

TOWN OF LAFOLLETTE  
BOARD MEETING  
June 17, 2024

Attendance: Chair Darwyn Brown, Supv Scott Lauder, Supv Mitch Coyour, Treasurer Karen Mangelsen, Clerk Sandy Hinkley

Residents: 3

Start: 7:00 pm

Verification and Posting: Posted notice on website and 2 physical locations

Previous meeting minutes:

May 13, 2024 Call and Close Board of Review minutes were read. Motion to accept by Scott, seconded by Mitch.

May 13, 2024 Monthly Board minutes were read. Motion to accept by Scott, seconded by Mitch.

Clerk Report:

- Liquor Licenses – verified and approved, posted and completed proper 2024 forms. Collected all fees and entered data for DOR. Distributing framed certificates this week. Done
  - St. Croix Casino has asked if they can sell intoxicating liquor within convenience store.
    - Verified with State DOR that “Class A” Liquor is not quota based and can be issued based upon Town’s regulations and ordinances.
    - Currently we are administrating two separate licenses for Casino, the differences are the premise and Class
      - a) Class B – on premise to Casino, Restaurant, Amphitheater
      - b) Class A Beer – off premise (retail) to Casino Express Convenience store
    - Town board discussed and unanimously agreed to allow a “Class A” Liquor license to Express Convenience effective July 1, 2024 – Jun 30, 2025. Fee of \$300
    - Mitch made motion to allow St Croix Casino to apply for Class A Liquor license, Scott seconded.
- Maintenance of Effort – Discussion and education of history and requirement of this new DOR reporting requirement. Even though reporting is required from local Public Safety, (law, fire, ambulance) the town is the one responsible to report and prove an equal or greater level of effort. If we do not file the town can be penalized 15% of Shared revenue received.
  - We have received the required forms from Siren and Hertel Fire and Ambulance
  - The Town chose Expenditures and Response time as two categories for maintenance.

Treasurer Report:

- Received all liquor license renewal fees and publication fees.
- Treasurer Report read and moved to accept by Mitch, seconded by Scott.

Monthly Balance Status Report:

- Two areas of overbudget – Clerk expenses and Equip maintenance.
- New category added to separate and identify Highway Grant expected through LRIP
- Need to be aware of Highway expenses, spent and expected for the Roads discussion next Monday meeting.

#### Website:

- Up to date, added pop-up with Fireworks permit information.

#### White Pine Cemetery

- Opened and closed a site for a private ceremony. No charge
- One plot was marked on plot lines with wooden stakes, now marked with steel stacks – need to warn Doug for maintenance.

#### Road Items:

Twin Lake Road – subdivision requires an end of road cul-de-sac. Coordinating with Ken Erickson on tree removal for area. Town has 66 feet of right-of-way, will need to plan a future project to gravel and put in ditches. 2 of 10 plots sold.

Doug is mowing and on vacation July 3<sup>rd</sup> – 7<sup>th</sup>

Ads for bids on 2024 road projects have been posted.

- Williams Road – 2 bids
  - 2.5 inch thick – qualify for LRIP
  - .5 inch thick to bring total to 3 inches, town will cover
- Warner Lake Road – 2 bids
  - Culbertson Rd to Anchor Inn Rd
  - Anchor Inn Rd to Cranberry Marsh Rd

Estimated costs of projects - decreased by expected LRIP payback and regular road budget expenses = loan amounts to expect.

Electors stated favor of borrowing monies to build roads, all Board in favor of completing full projects in 2024 - but consideration to minimize levy effects should be considered. Do the work, cover the 3 miles with blacktop, but watch the burden. A potential to spread loan over more years, to keep levy amount at same level. Mitch & Darwyn to get loan payment interest quotes based on several options and amounts. Nothing sure until bids are received on June 24<sup>th</sup>.

3 or 4 years out – Chip Seal new roads, Indian Creek (2028) and Twin Lake Road do after loans paid.

