



Project Superintendent:

Job Summary:

The Superintendent will direct all construction activity on site, following correct construction procedures while adhering to safety standards.

Report to: Project Manager

Duties/Responsibilities:

Safety:

- Responsible for job site safety *daily*
- Ensure all subcontractors participate in safety meetings.

Oversight:

- Assist in developing the Construction Master Schedule.
- Schedule and coordinate trades; managing 3-week lookahead schedules.
- Manage City & Third-Party Inspections.
- Ensure job sites meet safety standards
- Conduct subcontractor meetings each week.
- Attend weekly meetings with the project team.
- Anticipate potential issues in scheduling, and coordination and provide remedies that keep the project schedule and budget intact and implementation of the project schedule or budget.
- Develop strong working relationships with contractors, City Building Officials, and Inspectors

QA/QC:

- Ensure subcontractors are installing work by the project documents and typical construction practices
- Ensure all activities are completed before the inspector's review work onsite

Closeout:

- Manage closeout process with the subcontractors, transfer of utilities, training, and punch list

Required Skills/Abilities:

- Excellent verbal and written communication skills.
- Excellent interpersonal, negotiation, and conflict resolution skills.
- Excellent organizational skills and attention to detail.
- Strong analytical and problem-solving skills.
- Ability to act with integrity, professionalism, and confidentiality.
- Effective team player, able to manage stress and positively shape his/her environment.

Education and Experience:

- A minimum of 7 years' experience in multi-family construction
- Microsoft Project, Excel, and Procore
- OSHA 30
- First Aid & CPR Certified

We are looking for members to join our team. Local Native American Preference applies. Must have small tools and a reliable vehicle. 5 years minimum experience in Construction Management & Field experience preferred.

Please email your resume to the following addresses and place "Superintendent Applicant" in the subject box.

Loren Miller: lorenmiller@lamcorporation.com, Jeffery Etsitty: jetsitty@lamcorporation.com, and

Rick Deste: rickdestea@lamcorporation.com LAM Corporation (505) 722-0965.