

TOWNSHIP OF WEST ORANGE TREE REMOVAL APPLICATION PROCEDURE

STEP 1 THE APPLICANT:

1. Completes application **Section A**, including block and lot numbers in the upper right hand box at engineering office.

NOTE: Agent is the entity actually removing the tree(s). Agent must be either a New Jersey Licensed Tree Expert or New Jersey Licensed Tree Care Operator.

- 2. Provides a survey or sketch showing approximate location of tree(s) proposed for removal.
- Marks trees proposed for removal with bright colored spray paint or ribbons.
- 4. Provides written proof they have notified the adjacent property owners of the pending removals.
- 5. Provides a sketch or plan showing replacement trees and/or landscaping if applicable which shall include a listing of quantities, sizes and species of all replacement plant material.

STEP 2 THE FORESTER:

 Inspects property and determines whether the tree or trees can be removed.

- 2. Determines whether replacement will be required.
- 3. Determines whether other precautionary measures will be needed such as the installation of a construction fence to create a protected root zone, pruning, deep root feeding and mycorrhizae inoculations, the creation of tree wells, approval of grading materials, etc.

STEP 3 THE APPLICANT:

- 1. Returns completed application to the Engineering Department.
- 2. Pays the tree removal permit fee:

Basic Permit Fee - \$25.00

Development Application Fee - \$300.00

- 3. Obtains the permit.
- 4. Displays the permit in a location clearly visible from the street.

EXCEPTION - TREE EMERGENCY

Property owners may remove hazardous trees under emergency conditions prior to obtaining a tree removal permit providing:

- 1. The tree is declared a hazard; proof in writing by a New Jersey Licensed Tree Expert or International Society of Arboriculture Certified Arborist.
- 2. Following the emergency removal of the tree or trees, the property owner shall apply for a tree removal permit at the Engineering Department within five (5) business days of the removal and shall provide written proof of the hazard by the licensed tree expert or certified arborist at that time.

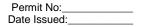
COMPLIANCE WITH THE "TREE EXPERTS AND TREE CARE OPERATORS LICENSING ACT" C.45:15C-H

Every company performing tree work in New Jersey must be either a Licensed Tree Expert of Licensed Tree Care Operator registered with the New Jersey Board of Tree Experts.

West Orange property owners are themselves permitted to conduct tree removal on their own property provided they apply for a Tree Removal Permit; however, all tree removals conducted by a private entity for hire must be licensed by the New Jersey Board of Tree Experts.

ADDITIONAL QUESTIONS?

Please leave a message for the Forester at (973)325-4015 or forester@westorange.org





Township of West Orange

Application for Tree Removal and Replacement Permit

DEAD TREES DO NOT REQUIRE THE ISSUANCE OF A TREET REMOVAL PERMIT

ALL questions must be answered for the Applications to be considered COMPLETE.

Application	Date:
comply with	ation for a Tree Removal and Replacement Permit is made with reference to and the intent to a all applicable laws, rules, and regulations, including the General Revised Ordinances of the f West Orange.
1.	Name of Applicant:
	Street Address:
	City/State/Zip:
	Home Phone:Work/Cell Phone:
	Email:
2.	Location of Property Subject to Proposed Tree Removal Activity
	Street Address:
	Block:Lot:
3.	Property Owner(s) of Record
	Name of Owner:
	Street Address:
	City/State/Zip:
	Home Phone:Work/Cell Phone:
	Email:
4.	Status of Applicant (Check One)
	TenantOwnerContract PurchaserOther:
	If the Applicant is not the owner, attach hereto the notarized consent of the owner.
5.	Has this property been the subject of an application and/or otherwise involved in a matter
	before the West Orange Planning Board and/or Board of Adjustment?
	Yes No If yes, please state the dates and action taken or pending, identify the
	Township Agency who or is handling the matter, and enclose a copy of the resolution
	conserved by the Agency, if
	applicable:
6.	Has the property received a construction permit and/or is there a construction permit pending?
	Yes No If yes, please state the reason for and the date of application or the date of
	the issuance of the permit:

Permit No:	_
Date Issued:	-
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7.	number, size and species of trees to be replaced. Attach additional sheets if necessary:
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8.	Describe or attach grading plan if more than six (6) inches of soil will be removed or added within the drip line of a tree or trees on the site:
9.	Map, drawing or diagram must be attached hereto. List the names, address, phone number and email of the preparer of the map drawing or diagram attached:
10.	List the number, species, and diameter of each tree to be removed:
11.	State reason for tree removal:
12.	Identity the Licensed Tree Expert or Licensed Tree Care Operator who will be providing tree
	removal services:
	Name:
	License Number
	Address:
	City/State/Zip:
	Work Phone:Cell Phone:
	Email:
13.	Proposed date to commence tree removal:
	Proposed date to complete tree removal:
and condition	good that the undersigned may be subject to statutory penalties for each violation of the terms ons of the West Orange Tree Preservation, Removal and Replacement Ordinance. The diagrees to post a copy of the Tree Removal Permit on the site and to present a copy for a request.
Applicant's	Signature Print Name Legibly Date

Permit No:_	
Date Issued:	

For Administrative Purposes Only:					
Numbers of trees approved for removal:	(living)(dead/dying)				
Number of trees replaced:					
Additional replacement /preservation requirements:					
Circle One: Basic Permit Fee: \$25.00 Total Development Application Fee: \$300.00 Total					
Signature of Forester:	Date:				

West Orange Ordinance #2177-08 defines a tree as "a self-supporting single stem perennial woody plant having a diameter of at least four inches measured at a point of 4.5 feet (or 54 inches) from the ground at the base of the tree on its uphill side.

Up to three (3) live trees may be removed on an improved residential lot within any 365-day period without the necessity of obtaining a tree removal permit.