#### Resident Issues:

- Insurance Claim – no adjuster came when expected to look at roof. Shed is leaking. Unsure about ability to start work, potentially not until fall.

#### Bills and Correspondences

- Verify Agenda for June 24<sup>th</sup> meeting, make sure posted
- Road Certification Survey. Do not want it electronically
- Identify there is no tax-exempt property in LaFollette – DOR form completion required

Motion to adjourn made by Mitch, seconded by Scott

Meeting adjourned: 8:15 pm

Sandy Hinkley, Clerk

Town of La Follette  
June 17, 2024

RECEIPTS

{ St. Croix AMVETS, Coyland Creek, Misty Pines, St. Croix Indians }	{ adv. 100.00
Sand Bar on 70 - adv. + lic.	425.00
Coyland Creek + Misty Pines - lic.	800.00
St. Croix Casino + Rest. -	520.00
St. Croix AMVETS - lic.	105.00
Burnett Cty. - sign + private rd.	88.00
State of WI - CFL, FCL +/or MFL pmt.	764.48
State of WI -	130.39
	<u>\$2932.87</u>

ROAD

\$8981.80

GENERAL

\$3046.58

TOTAL DISBURSEMENTS

\$12,028.38

BALANCE BEFORE BILLS

\$24,986.86

Comm. Bank	{ \$32,843.21 (checking 5/31/24)
Int. - \$99.62	{ \$234,685.15 (savings)
	{ \$15,013.44 (White Pine Com.)

TOWN OF LaFOLLETTE 16-Jun-24 2024 BUDGET		2024 Approved Budget October 2023	2024 Revised Budget Ongoing	2024 YTD Total	2024 Revised/YTD Difference
CarryOver from 2023			\$18,796	\$18,796	\$0
<b>INCOME</b>					
<b>TAXES (LEVY)</b>					
Property Taxes:		\$282,432	\$282,432	\$247,494	\$34,938
Siren Fire Department Increase					
<b>Road Loan Payments:</b>					
Sterling Bank Road Loan Levy #1		\$128,012	\$128,012		\$128,012
Road Loan Levy #2					
Road Loan Levy #3					
State Funded Road Loan Levy #4					
<b>LEVY TOTAL</b>		<b>\$410,444</b>	<b>\$410,444</b>	<b>\$247,494</b>	<b>\$162,950</b>
<b>INTERGOVERNMENTAL :</b>					
MFL/FCL		\$137	\$286	\$286	\$0
Shared Revenue		\$39,446	\$39,446	\$130	\$39,316
Transportation Aids		\$117,261	\$117,261	\$58,631	\$58,630
DNR		\$610	\$610		\$610
State Fire Aids		\$3,000	\$3,000	\$552	\$2,448
Fire Signs		\$200	\$200	\$76	\$124
License & Permits		\$2,500	\$2,500	\$1,945	\$555
Fuel Tax Refund		\$400	\$400	\$345	\$55
LRIP-S Williams Road -- WISDOT		\$149,210	\$149,210		\$149,210
TRIP Warner Lake Road		\$18,000	\$18,305		\$18,305
Hertle Fire Department SAP		\$3,200	\$3,200	\$2,392	\$808
<b>INTERGOVERNMENTAL SUBTOTAL :</b>		<b>\$333,964</b>	<b>\$334,418</b>	<b>\$64,356</b>	<b>\$270,062</b>
<b>MISCELLANEOUS:</b>					
Bank Interest		\$8	\$615	\$615	\$0
Sterling Bank Loan					
Personal Property Tax		\$130	\$130	\$130,34	\$130
Dog License Fees		\$300	\$364	\$364	\$0
Land/Equipment Sale					
Misc Revenue		\$5	\$82	\$82	\$0
Transfer From Insurance Account (Hail Damage)					
Refund/Overpayment of taxes		\$0	\$3,561	\$3,561	\$0
<b>MISCELLANEOUS SUBTOTAL:</b>		<b>\$443</b>	<b>\$4,752</b>	<b>\$4,622</b>	<b>\$130</b>
<b>INCOME TOTAL</b>		<b>\$744,851</b>	<b>\$768,410</b>	<b>\$335,268</b>	<b>\$433,142</b>

