

TOWN OF LAFOLLETTE

Monthly Board Meeting

August 12, 2024

Attendance: Chair Darwyn Brown via phone, Supervisor Scott Lauder, Supervisor Mitch Coyour, Treasurer Karen Mangelsen, Clerk Sandy Hinkley

Residents: 6

Start: 7:01 pm

Verification of Posting: Posted notice on website and 2 physical locations.

Previous Meeting Minutes:

July 15, 2024 Monthly Meeting Minutes were read. Motion to accept by Mitch, 2nd by Scott

Clerk Report:

- Elections all set for Aug 13th. One in-person voted. Full staff, 7 poll workers. One of our poll workers will be helping Town of Siren.
- Fire Dues 2% received – town to keep entire distribution. Reimburses town cost for Hertel Fire SAP contribution, Siren Fire receives no payment in 2024 due to over payment in 2023.

Treasurer Report:

- Received from Wis DOR - Shared Revenue, fire dues 2% and computer aid
- Motion to accept treasure report by Scott, 2nd by Mitch

Monthly Balance Report:

- Will update income upon Karen report
- August Budgeted Expense adjustments – took \$10,900 from Highway Expense and redistributed to Utilities, Clerk Expense, Equipment Maintenance and Shop Supplies.
- Loan payment expected to be paid in August upon receipt of Tax Levy settlement from County expected in August.
- To date, budget expectations are aligned

Website:

- Up to date, will take down voting information after election.
- Will add information on Open Book & BOR after September
- Received positive feedback, website is appreciated and easy to use

2025 Budget:

- Will begin process collecting data, wait for DOR projection first week of September
- Make it an agenda item for Sept

Road Items:

- All roads have been laid, look great and have received the Engineer Certification
- S B Madison will start this week.
- Get and pay bills for Williams Rd first so can begin steps for reimbursement requirements.
- Warner Lake public access:
 - Doug has sloped it down. No gravel put on now because would only run into lake
 - Will be a 2025 project, DNR will pay 50%.
 - If less than \$25,000 will get paid \$5, 000 upfront otherwise need approval process. in 2025
 - Currently parking is chipping away new asphalt – will have SB Madison fix before Labor Day weekend
- Mike Tarnowski has been working with Doug to care for all the driveways!!! Great appreciation!
- Loan process is ready for signatures
 - Aug 16th, 2024; Darwyn, Karen, Sandy will sign papers for the loan from Siren Community Bank.
 - The dollars will be placed into current Savings Account.
 - Terms for payments on Sept 15th 2025, 2026

Resident Issues:

- Darwyn to set a meeting at county to discuss Anchor Inn Rd property ownership. Darwyn will connect with the three current residents (Scott Cone, Chris Abbas, Eric Windbiel) when information is available.
- Roof of Garage. Based on an adjuster visit, roof damage has determined. A new amount (\$10,000) has been determined. Will get an estimate for work and connect with insurance company again.
- Resident call, short term rental leaves trash open for bears. Resident will talk to owners first, then we can call if needed

White Pine Cemetery:

- One grave marker set as a secondary to existing plot.
- Potential purchase next month.
- Received a call to transfer a plot to children, need a notarized letter of transfer.
- Need to determine a policy about plot transfers. May need to address/update our covenant policy. Contact State or WTA for advice.

Bills & Correspondence:

- AGRIP applications due – LaFollette not applying
- WTA membership identification cards distributed to Board members.
- Population has increased by +2, total = 561

Motion to adjourn made by Mitch, seconded by Scott

Adjourn – 7:39

Sandy Hinkley, Clerk

Town of LaFollette
Aug. 12, 2024

RECEIPTS

| | |
|---------------------------|--------------------|
| State of WI - Fire Dues | \$4347.23 |
| State of WI - Comp | 5.19 |
| State of WI - Shared Rev. | 6895.05 |
| | <u>\$11,247.47</u> |

