

NORTH BERWICK WATER DISTRICT

503 High Street, P.O. Box 205
North Berwick, Maine 03906
207-676-3707

ACH Automatic Payment Authorization Form

Schedule your payment to be automatically deducted from your checking or savings account. Just complete and sign this form to get started!

Automatic Payments Will Make Your Life Easier:

- It's convenient (saving you time and postage)
- Your payment is always on time (even if you're out of town), eliminating late charges

Here's How Automatic Payments Work:

You authorize regularly scheduled charges to your checking or savings account. You will still receive your quarterly statement which will show the anticipated amount and withdrawal date. Your bank withdrawal will never be more than your current balance due in case you intentionally or inadvertently pay before the withdrawal date.

Please complete the information below: *Please include a blank voided check*

I _____ authorize **N.B. WATER DISTRICT** to charge my bank account
(full name)

indicated below on the **30TH** of each quarterly billing cycle (January, April, July, October) for payment of my WATER BILL.

NBWD Acct #(s) _____

Billing Address _____

Phone# _____

City, State, Zip _____

Email _____

Account Type: Checking Savings

Name on Acct _____

Bank Name _____

Account Number _____

Bank Routing # _____



SIGNATURE _____

DATE _____

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify **NORTH BERWICK WATER DISTRICT** in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted periodic payment dates fall on a weekend or holiday, I understand that the payment may be executed on the next business day. I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non Sufficient Funds (NSF) I understand that **NORTH BERWICK WATER DISTRICT** may at its discretion attempt to process the charge again within 30 days, and agree to an additional **\$25** charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I agree not to dispute this automatic payment with my bank so long as the transactions correspond to the terms indicated in this authorization form.