



Preliminary Energy Consumption Assessment

General Information

- Contact Information.
 - Primary Contact Liaison over all facilities
 - Email, Phone, Physical address
- Total Number of Facilities.
- Any additional non-facility space available for solar installations (i.e. carport, greenspace), and addresses.

Primary Facility Information (To be completed for each facility)

- Physical Address of Facility.
- Facility Primary Contact.
 - Email, Phone, Physical address.
- 12 months power bill (the actual bill, not a summary), including demand charges and rate structure.
- Breakdown of power bill in 15 minute intervals (may require a compulsory report generated from local utility company).

Secondary Facility Information (To be completed for each facility)

- Roof site plan.
- Number of meters on each property including description of power consumption on each meter. (i.e. One is for chillers/HVAC; one is for main electrical feed, etc.)
- Do they have natural gas or propane onsite?
 - If so – do they have underground storage and what is the capacity?
- Do they require hot water?
 - If so – how do they heat the water and what is the total monthly consumption of electricity or gas specific to this?
- Largest power consumers in each location (HVAC, generators, machinery, etc.)
- Notes, questions, concerns from facility director.

