



GRAYSON MEADOWS

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Education and Training

Bachelor of Science: Information Security
(2020) Lipscomb University | Nashville, TN

- Web App Development Focus
- Minor in German
- Studied in Vienna, Austria in Fall 2017

Licensed Real Estate Agent

- Fridrich & Clark Realty, LLC
- Retired TN License (#367296)

Skills and Attributes

- HTML, Java, Python
- CRM Software
- Microsoft Office
- German Proficient
- Product Knowledge
- Teachable
- Attention to Detail
- Problem Solving
- Relationship-Building
- Communication

Experience

United States Postal Service | 02/2025 - Present

City Carrier Assistant | Nashville, TN

- Responsible for sorting, delivering, and receiving mail from residents and businesses by foot and postal vehicle.

Fridrich & Clark Realty | 05/2022 - 12/2025

Realtor | Nashville, TN

- Work with clients to buy, sell, and lease their home/property.
- Part of the Nashville Realtor Team.

Giarratana Management | 2020 - 2022, 2024 - 2025

Leasing/Sales Agent | Nashville, TN

- Secured 7 figures of rental income within first 6 months for 2 buildings, 505 Nashville and PRIME.
- Scheduled and conducted tours for prospective tenants and investors for apartments/condos.
- Prepared and processed inquiries, applications, leases, and renewals with CRM software.
- Handled resident calls, complaints, work order requests, etc.
- IT support/troubleshooting for building and residents.
- Conducted real estate market research and prepared new CRM for condo restructuring.

Personal Assistant | 07/2023 - 04/2024

Nashville, TN

- Worked directly for a HNWI with a wide array of responsibilities such as stock market research, property maintenance, vehicle maintenance, meeting notes, calendar scheduling, etc.

Barstool Sports | 08/2018 - 05/2020

Intern | Nashville, TN

- Ran the affiliate social media accounts, Instagram and Twitter, for Lipscomb University with the help of one other person.

ImageQuest | 12/2017 - 08/2018

Intern | Nashville, TN

- Drafted IT compliance policies and procedures based on the NIST 800.53 Framework for a Healthcare SaaS company.
- Employed the FFIEC's Cybersecurity Assessment Tool (CAT) to assess and score the security posture of a local Tennessee bank.