ROAD

\$12,523.87

GENERAL

\$6527.15

TOTAL DISBURSEMENTS
\$19,051.02

BALANCE BEFORE BILLS
\$29,609.83

| | | |
|------------------|--------------|---------|
| Comm. Bank | \$38,337.98 | 7/31/24 |
| (Int. - \$95.45) | \$224,876.09 | savings |
| | \$15,013.44 | WPC |

| TOWN OF LaFOLLETTE 12-Aug-24 2024 BUDGET | | 2024 Approved Budget October 2023 | 2024 Revised Budget Ongoing | 2024 YTD Total | 2024 Revised/YTD Difference |
|--|--|--|--------------------------------------|----------------------|-----------------------------------|
| CarryOver from 2023 | | | \$18,796 | \$18,796 | \$0 |
| INCOME | | | | | |
| TAXES (LEVY) | | | | | |
| Property Taxes: | | \$282,432 | \$282,432 | \$247,494 | \$34,938 |
| Siren Fire Department Increase | | | | | |
| Road Loan Payments: | | | | | |
| Sterling Bank Road Loan Levy #1 | | \$128,012 | \$128,012 | | \$128,012 |
| Road Loan Levy #2 | | | | | |
| Road Loan Levy #3 | | | | | |
| State Funded Road Loan Levy #4 | | | | | |
| LEVY TOTAL | | \$410,444 | \$410,444 | \$247,494 | \$162,950 |
| INTERGOVERNMENTAL : | | | | | |
| MFL/FCL | | \$137 | \$1,051 | \$1,051 | \$0 |
| Shared Revenue | | \$39,446 | \$39,446 | \$7,026 | \$32,420 |
| Transportation Aids | | \$117,261 | \$117,261 | \$87,946 | \$29,315 |
| DNR | | \$610 | \$610 | | \$610 |
| State Fire Aids | | \$3,000 | \$3,000 | \$552 | \$2,448 |
| Fire Signs | | \$200 | \$202 | \$202 | \$0 |
| License & Permits | | \$2,500 | \$2,500 | \$2,245 | \$255 |
| Fuel Tax Refund | | \$400 | \$400 | \$345 | \$55 |
| LRIP-S Williams Road -- WISDOT | | \$149,210 | \$149,210 | | \$149,210 |
| TRIP Warner Lake Road | | \$18,000 | \$18,305 | | \$18,305 |
| Hertle Fire Department SAP | | \$3,200 | \$3,200 | \$2,392 | \$808 |
| INTERGOVERNMENTAL SUBTOTAL : | | \$333,964 | \$335,185 | \$101,759 | \$233,426 |
| MISCELLANEOUS: | | | | | |
| Bank Interest | | \$8 | \$806 | \$806 | \$0 |
| Sterling Bank Loan | | | | | |
| Personal Property Tax | | \$130 | \$130 | \$130 | \$0 |
| Dog License Fees | | \$300 | \$364 | \$264 | \$100 |
| Land/Equipment Sale | | | | | |
| Misc Revenue | | \$5 | \$237 | \$237 | \$0 |
| Transfer From Insurance Account (Hail Damage) | | | | | |
| Refund/Overpayment of taxes | | \$0 | \$3,561 | \$3,561 | \$0 |
| MISCELLANEOUS SUBTOTAL: | | \$443 | \$5,098 | \$4,998 | \$100 |
| INCOME TOTAL | | \$744,851 | \$769,523 | \$373,046 | \$396,477 |

