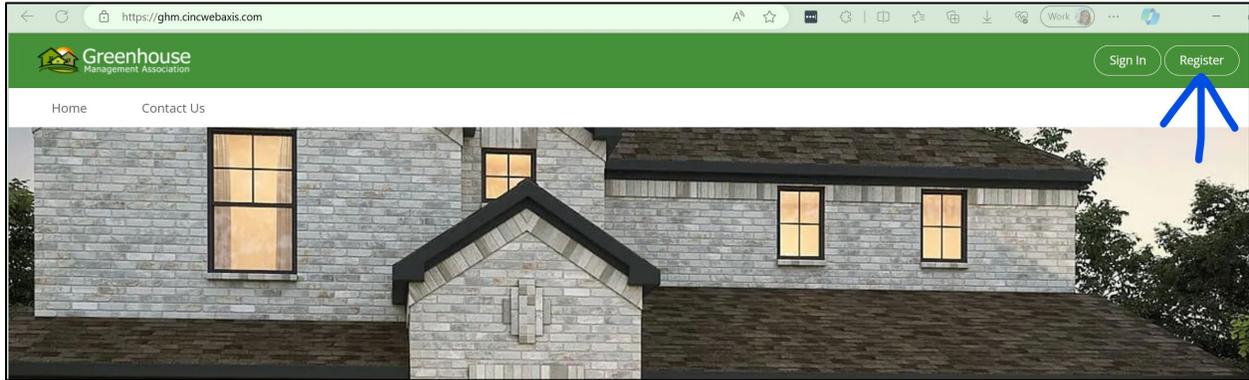


Greenhouse Management Association, LLC New Homeowner Instructions

How to Register for the New Portal:

1. Go to <https://ghm.cincwebaxis.com> and click on “Register” at the top of the page.



(Note: you can also reach this registration page from <https://greenhousemgmt.com>.)

2. Enter your name and property address (required fields).

3. Enter your phone number(s) (optional).

4. Choose your privacy settings under “Directory Listing.”

— Directory Listing - Do you want to be listed in the community online directory? —

By selecting to display the information below, you are opting-in for it to be available for anyone in the community to see in the published directory on this website and on the mobile app. If you do not wish to share your information, do not check a box.

Show / Opt-in:

Display Name:

Display Address:

Display Email Address:

Display Phone Number:

5. Enter your email address (required).

Login Information

Email Address:*

6. Type the symbols you see in the image.



Refresh

Input symbols

Type the characters you see in the picture above.

7. Click “Register” to complete your registration. You’ll receive a confirmation email to set up your password within 24-48 hours.

By clicking the **Register** button, you are authorizing the Association or its Management Company to use your email for any official electronic communications.

If you have any questions or need assistance, please call (469) 215-5321 or email customer@greenhousemgt.com. We will be happy to help!