DUMP TRUCK HAULING PROJECT
EMPLOYER / CUSTOMER INFORMATION QUESTIONNAIRE

Petersburg, Virginia | Preliminary information for a 10-truck hauling proposal

Purpose
Please complete the following questionnaire so we can accurately evaluate the hauling requirements, disposal arrangements, schedule, and pricing for the proposed project. Responses will be used to prepare a project-specific commercial hauling proposal.

SECTION 1 — CUSTOMER AND PROJECT DETAILS

Company / Employer Name: _____

Contact Person and Title: _____

Phone Number: _____

Email Address: _____

Project Name / Reference Number: _____

Exact Job Site Address (Petersburg, VA): _____

Nearest Cross Street / Site Entrance: _____

Requested proposal due date: _____ Project start date: _____

SECTION 2 — MATERIAL TO BE HAULED

1. What material will be hauled? Select all that apply:

■ Clean soil / dirt ■ Fill / clay ■ Construction & demolition debris ■ Concrete / asphalt ■ Rock / aggregate ■ Brush / trees ■ Municipal / household waste ■ Other: _____

2. Please describe the material in detail (including any mixed or unusual materials):

_____

_____

3. Is the material considered clean, contaminated, or potentially hazardous?

■ Clean / non-contaminated ■ Contaminated ■ Unknown / testing pending

If testing, special handling, or documentation is required, please explain:

_____

_____

4. Are there prohibited items or special disposal requirements?

Details:

_____

SECTION 3 — QUANTITY AND HAULING VOLUME

Estimated total quantity (tons, cubic yards, or loads): _____

Is the quantity guaranteed or an estimate? _____

Expected daily volume / loads: _____

Is a site measurement, survey, or quantity report available? _____

Available supporting documents:

■ Plans / drawings ■ Quantity takeoff ■ Site photos ■ Waste profile / test results ■ None currently available

Please attach or identify any quantity documentation:

SECTION 4 — TRUCK AND SITE REQUIREMENTS

1. Is the project requesting 10 dump trucks simultaneously?

■ Yes ■ No — number requested: _____ ■ Flexible fleet size

Required truck type / configuration (e.g., 10-wheel, tri-axle, tractor-trailer): _____

Required payload / capacity per truck (tons or cubic yards): _____

Minimum truck dimensions or restrictions: _____

Site access restrictions (width, height, weight, turning radius): _____

Required safety equipment, PPE, badges, or site orientation: _____

2. Can trucks queue / stage at the job site?

■ Yes ■ No ■ Limited — explain: _____

3. Are there any road, bridge, gate, or neighborhood restrictions on the haul route?

SECTION 5 — LOADING, OPERATING HOURS, AND SCHEDULE

1. Who will provide loading equipment and operators?

■ Customer / employer ■ Hauling contractor ■ Other: _____

Loading equipment available (excavator, loader, etc.): _____

Estimated loading time per truck / load: _____

Work days and operating hours: _____

Required start time and daily truck call time: _____

Estimated project duration (days / weeks): _____

Expected downtime, shutdowns, or no-haul days: _____

2. Is overtime, night work, weekend work, or holiday work expected?

■ No ■ Yes — specify days / hours: _____

3. How will truck dispatch, loading sequence, and daily quantities be coordinated?

SECTION 6 — LANDFILL / DISPOSAL INFORMATION

1. Has a landfill or disposal facility already been selected?

■ Yes ■ No — contractor to identify suitable facility ■ Customer recommendation only

Approved landfill / disposal facility name and address: _____

Landfill contact name and phone: _____

Current tipping / disposal fee (if known): _____

Does the customer pay the landfill directly or reimburse the hauling contractor? _____

Is the waste profile / facility approval already completed? _____

2. Who is responsible for landfill acceptance, permits, waste profiles, and disposal tickets?

■ Customer / employer ■ Hauling contractor ■ Shared — explain: _____

3. Are landfill fees included in the requested hauling price?

■ Yes — all inclusive bid requested ■ No — disposal billed separately ■ Please provide both pricing options

4. Are there landfill operating-hour limits, appointment requirements, or truck restrictions?

_____

_____

5. Please identify any required manifests, scale tickets, receipts, or proof of disposal:

_____

_____

SECTION 7 — ROUTE AND CYCLE-TIME INFORMATION

Preferred haul route (if specified): _____

Known distance from site to disposal facility (one way): _____

Expected traffic / road conditions or restricted routes: _____

Any required alternate disposal facility: _____

Known average landfill queue / unloading time: _____

If the contractor is expected to select the closest suitable landfill, please confirm whether the contractor may use an alternate approved facility if it reduces total project cost or delays.

■ Yes ■ No ■ Approval required in advance

SECTION 8 — BILLING, PAYMENT, AND COMMERCIAL TERMS

1. What pricing format is requested?

■ Per truck per hour ■ Per truck per day / shift ■ Per load ■ Per ton ■ Per cubic yard ■ Lump-sum / total project ■ Please provide alternate pricing

Required invoice frequency (daily, weekly, biweekly, monthly): _____

Payment terms (e.g., Net 15 / Net 30): _____

Required invoice backup / supporting documents: _____

Purchase order / contract number (if available): _____

Vendor onboarding / insurance requirements: _____

Required bid validity period: _____

2. Should the proposal separately identify the following?

■ Hauling ■ Disposal / tipping fees ■ Fuel surcharge ■ Standby / waiting time ■ Mobilization / demobilization ■ Overtime ■ Other: _____

3. How should delays outside the hauling contractor's control be handled (site not ready, loader unavailable, landfill queue, weather, etc.)?

4. Is there a required contract, subcontract, or purchase order form to be used?

SECTION 9 — SITE CONDITIONS, SAFETY, AND INSURANCE

Please identify all applicable requirements:

■ Site safety plan ■ Daily safety meeting ■ Drug / alcohol screening ■ Background check ■ Site-specific orientation ■ High-visibility PPE ■ Hard hat / safety boots ■ Commercial auto limits ■ General liability limits ■ Workers' compensation ■ Additional insured / waiver requirements

Required insurance limits and endorsements (attach requirements if available):

Known site hazards, environmental conditions, or special safety instructions:

SECTION 10 — ADDITIONAL INFORMATION AND CONFIRMATION

Any additional scope, special instructions, or expectations not covered above:

Customer confirmation

I confirm that the information provided is accurate to the best of my knowledge and understand that final pricing may depend on verified quantities, approved disposal facility and rates, site conditions, operating schedule, and agreed commercial terms.

Completed by (print name):

Title:

Signature:

Date:

Thank you.
Please return the completed questionnaire along with any available project specifications, site plans, waste profile, quantity estimate, disposal facility information, and insurance requirements. This questionnaire is for estimating and proposal preparation and does not constitute a binding contract.