

Mother of Perpetual Help Parish

Pastoral Council Meeting Minutes – Monday, June 6, 2022

A meeting of the Mother of Perpetual Help Pastoral Council was held in the Notre Dame Room at the Parish Center on 106th Street on Monday, June 6, 2022.

Council members in attendance were: Fr. Matthew Perumpil, Administrator, Mary Maberry, Council Chair, John Czepulis, Devan Gracyalny, Mary Lou Hopkins, Gary Jensen, Jon Leonardelli, Dave Shook, Gil Van Blaricom, John Weber, and Susan Scharmach, Secretary. Also in attendance were Grace Elliott and John Gomez, Trustees.

Excused was Karen Brah.

1. The meeting was called to order by Mary Maberry at 6:30 PM
2. A motion to approve the Agenda as amended by Mary at the meeting to include the Finance Council Budget update was made by Grace Elliott, seconded by Mary Lou Hopkins, and unanimously approved
3. Fr. Matthew opened with prayer and reflection on the gifts of the Holy Spirit, with emphasis on knowledge, providing scientific facts, vs wisdom, the utilization and ability to apply that knowledge
4. Welcome to our new Council Members: Karen Brah, Devan Gracyalny, Dave Shook, and John Weber. All Council Members then provided a brief self-introduction
5. Pastoral Finance Council Budget Update – Bernie Hintzke, Finance Council Chair
 - Bernie continues to work on the current budget for fiscal year 2022-2023
 - Critical financial needs for 106th Street Site repairs
 - Operation Budget shows a deficit of approximately \$64,000; primary revenue is from stewardship which has been decreasing
 - Recordation of information on the Chart of Accounts was inconsistent among the three parishes; details have been consolidated for better record maintenance
 - Goal: To take the \$64,000 deficit and turn it into a surplus
6. Committees–Goals–Community – Stewardship, Evangelization, Liturgy
 - Operation/Council Procedures
 - Meeting governance follows Robert's Rules of Order as listed on the Agenda
 - Council is advisory to Fr. Matthew who is the final decision maker
 - Council members responsibilities to include:
 - Participation in discussions and activities of Council
 - Confidentiality
 - Meeting preparation i.e., reading any materials provided prior to meeting
 - Attendance at meetings
 - Goals of Council
 - August meeting – to discuss moving MPH forward to becoming unified
 - Solicitation of Parish Members to become involved
 - Council Liaisons – Thoughts for individual involvement to be provided at August meeting
 - Faith Formation and Evangelization – Growth (ALL)
 - Be welcoming and inviting by example and introduction
 - Approach and talk with young families

- Stewardship/Time and Talent (development of this committee)
- Human Concerns
- Liturgy
 - Involvement in preparation for our eucharistic celebrations
 - Involvement with our Subcommittees, i.e., Ministers of Hospitality, Eucharistic Ministers, etc.
- Finance Council
- Deanery Representatives
 - Deanery is comprised of 16 Parishes with each having 2 Representatives
 - Parish voice to the Archdiocese
 - MPH delegates will be decided at August meeting
 - Meetings are scheduled twice annually
 - Next Deanery Meeting September 28th

7. Election of Officers

- Chairperson – Mary Maberry was nominated by Gary Jensen, seconded by John Gomez
- Vice-Chairperson – Gary Jensen was nominated by Susan Scharmach, seconded by Mary Lou Hopkins
- Secretary – Susan Scharmach was nominated by Grace Elliott, seconded by Mary Lou Hopkins

The following individuals were unanimously elected and agreed to serve as Pastoral Council Officers for the 2022-2023 term:

Chairperson	Mary Maberry
Vice-Chairperson	Gary Jensen
Secretary	Susan Scharmach

8. Pastor's Report

- "Love One Another" Campaign
 - MPH Goal is \$1.2M with 60% (\$738,994) to MPH/40% to Archdiocese
 - 3 Campaign Chairs: Debbie Peterson, Kathy Smith and John Hopkins
 - Pledge amount will be over 5 years
 - July/August – Silent Phase (major supporters will be contacted)
 - September/October – Public Phase
 - November/December – Conclusion
- June Town Hall Meeting
 - To be scheduled latter part of June after Budget has been finalized
 - Announcement/suggested Agenda to be placed in Bulletin
 - Suggested that Parish Members be able to provide written as well as oral questions
- Staffing Update
 - Creation of new positions:
 - Building and Grounds Supervisor
 - Finance Director (on hold until Chart of Accounts has been cleaned and organized)
 - Bookkeeper – part time position 25 hrs/wk (5 hrs/day)
 - Staff Supervisor – to be determined as positions are filled
 - Director of Faith Formation – difficulty finding applicants
 - Director of Liturgy/Choir, Joseph W
- Presentation by Archdiocese Office of Missionary Planning and Leadership to be scheduled preferably in July; team building meeting to be facilitated by Laura Engel, Director of Missionary Planning and Leadership

8. Buildings and Grounds Update – John Gomez

- Proxies have been signed
- 106th Street Site Updates
 - Copula windows work is scheduled to commence in January
 - Lincoln Avenue Doors are scheduled to be replaced next week if the locks come in
 - 6 diseased trees marked to be cut down
 - Boiler replacement

9. New Business – None reported

At this time Mary Maberry acknowledged Grace Elliott and John Gomez for their service on Pastoral Council as they continue to serve MPH as Trustees. She then thanked Mary Lou Hopkins and Gil Van Blaricom for their years of dedicated service on Pastoral Council. They will each continue to serve MPH in different areas.

10. Meeting closed with an Our Father

Thereafter the meeting adjourned at 8:54 PM

Next Meeting: Monday, August 8, 2022 at 6:30 PM in the Notre Dame Room

Respectfully submitted,

Susan M Scharmach

Susan M. Scharmach, Secretary