TOWN OF LaFOLLETTE 16-Jun-24 2024 BUDGET		2024 Approved Budget October 2023	2024 Revised Budget Ongoing	2024 YTD Total	2024 Revised/YTD Difference
<b>EXPENSES</b>					
<b>General Fund:</b>					
Board Salary	\$15,600	\$14,600	\$0	\$14,600	
Board Expenses	\$2,000	\$2,000	\$1,164	\$836	
Legal Fees/Publications	\$500	\$500	\$30	\$470	
Town Clerk Wages	\$16,200	\$16,200	\$6,750	\$9,450	
Clerk Expenses	\$3,000	\$3,000	\$3,070	\$70	
Accounting Expenses	\$0	\$0	\$0	\$0	
Payroll Expenses	\$22,250	\$14,400	\$3,791	\$10,609	
Treasurer Wages	\$9,000	\$9,000	\$2,250	\$6,750	
Treasurer Expenses	\$1,000	\$1,000	\$254	\$746	
Bank Charges	\$50	\$50	\$5	\$45	
Assessor	\$5,700	\$5,700	\$2,850	\$2,850	
Election Wages	\$3,000	\$3,000	\$1,180	\$1,821	
Election Expenses	\$7,900	\$7,900	\$1,393	\$6,507	
Misc Insurance/Bond/WC	\$1,000	\$1,312	\$1,312	\$0	
Siren Fire Department	\$11,570	\$11,570	\$10,445	\$1,125	
Hertel Fire Department	\$10,700	\$10,700	\$0	\$10,700	
Hertle Fire Department SAP	\$5,600	\$5,600	\$4,294	\$1,306	
Ambulance Services	\$35,000	\$35,260	\$17,629	\$17,631	
Town Infrastructure	\$7,000	\$18,000	\$0	\$18,000	Add Broadband \$11,000
Utilities	\$2,000	\$2,000	\$1,763	\$237	From Carryover
Dog License Paid to County	\$100	\$100	\$0	\$100	
Website	\$400	\$400	\$0	\$400	
Overpaid Taxes Refund	\$0	\$3,561	\$3,561	\$0	
<b>GENERAL FUND SUBTOTAL</b>	<b>\$159,570</b>	<b>\$165,853</b>	<b>\$61,741</b>	<b>\$104,252</b>	
<b>Road Fund:</b>					
Hwy Wages	\$70,000	\$70,000	\$31,931	\$38,069	
Outside Contractors	\$1,500	\$1,500	\$0	\$1,500	
Highway Expense	\$182,759	\$199,318	\$60	\$199,258	Added \$7,796 from carryover
Highway Grants Expense	\$167,210	\$167,210	\$0	\$167,210	TRID Programs
Equipment Maintenance	\$8,000	\$8,100	\$8,559	\$459	
Highway Insurance	\$7,600	\$7,600	\$0	\$7,600	Moved from General Expense
Fuel	\$8,000	\$8,000	\$3,949	\$4,051	
Bldg Maintenance	\$5,000	\$5,000	\$212	\$4,788	
Shop Supplies	\$200	\$200	\$167	\$33	
Highway Materials - Salt/Sand	\$7,000	\$6,000	\$2,906	\$3,094	
Animal Control/Culvert Cleaning		\$1,000	\$500	\$500	Added split from HM
<b>ROAD FUND SUBTOTAL</b>	<b>\$457,269</b>	<b>\$473,928</b>	<b>\$48,285</b>	<b>\$426,561</b>	
<b>Loan Payments:</b>					
Principle Equip Loan	\$0	\$0		\$0	
Interest Equip Loan	\$0	\$0		\$0	
Road Loan Principle	\$124,303	\$124,303		\$124,303	
Road Loan Interest	\$3,709	\$3,709		\$3,709	
<b>LOAN PAYMENT SUBTOTAL</b>	<b>\$128,012</b>	<b>\$128,012</b>	<b>\$0</b>	<b>\$128,012</b>	
<b>EXPENSE TOTAL</b>	<b><u>\$744,851</u></b>	<b><u>\$767,793</u></b>	<b><u>\$110,027</u></b>	<b><u>\$658,825</u></b>	
<b>INCOME TOTAL</b>	<b><u>\$744,851</u></b>	<b><u>\$768,410</u></b>	<b><u>\$335,268</u></b>	<b><u>\$433,142</u></b>	
<b>Available</b>			<b>Current \$225,242</b>	<b>Projected \$441</b>	
<b>HAIL DAMAGE 2023</b>					
	<b>Income</b>	<b>Expenses</b>	<b>Balance</b>	<b>Available</b>	
				<b>\$12,906</b>	
2023 Initial Payment Firemans Ins	\$9,995		\$9,995		
2023 Second Payment Firemans Ins	\$2,911		\$12,906		
<b>WHITE PINE CEMETERY</b>					
				<b>\$14,993</b>	
Beginning Balance	\$14,613		\$14,613		
Plot Sold	\$400		\$15,013		
Expense		\$20	\$14,993		

