Leadership Monroe County  
Class XXIX Application

Instructions for Application

Application Deadline: November 16, 2020. Incomplete or late applications will not be considered.

Application should consist of:

1. Cover Letter
2. Fully completed and signed application (including employer signature and waiver form)
3. Resumé
4. Letters of recommendation (suggested minimum of three)
5. Tuition payment check for $1500 made payable to Leadership Monroe County (check is held until program acceptance; it is returned to participants who are not accepted)

If you are applying for the Leadership Monroe non-profit applicant scholarship, please send in these additional items with your application:

1. Scholarship application
2. 501c(3) form

Submit application and support materials (items 1-4) to apply@leadershipmonroecounty.org

Mail tuition payment (item 5) to: Leadership Monroe County, PO Box 1364, Key West FL 33041

Contact the Program Coordinator Michael Shields at 305-394-3804 with questions.

Selection Criteria

- Full-time Monroe County resident for at least one year
- Registered to vote in Monroe County
- Significant commitment to remain in Monroe County with no anticipated relocation
- Achievement of top leadership position(s) in a company, organization, and/or in the community
- A demonstrated history of commitment to volunteer service in community organizations outside of your job description
- A demonstrated interest in seeking key volunteer positions, public office, or other leadership roles in Monroe County
- The ability to make the time commitment to the program—attending and actively participating in all sessions
FAQs:

1. What are the 2021 session dates?
   1) Leadership Dynamics/Economy (Key West): January 8 – 9
   2) Environment (Upper Keys/Everglades): January 29 – 31
   3) Emergency Management (Marathon): March 5
   4) Education/Government (Key Largo): April 9
   5) Arts, Culture, Media (Key West): May 7
   6) Law/Military (Key West): June 4
   7) Health Care (Key Largo): July 9
   8) Human Services/Graduation (Key West): August 6-7

2. Do I have to attend all sessions? Yes. Attendance is mandatory, and absence will indicate a withdrawal from the program. Extenuating circumstances may be considered and should be discussed with the Program Coordinator.

3. If I am unable to make a session due to an extenuating circumstance, or if I have to withdrawal from the program, can I receive a refund? No. Refunds will not be considered after the participant has confirmed acceptance into the program.

4. What does tuition payment cover? Tuition covers meals, snacks, lodging, transportation during most sessions, session materials, entrance fees to session events, and graduation.

5. Are there additional expenses not covered by tuition? Tuition does not cover participant transportation to/from each session, alcoholic beverages, or souvenirs.

6. Can dietary restrictions be accommodated? Generally yes. Vegetarian and gluten-free options are usually available.

7. Who is eligible for the Leadership Monroe non-profit scholarship? Applicants from IRS-classified nonprofits are eligible. Up to one $1500 scholarship may be offered to a qualified participant. The individual should still send in the tuition check for $1500; this will be returned if the applicant receives the scholarship. If a scholarship recipient moves out of Monroe County within three years of graduation, the recipient agrees to refund the cost of tuition ($1500) to Leadership Monroe County. Eligible applicants may fill out the Scholarship Application form.

8. Who should I ask for letters of recommendation? Recommenders should be individuals that know you well and can speak to your contributions within the community. They should represent the range of your involvement and activities (for example: your employment, your volunteer interests, your fundraising, your character). Leadership Monroe County alumni can be recommenders, but members of the Board of Directors cannot.

9. Can my application be reviewed before I submit it? We recommend having former Leadership Monroe County participants review your application to identify strengths and areas for improvement that will highlight your qualifications. Applications submitted at least a week before the deadline can be reviewed by the Program Coordinator for completeness.

10. If I am not selected, can I apply again in the future? Yes! Re-application is strongly encouraged as your experience and position in the community continues to evolve. Many Leadership Monroe County alums were not accepted on their first try.