| TOWN OF LaFOLLETTE 12-Aug-24 2024 BUDGET | | 2024 Approved Budget October 2023 | 2024 Revised Budget Ongoing | 2024 YTD Total | 2024 Revised/YTD Difference |
|--|-------------------------|--|--------------------------------------|-------------------------------|-----------------------------------|
| EXPENSES | | | | | |
| General Fund: | | | | | |
| Board Salary | \$15,600 | \$14,600 | \$0 | \$14,600 | |
| Board Expenses | \$2,000 | \$2,000 | \$1,164 | \$836 | |
| Legal Fees/Publications | \$500 | \$500 | \$128 | \$373 | |
| Town Clerk Wages | \$16,200 | \$16,200 | \$9,450 | \$6,750 | |
| Clerk Expenses | \$3,000 | \$5,000 | \$3,501 | \$1,499 | |
| Accounting Expenses | \$0 | \$0 | \$0 | \$0 | |
| Payroll Expenses | \$22,250 | \$14,400 | \$4,943 | \$9,457 | |
| Treasurer Wages | \$9,000 | \$9,000 | \$4,500 | \$4,500 | |
| Treasurer Expenses | \$1,000 | \$1,000 | \$304 | \$696 | |
| Bank Charges | \$50 | \$50 | \$5 | \$45 | |
| Assessor | \$5,700 | \$5,700 | \$3,800 | \$1,900 | |
| Election Wages | \$3,000 | \$3,000 | \$1,180 | \$1,821 | |
| Election Expenses | \$7,900 | \$7,900 | \$1,393 | \$6,507 | |
| Misc Insurance/Bond/WC | \$1,000 | \$1,312 | \$1,312 | \$0 | |
| Siren Fire Department | \$11,570 | \$11,570 | \$10,445 | \$1,125 | |
| Hertel Fire Department | \$10,700 | \$10,700 | \$0 | \$10,700 | |
| Hertle Fire Department SAP | \$5,600 | \$5,600 | \$4,294 | \$1,306 | |
| Ambulance Services | \$35,000 | \$35,260 | \$35,259 | \$1 | |
| Town Infrastructure | \$7,000 | \$18,000 | \$0 | \$18,000 | Add Broadband \$11,000 |
| Utilities | \$2,000 | \$3,200 | \$2,079 | \$1,121 | From Carryover |
| Dog License Paid to County | \$100 | \$100 | \$0 | \$100 | |
| Website | \$400 | \$400 | \$0 | \$400 | |
| Overpaid Taxes Refund | \$0 | \$3,561 | \$3,561 | \$0 | |
| GENERAL FUND SUBTOTAL | \$159,570 | \$169,053 | \$87,317 | \$81,736 | |
| Road Fund: | | | | | |
| Hwy Wages | \$70,000 | \$70,000 | \$42,095 | \$27,905 | |
| Outside Contractors | \$1,500 | \$1,500 | \$900 | \$600 | |
| Highway Expense | \$182,759 | \$188,418 | \$4,107 | \$184,311 | Added \$7,796 from carryover |
| Highway Grants Expense | \$167,210 | \$167,210 | \$0 | \$167,210 | TRID Programs |
| Equipment Maintenance | \$8,000 | \$15,000 | \$10,472 | \$4,528 | |
| Highway Insurance | \$7,600 | \$7,600 | \$0 | \$7,600 | Moved from General Expense |
| Fuel | \$8,000 | \$8,000 | \$5,852 | \$2,148 | |
| Bldg Maintenance | \$5,000 | \$5,000 | \$1,881 | \$3,119 | |
| Shop Supplies | \$200 | \$1,000 | \$295 | \$705 | |
| Highway Materials - Salt/Sand | \$7,000 | \$6,000 | \$2,906 | \$3,094 | |
| Animal Control/Culvert Cleaning | | \$1,000 | \$500 | \$500 | Added split from HM |
| ROAD FUND SUBTOTAL | \$457,269 | \$470,728 | \$69,008 | \$401,720 | |
| Loan Payments: | | | | | |
| Principle Equip Loan | \$0 | \$0 | | \$0 | |
| Interest Equip Loan | \$0 | \$0 | | \$0 | |
| Road Loan Principle | \$124,303 | \$124,303 | | \$124,303 | |
| Road Loan Interest | \$3,709 | \$3,709 | | \$3,709 | |
| LOAN PAYMENT SUBTOTAL | \$128,012 | \$128,012 | \$0 | \$128,012 | |
| EXPENSE TOTAL | <u>\$744,851</u> | <u>\$767,793</u> | <u>\$156,325</u> | <u>\$611,468</u> | |
| INCOME TOTAL | <u>\$744,851</u> | <u>\$769,523</u> | <u>\$373,046</u> | <u>\$396,477</u> | |
| Available | | | Current \$216,721 | Projected \$1,730 | |
| HAIL DAMAGE 2023 | Income | Expenses | Balance | Available \$12,906 | |
| 2023 Initial Payment Firemans Ins | \$9,995 | | \$9,995 | | |
| 2023 Second Payment Firemans Ins | \$2,911 | | \$12,906 | | |
| WHITE PINE CEMETERY | | | | \$14,993 | |
| Beginning Balance | \$14,613 | | \$14,613 | | |
| Plot Sold | \$400 | | \$15,013 | | |
| Expense | | \$20 | \$14,993 | | |