**TOWN OF LAFOLLETTE**  
**Special Meeting – Opening of Bids**  
**Monday, June 24, 2024 6:00 pm**

Attendance: Chair Darwyn Brown, Supervisor Scott Lauder, Supervisor Mitch Coyour, Treasurer Karen Mangelsen, Clerk Sandy Hinkley

Present: Representatives from Monarch Paving Company and S B Madison Construction LLC, and Doug Coyour

Open 6:00

Verification of Posting – posted June 18<sup>th</sup>, 2 physical sites and on website

Description of Bid requirements

Ads placed in ICCPA for 2 weeks, June 10<sup>th</sup> and 17<sup>th</sup>, 2024 - 8 separate ads required.

Williams Rd - 8/10 mile @ 2.5 inches > Project ID 39508802311

Williams Rd - 8/10 mile @ .5 inches

Warner Lake Road, Culbertson Rd to Anchor Inn Rd @ 3 inches > Project ID 39508802501

Warner Lake Road, Anchor Inn Rd to Cranberry Marsh Rd @ 3 inches

Cranberry Marsh Road – 3/10 miles @ 3 inches

Opening of Bids

Received bids from 3 organizations:

Monarch Paving Company - S.B. Madison Construction, LLC - Hopkins Sand & Gravel

Acceptance of Bids

Williams Rd - @ 2.5 inches > Project ID 39508802311

Motion to accept the following bid made by Mitch, seconded by Scott and Darwyn approved.

Monarch Paving Company	Paving 4640' x 20' x 2.5"		\$115,808.00
S.B. Madison Construction, LLC	Shouldering 9294' x 3' x 2.5" (285 yards req)	additional billed at \$21.67 / yard	\$ 8,775.00
		TOTAL	\$124,583.00

Williams Rd - @ .5 inches > Project ID 39508802311

Motion to accept the following bid made by Mitch, seconded by Scott and Darwyn approved.

Monarch Paving Company	Paving 4640' x 20' x .5"		\$ 29,469.00
S.B. Madison Construction, LLC	Shouldering 9294' x 3' x .5" (285 yards req)	additional billed at \$21.67 / yard	\$ 1,625.00
		TOTAL	\$ 31,094.00

Warner Lake Road, Culbertson to Anchor Inn > Project ID 39508802501

Motion to accept the following bid made by Mitch, seconded by Scott and Darwyn approved.

