

**Mother of Perpetual Help Parish**  
**Pastoral Council**  
**Meeting Minutes – Monday, May 11, 2020**

A virtual meeting of the Mother of Perpetual Help Pastoral Council was held on Monday, May 11, 2020.

Council members in attendance were: Mary Maberry, Council Chair, Fr. Jeff Prasser, Fr. Thomas Vathappallil, Gil Van Blaricom, Grace Elliott, John Czepulis, Jon Leonardelli, Mary Lou Hopkins, and Nancy Wilde; also in attendance were Darryl Draeger, Trustee, Mary Wenger, Parish Business Manager, Doug Barnes, Council Advisor, and Susan Scharmach, Recording Secretary.

Colleen Pluskota has resigned from Council.

1. The meeting was called to order by Mary Maberry at 6:35 PM
2. Opening Prayer: Mary led the Mother of Perpetual Help prayer
3. A motion to approve the Agenda was made by Darryl Draeger, seconded by Jon Leonardelli, and unanimously approved
4. Proxy Consultation
  - Fr. Jeff provided the following regarding proxy request and the school move
    - Need to obtain new occupancy permit which needs to be signed by June 15th
    - Plumbing repairs in the amount of \$37,000 need to be done prior to applying for the occupancy permit
    - Abiding by the Shared Services Agreement/Lease, yearly expenses paid by the parish must equal rent paid by Seton for the school space
    - To date, there is a \$40,000.00 rent surplus (contributing factors include the pandemic shut-down, mild winter, limited maintenance expenses)
    - 2020 audit will have to recommend some sort of action in reference to the money – we cannot keep it
    - If the surplus is used to pay for the plumbing, we can utilize the money for the kind of expense it was intended for, i.e., salaries and maintenance on the school building. The expense then would not be in excess of the yearly rent the parish was paid.
    - Endorsing the use of the rent surplus to date are 7 of our 9 Finance Council members as well as the Pastor and Trustees

The following motion was made by Darryl, seconded by Mary Lou Hopkins, and unanimously approved

“Motion to endorse the recommendation from finance for the utilization of the rent surplus to pay for the necessary plumbing repairs in the amount of \$37,000.00 at the MQSCA school site.”
  - Fr. Jeff provided the following additional information
    - We have received a PPP loan for \$93,333.00
    - The Mary Help of Christians Fund is providing us with a \$30,000.00 subsidy relief grant. (Fr. Jeff's earlier report was based on 3 rather than 5 parishes receiving the money)
    - Our monthly Stewardship is doing well considering all the factors affecting us
    - Lenten Mission collection brought in over \$23,000
    - Festival deferment fund is going well

- Parish collection and stewardship donations to date total \$43,000 per Mary Wenger
  - Suggestion by Grace to publish the generosity of our Members in the Bulletin
  - School storage is being emptied
5. Catholic Comeback – Preliminary Procedures
- Strict compliance with the Archdiocese Catholic Comeback Directives which will remain in force until July 5th
  - Copies of Archdiocese Comeback Directives will be mailed to all Members
  - Limited seating with restrictions, Members will need to sign up for Mass; plan to publish number of attendees at each Mass in weekly Bulletin
    - Members to call Business Office to register for Mass every week
  - Considering the possibility of temporarily adding second Saturday Mass at 106th Street Site
  - Family Room will be closed
  - No singing during service, instrumental only
  - Exploring possibility of smart phone use for Worship since handouts will not be allowed
  - Online Mass will continue
  - Eucharistic Adoration – Adoration Chapel will be closed; thoughts of moving Adoration into the church
6. Your Consideration and input to the following for discussion
- A. How will the parish look moving forward as we emerge from the stay-at-home orders?
- B. What should change?
- C. Are there things we can do now to start to bring the community together?
- Support moving forward slowly –*Darryl*
  - With limited Mass seating, if a Mass has poor attendance would we consider discontinuing it –*Grace*
  - Possibility of announcing Member deaths during shut down to help with our providing support –*Jon L*
  - Addition of a prayer section in the Bulletin with individual petitions – *Jon L*
  - Online Mass is fantastic – *John C*
  - Contact Members and invite them to return for worship; ask for email addresses – *Mary*
  - Other parishes are calling individuals –*Fr. Thomas*
    - Several Members will be called to ask to assist with this project
7. Additional Items
- A. Status of Pastoral Council Elections
- Per Archdiocese correspondence, all elections are on hold
- B. Fr. Thomas’ Departure
- Fr. Thomas received his assignment which will be St. Lucy in Racine and St. Sebastian in Sturtevant; date postponed to August 4th
  - Thank You celebrations to take place after 4:00 PM Mass on August 1st, and after 11:00 AM Mass on August 2nd; Fr. will say farewell at the other Masses the week before
- C. June 1, 2020 Council Meeting – In-Person/Virtual (Zoom)
- Mary has requested all to reply privately via email to the following:  
Would you prefer to meet in-person for the June meeting or would prefer another virtual meeting via Zoom
- D. August 10, 2020 Council Meeting

8. New Business Items

- Deanery meetings cancelled until after September

9. Closing Prayer – Meeting adjourned at 7:42 PM with the Our Father

Next Meeting – Monday, June 1, 2020 at 6:30 PM  
Venue to be determined

Respectfully submitted,

Susan Scharmach,  
Recording Secretary