

Campbellsville Tax Office
 203 North Court Street
 Suite 10
 Campbellsville, KY 42718

Campbellsville Tax Office
EMPLOYER'S QUARTERLY RETURN
OF LICENSE FEE WITHHELD
 To be filed by April 30th, July 31st, October 31st, and January 31st

ACCOUNT NUMBER: _____

BUSINESS NAME: _____

TRADE (LINE OF BUSINESS): _____

HOME ADDRESS: _____

MAILING ADDRESS: _____

BUSINESS NAME OR TRADE NAME: _____

BUSINESS LOCATION (Street Address): _____

TELEPHONE: _____

FAX: _____

EMPLOYER IDENTIFICATION NUMBER: _____

PERIOD BEGINNING:	_____
PERIOD ENDING:	_____
RETURN DUE:	_____

MAKE CHECKS PAYABLE TO: Campbellsville Tax Office
 203 North Court Street
 Suite 10
 Campbellsville, KY 42718

1.	Gross Salary, Wages, and Other Compensation		
2.	Less Salary, Wages, and Other Compensation not subject to License Fee	-	
3.	Net Salary, Wages, and Other Compensation subject to License Fee (Line 1 less Line 2)	=	
4.	Multiply Line 3 by the Occupation License Fee (1%)	=	
5.	IF FILED AFTER DUE DATE: 1% with a \$25 minimum 1% with a 12% minimum	+	
6.	TOTAL PAYMENT DUE	=	

Check No. ()

ATTACH COPY OF W-2 WITH RETURN ON ANNUAL RETURN ONLY

I certify that the information contained herein and any schedules or exhibits attached are correct.

Signature: _____ Title: _____ Date: _____

FOR INTERNAL USE ONLY

Reconciled By: _____ Date: _____

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INSTRUCTIONS:

- Line 1: Enter the gross amount of salary, wages, and other compensation for the year. Generally, this amount is total compensation.
- Line 2: Enter the gross amount of salary, wages, and other compensation that is not subject to the Occupational License Fee. Generally, this only includes compensation for working time spent outside the physical limits of the Campbellsville Tax Office. Unless clearly apparent on Form W-2, a detailed schedule must be attached to explain any deductions on this line.
- Line 3: Subtract Line 2 from Line 1 and enter the resulting amount.
- Line 4: Multiply Line 3 (Net Salary, Wages, and Other Compensation subject to License Fee) by the current rate of 1% and enter the resulting amount.
- Line 5: Enter the amount of penalty and interest if filed after the due date.
- Line 6: Add Line 4 and Line 5. If paying by check, enter the check number in the space provided.
- Other: Individual contact information must be fully completed, including tax period and Occupational License Fee account number. The return must be complete with an authorized signature along with title and date.

THE FOLLOWING MUST BE ATTACHED:

- Form(s) W-2 (Submit with annual return only)
- Detailed schedule of Line 2 deductions, if any.