

# CAPABILITY STATEMENT

# HARKNESS CONSULTING SOLUTIONS LLC

SOLUTIONS-ORIENTED GUIDANCE.

## COMPANY SNAPSHOT:

Melody Harkness, Principal CEO

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Email:

info@harknessconsultingsolutions.com

**DUNS: 131110482**

**CAGE: 8MQR5**

## PAST PERFORMANCE:

City of Albany Community Police Review Board

Rivera Law, PLLC

Mariana Strategies, LLC

Pack Up & Go, LLC

Upper Hudson Valley Planned Parenthood

Capital District Black and Hispanic Bar Association

Care Cloth Scrubs, LLC

Cogent Waste Solutions, LLC

Out to Live LLC

## NAICS CODES:

**541611** - Administrative Management and General Management Consulting

**541612** - Human Resources Consulting Services

**541613** - Marketing Consulting Services

**611430** - Professional and Management Development Training

## CAPABILITIES NARRATIVE:

Harkness Consulting Solutions, LLC is a women and minority owned management consulting company based in the Northeastern United States that delivers customized and professional solutions and guidance for non-profits, private firms, and municipalities. We specialize in strategic and organizational planning, business process improvement, workforce development, and project management. Other services include: Human Resources management, marketing consulting, acquisition and grants management support, facilitation, surveys, assessment and improvement of management systems, benchmarking and program metrics, business start-up and web development services. Harkness Consulting Solutions, LLC's core values are timely communication and customer satisfaction that cultivates strong client relationships.

## DIFFERENTIATORS:

**Your Vision is Our Mission:** We are client focused and appreciate opportunities to be agile in supporting large, complex federal government and commercial contracts while balancing business needs with evolving market requirements. We make our clients' vision to succeed our mission to deliver.

**Client Relationships:** We build relationships with our clients for long-term partnerships.

**Cost Competitive:** We provide our services at competitive rates and pricing while delivering quality and best value to our clients.

**Strategic and Results Driven:** We recruit staff with credentials that enable us to strategically address diverse requirements and provide forward-thinking solutions to achieve our clients' goals.

**Solutions-Oriented:** We provide results and deliverables on time, within budget, and with excellent results that exceed expectations.

**Small Business Status:** We offer agencies and industry partners a comprehensive suite of services and experience. We are a proud small business that can also help our clients meet their small business contracting and subcontracting goals.

## CORE COMPETENCIES:

- STRATEGIC PLANNING SERVICES
- EDUCATIONAL PROGRAMMING
- WORKFORCE/PERSONNEL DEVELOPMENT
- ORGANIZATIONAL DEVELOPMENT
- PROJECT MANAGEMENT
- GENERAL MANAGEMENT
- ADMINISTRATIVE MANAGEMENT
- BUSINESS START-UP SERVICES
- MARKETING CONSULTING
- WEB-DESIGN SERVICES