher Room
- (b) Capitol Campaign
- Case statement to be submitted by May 6; proceeds 60% to parish, 40% to archdiocese, some of which will be applied to the 2023 budget
- (c) Parish Mission – March 28, 29 and 30; please join us and invite your family and friends
- (d) School Report – Fr. Matthew
- Meeting scheduled with Seton school representatives on March 14th
 - Will request Archdiocese to review our current subsidy
- (e) Buildings and Grounds – John Gomez
- Seeking estimates to repair the windows in the copula adorning the roof at the East Site
 - Maintenance Supervisor Recruitment
 - Discussion on whether to stay in-house or hire an outside agency
 - Interviewed our 3 current maintenance employees – Juan has been selected to become Maintenance Supervisor
- (e) Human Concerns – Susan Scharmach
- Among items discussed at the meeting were the following:
 - ERAs S.T.O.P. Senior Frauds & Scams Senior Network is offering a 60-minute presentation with a choice of 5 topics choosing from the following: grandparent scams, telemarketing scams, funeral scams, sweepstakes scams, online/email scams, medical/Medicare scams, investment scams, and power of attorney scams.
 - Christian Women and Seniors Group will make final topic selections and will be scheduling presentation date

- St. Vincent de Paul – The Voice of the Poor (VOP)
 - Researches and monitors governmental activities regarding the poor
 - Member, John Weber, will be scheduling a presentation with the VOP President who will provide an overview of their areas of involvement and answer questions

7. New Business

- Men of Christ Conference to be held on Saturday, March 26th, and MPH is one of the 40+ sites; Conference will begin with Rosary at 7:30 AM, Mass at 8:00 AM, followed by breakfast, live-streaming presentations from 5 speakers, confession and closure after a light lunch at 1:30 PM

8. Closing Prayer – Pope Francis' prayer for the Ukraine said during Benediction

Thereafter the meeting adjourned at 8:19 PM followed by Benediction in Church

Next Meeting: Monday, May 2, 2022, with Prayer to be led by Jon Leonardelli
Meet at East Site in church for Eucharistic Adoration at 6:00 PM with meeting to follow

Respectfully submitted,

Susan M. Scharmach

Susan M. Scharmach, Secretary