Monarch Paving Company	Paving 4988' x 20' x 3"		\$147,685.00
S.B. Madison Construction, LLC	Shouldering 10,870' x 2' x 3" (270 yards req)	additional billed at \$21.67 / yard	\$ 9,100.00
		TOTAL	\$156,785.00

Warner Lake Road, Anchor Inn to Cranberry Marsh Rd

Motion to accept the following bid made by Mitch, seconded by Scott and Darwyn approved.

Monarch Paving Company	Paving 5277' x 20' x 3"		\$ 157,965.00
S.B. Madison Construction, LLC	Shouldering 11,616' x 2' x 3" (285 yards req)	additional billed at \$12.42 / yard Town Supply Gravel	\$ 6,790.00
		TOTAL	\$164,755.00

#### Cranberry Marsh Road

Motion to accept the following bid made by Mitch, seconded by Scott and Darwyn approved.

Monarch Paving Company	Paving 1490' x 20' x 3"		\$ 57,892.00
S.B. Madison Construction, LLC	Shouldering 2,852' x 2' x 3" (75 yards req)	additional billed at \$11.87 / yard Town Supply Gravel	\$ 1,865.00
		TOTAL	\$59,757.00

TOTAL BIDS	\$ 536,974.00
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See below for rejected bid information.

#### Budget / Financing Discussion

Project Cost	\$536,974.00
LRIP for Williams Road	- \$149,210.00
LRIP for Warner Lake Road - Anchor Inn to Culbertson	- \$18,304.80
Total Cost to Town	= \$ 369,459.20
Finance with regular annual budget	- \$110,000
Amount required for Loan	= 259,459.20

Discussion of basic annual budget allowances, loan options and financial institutions.

It was determined a loan amount of \$260,000 (\$130,000 annually) would keep levy amounts even with prior years.

Scott made a motion to initiate loan process to borrow \$260,000 over 2 years. Mitch seconded.

Interest rates and closing costs will determine best institution to use for financing.

#### Discussion of Additional Expenditures:

Discussion of a potential Grinder and Shredder addition for tractor. Current process of using mower to cut brush, etc. causes repairs, expenses and additional time. It may not cut the large trees, but will eliminate majority of current issues with mower. Town of Jackson has purchased a similar one for about \$29,000. Determined to view Jackson's and have discussion with Diamond Mowers and Baribeau Implements to determine if will function as needed for LaFollette.

Researched to ensure enough gravel was indeed purchased in 2022 to complete the roads projects.

Motion made to adjourn by Scott, seconded by Mitch

Meeting Adjourned: 7:29 pm

Sandy Hinkley  
Clerk

Rejected Bids

Williams Rd - @ 2.5 inches Project ID 39508802311	Monarch Paving Company	Shouldering 4640' x 3' x 2 sides	\$ 15,463.00
Williams Rd - @ .5 inches Project ID 39508802311	Monarch Paving Company	Shouldering 4640' x 3' x 2 sides	\$ 3,740.00
Williams Rd - @ 3 inches Project ID 39508802311	Hopkins Sand & Gravel Inc	Shouldering 4647' x 3' x 2 sides	\$ 13,926.00
Warner Lake Road, Culbertson to Anchor Inn Project ID 39508802501	Monarch Paving Company	Shouldering 4988' x 2' x 2 sides	\$ 13,413.00
	Hopkins Sand & Gravel Inc	Shouldering 5438' x 2' x2 sides	\$ 12,488.00
Warner Lake Road, Anchor Inn to Cranberry Marsh Rd	Monarch Paving Company	Shouldering 5277' x 20'	\$ 8,680.00
	Hopkins Sand & Gravel Inc	Shouldering 5808' x 2'	\$ 7,980.00
Cranberry Marsh Road	Monarch Paving Company	Shouldering 1490' x 2' x 2 sides	\$ 3,057.00
	Hopkins Sand & Gravel Inc	Shouldering 1426' x 2'	\$ 3,160.00