ARROW ENTERTAINMENT LLC

 EVENT DJ QUESTIONNAIRE

\*\*Please bring this questionnaire form to your final meeting completely filled out with all songs selected. We will need everything chosen to go over in the meeting. Also, please bring all information and times that you have received from your EVENT facility. If you need any help with music selection, please visit our website at arrowentertainment.net and go to the “find music” tab. Thank you and we look forward to making your event unforgettable!\*\*\*

Event Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Day) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DJ: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Occasion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Facility (Optional):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Guests: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Photo Booth: Yes or No

Up-Lighting: Yes or No One or Two Sets? \_\_\_\_\_\_\_\_\_\_ Color: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Start Time: \_\_\_\_\_\_\_\_\_\_\_\_

Event End Time: \_\_\_\_\_\_\_\_\_\_\_\_

*\*Note: Arrow Entertainment typically arrives an hour or more before start time to set-up\**

**Cocktail Hour** *if applicable*

 *(Music will be at a low volume so that guests can have conversations.)*

***Cocktail Hour Mixes Collection*** (Please choose one mix)

*\*Examples of Music Artists are given below in each type of mix\**

Big Band: \_\_\_\_\_\_\_\_\_\_ (Frank Sinatra, Dean Martin, Michael Buble, Harry Connick Jr.)

Soft Rock: \_\_\_\_\_\_\_\_\_\_ (The Beatles, Steve Miller Band, The Eagles, Jewel)

Current Top 40: \_\_\_\_\_\_\_\_\_\_\_\_ (Train, Adele, One Republic, Alicia Keys, Beyoncé, John Mayer)

Alternative: \_\_\_\_\_\_\_\_\_\_ (Oasis, Incubus, Coldplay, U2, White Stripes, Dave Matthew’s Band)

Motown: \_\_\_\_\_\_\_\_\_\_ (Stevie Wonder, The Temptations, Ray Charles, Jackson 5, Marvin Gaye)

R&B: \_\_\_\_\_\_\_\_\_\_ (Trey Songz, Chris Brown, Robin Thicke, Ne-Yo, Usher, Jamie Foxx,)

Smooth Jazz: \_\_\_\_\_\_\_\_\_\_ (Various Artists)

Country: \_\_\_\_\_\_\_\_\_\_ (Garth Brooks, Keith Urban, Brad Paisley, Lady Antebellum)

Vitamin String Quartet: \_\_\_\_\_\_\_\_\_ (Various popular cover songs by a string orchestra)

**Introductions**

Announce that guests can request songs? Yes or No

Announce for guests to get picture taken in photo booth if applicable? Yes or No

Shout out to Someone Special? Yes or No

*Example: “Can everyone please put their hands together for Birthday Girl!”*

Special Introduction:

*Example: Top Salesperson of the Year, Employee of the Month, etc*

**Toasts & Blessings** *if applicable*

1. Person #1 and Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Person #2 and Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Additional toasts? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Blessing (Reverend, Priest, Rabbi, Etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Dinner** *if applicable*

*(Music will be at a low volume so that guests can have conversations.)*

Approximated Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dinner Style: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(example: buffet, plated)

**Dinner Mixes Collection** (Choose one dinner mix or select own music)

 \*\*Examples of Music Artists are given below in each type of mix\*\*

Big Band: \_\_\_\_\_\_\_\_\_\_ (Frank Sinatra, Dean Martin, Michael Buble, Harry Connick Jr.)

Soft Rock: \_\_\_\_\_\_\_\_\_\_ (The Beatles, Steve Miller Band, The Eagles, Jewel)

Current Top 40: \_\_\_\_\_\_\_\_\_\_\_\_ (Train, Adele, One Republic, Alicia Keys, Beyoncé, John Mayer)

Alternative: \_\_\_\_\_\_\_\_\_\_ (Oasis, Incubus, Coldplay, U2, White Stripes, Dave Matthew’s Band)

Motown: \_\_\_\_\_\_\_\_\_\_ (Stevie Wonder, The Temptations, Ray Charles, Jackson 5, Marvin Gaye)

R&B: \_\_\_\_\_\_\_\_\_\_ (Trey Songz, Chris Brown, Robin Thicke, Ne-Yo, Usher, Jamie Foxx,)

Smooth Jazz: \_\_\_\_\_\_\_\_\_\_ (Various Artists)

Country: \_\_\_\_\_\_\_\_\_\_ (Garth Brooks, Keith Urban, Brad Paisley, Lady Antebellum)

Vitamin String Quartet: \_\_\_\_\_\_\_\_\_ (Various popular cover songs by a string orchestra)

Announce Late Night Snack: Yes or No / What time? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Announce 15 minute warning for Photo Booth: Yes or No

Announce Shuttle Times: Yes or No / What time? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Announce Last Call for Alcohol: Yes or No / What time? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Song of the Night: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes for the DJ:

Is it okay to take song requests from the guests? Yes or No

If a song is killing the dance floor, can the DJ fade out the song, even if it is a request? Yes or No

From your play list as well? Yes or No

Any Additional Information? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Types of Music You Would Like Played after Dinner**

Please circle the genres of music that you would like played and also the music that you think your guest will like. It is good to have a variety of different music to for everyone in order to keep guests dancing.

Oldies

Motown

Rock

Top 40 (Pop)

70’s (Disco)

80’s

90’s

Hip-Hop

Country

R&B

Techno

Alternative

**Line Dances**

*(Select the ones you would like to be played.)*

Cupid Shuffle: Yes or No

Hokey Pokey: Yes or No

Cha Cha Slide: Yes or No

Chicken Dance: Yes or No

The Hustle: Yes or No

The Train: Yes or No

Wobble: Yes or No

Turbo Hustle: Yes or No

Macarena: Yes or No

Crank That (Soulja Boy): Yes or No

Y.M.C.A.: Yes or No

Teach Me How To Dougie: Yes or No

The Twist: Yes or No

Gangnam Style: Yes or No

Watch Me (Whip/Nae Nae): Yes or No

**Dancing Song Requests**

\*\*Note: Please list any songs that you would like played during dancing. We suggest not exceeding 20 requested songs, because it is good to allow the DJ to pick music to get guests dancing and also to allow room to take requests from the guests the night of.

Primary Song Requests (Optional):

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do Not Play Songs (Optional):

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_