

# Mother of Perpetual Help Parish

## Pastoral Council Meeting Minutes – Monday, May 9, 2022

A meeting of the Mother of Perpetual Help Pastoral Council was held in the Lower Level Meeting Room at the Parish East Site on 106th Street on Monday, May 9, 2022.

Council members in attendance were: Fr. Matthew Perumpil, Administrator, Mary Maberry, Council Chair, John Czepulis, Gary Jensen, Jon Leonardelli, Gil Van Blaricom, and Susan Scharmach, Secretary. Also in attendance were Grace Elliott and John Gomez, Trustees.

Excused was Mary Lou Hopkins.

1. The meeting was called to order by Mary Maberry at 6:59 PM
2. Opening prayer provided by Gary Jensen was read by all
3. A copy of the Pastoral Council Appendix approved by Council on March 2, 2022 was passed out by Mary Maberry
4. Pastoral Finance Council (PFC) Presentation – Bernie Hintzke, Finance Council Chair
  - Current PFC is comprised of Trustees, Grace Elliott and John Gomez, 1 retired and 1 current Parish DA, and 1 small business owner
  - Progress of PFC includes formulating PFC norms and meeting schedule, revising the budgeting process for improved tracking, and the creation of a Building and Grounds Subcommittee
  - Budget and financial issues include the decreasing stewardship revenue, staffing costs, building and grounds costs, and facilities capital expense projects
    - Fiscal Year ending 6/30/22 – Replaced 4 rooftop units on 106th Street school building (\$39,000); replacing deteriorated doors and frames at 106th Street Lincoln Avenue entrance and installing security locks (\$29,000). Total = \$68,000
    - Fiscal Year ending 6/30/23 – Replace 50-year-old boiler system, update HVAC in rectory building (\$167,000); repair cupola windows at 106th Street including framing and roof (\$169,000); replace deteriorated doors and frames on East and West Entrances at 106th Street, installing security locks (\$29,000). Total = \$365,000
  - Funds for Repairs
    - Fiscal year ending 6/30/22 – Paid from operations and \$167,000 from Parish reserves which will hopefully be replenished from “Love One Another” capital campaign proceeds
    - Fiscal years 6/30/24 thru 6/30/26 – Combined proceeds from “Love One Another” capital campaign and increased stewardship revenue along with new revenue sources
  - Conclusion – Funds from “Love One Another” capital campaign will be insufficient to cover deferred maintenance and desired improvements, but will solve most pressing maintenance and secure safety and security of MPH largest assets
4. Deanery Report – John Czepulis
  - Meeting held on April 6, 2022
  - Laura Engel, Director of Missionary Planning and Leadership, was in attendance; going forward a representative will be in attendance at all meetings
  - Discussion points (\*MPH has already implemented)
    - \*Providing descriptions of portions of the Mass to parishioners
    - Expanding meeting frequency to more than twice annually
    - “Love One Another” Capital Campaign – St. John the Evangelist has met their goal
    - Emphasize needs of the younger generation
    - \*Continuation of Mass counts
    - \*Use of Flocknote

- Parish Council Congress tentative meeting date is November 19th from 8:00 AM to Noon; open to all Council members
  - Next Deanery Meeting September 28th
5. Pastoral Council Elections – John Gomez
- 31 individuals nominated; 11 said yes, and 8 agreed to run
  - Volunteers to assist committee on election weekend (5/21 & 5/22) – Gary Jensen and Susan Scharmach
6. “Love One Another” Campaign – Fr. Matthew and Mary Maberry
- Fr. Matthew, Bernie Hintzke, Kelly Simkowski (Parish Secretary), and Mary Maberry met with Campaign Coordinator
  - MPH Goal is to raise \$1,200,000; 40% goes to Archdiocese and 60% to Parish (MPH) or \$720,000
  - How the Archdiocese will utilize funds is listed on their website
  - Company overseeing Campaign will handle mailings
  - Key to success: Prayer, use a personal approach, provide a positive attitude
  - Member Pledge requests will be over a 5-year period
  - Three Chairpersons to provide Campaign leadership to be appointed by Fr. Matthew with training to be provided by Archdiocese
  - Case Statement will need to be provided to Archdiocese by end of May which will include Capital Expenses, Plan for Finances, Mission, and Evangelization
7. Miscellaneous
- Staffing Transitions – Fr. Matthew
    - Staffing needs and reorganization
      - Part time Bookkeeper
      - Full Time Director of Faith Formation
  - Social Committee Update – Mary Maberry
    - Checking on license needs and possible dates for Beer Garden/Food Truck at 116th Street Site
    - Possibility of outdoor Mass on a Sunday at 106th Street Site
8. New Business
- Christian Formation changes starting Fall 2022 per new Mass Schedule – Jon Leonardelli
    - Classes 9:40-10:20 AM – 3 times per month
    - Parents Meeting – once per month
9. Closing Prayer provided by Gary Jensen and read by all

Thereafter the meeting adjourned at 8:58 PM

Next Meeting: Monday, June 6, 2022

Meet at East Site in church for Eucharistic Adoration at 6:00 PM with meeting to follow

Respectfully submitted,

*Susan M. Scharmach*

Susan M. Scharmach, Secretary