

Primary School Programmes

2018-2019



REIM Training Solutions



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Primary School Training Programmes

Academic Year 2018 – 2019

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Internet Safety for children

Our children's workshops are suitable for all primary school aged children, with the content tailored to be appropriate for the age group.

The Fundamentals Workshop

- Recognise the positive and negative aspects of Internet Use
- Know what personal Information is and the importance of keeping this private
- Understand the importance of password protection
- Recognise who is a trusted adult
- Understand the dangers of chatting to strangers online

The Follow On Workshops

These workshops are designed to build on the central principles covered in the Fundamentals workshop

1. Cyberbullying
 - Understand the term Cyberbullying
 - Know what devices, apps and websites can be used to cyberbully
 - Define the terms Upstander & Bystander
 - Understand the feelings associated with being cyberbullied
 - Where and who to go to, to get help
2. Online Stranger Danger
 - What does Stranger Danger Mean?
 - What are the dangers of speaking to someone online that you don't know in the real world?
 - Avatar V Real person
 - Who to tell if someone is making us scared, confused or upset while online
3. Social Networking Safely
 - How do Social Networking Sites work?
 - Did you set it up your Social Networks yourself? Who helped you to set it up?
 - Creating secure passwords
 - How to behave on Social Networks
 - Sharing safely and positively
4. Creating a Positive Digital Footprint
 - What effects our Digital footprint
 - What is a Cookie
 - What is an IP Address
 - Importance of keeping control of our own Digital Foot Print
 - What is included in our digital footprint?
 - How to control your DFP?

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Children's Internet Safety – Full Day Workshop

This full day workshop allows the children to discover the many different risks to consider when it comes to online life. Through practical exercises, case studies and games we explore online communication with strangers and friends, cyberbullying, privacy & security, fake news and advertising, gaming and inappropriate content.

The nature of the day means that topics can be explored more fully and children are given the opportunity to share their experiences and learn from each other. They will go home with a certificate of achievement as well as a greater awareness of how their online life can affect their real life.

The workshop is aimed at children aged 9+, and can cater to up to 100 children in a hall.

Screen Time Project

This project is aimed at children who are struggling with too much screen time and need a more focussed approach to exploring the issues around their online life.

The project will take place across 6 weeks, with 1.5 hours each week with the group. The children will produce a piece of work through various mediums which can then be used to spread the messages they have learned about throughout the rest of the school.

Schools will have identified small groups of up to 10 children throughout the school who may be having issues to take part in the workshop.

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Internet Safety for Parents

Our adult workshops educate parents in the practical skills needed to set up parental controls and protect their children on-line while using PC/Laptop, Android or 'I' device. We also provide knowledge on how to keep children safe while using some of the frequently used social media sites and tips on dealing with cyberbullying.

The workshops are available during school hours, twilight or evening and are facilitated through presentation and demonstration and will cover the following topics:

- Social Networking/ Online Gaming /Online Gambling /Inappropriate material
- Cyberbullying
- "Hot" Web Sites - current sites that may cause concern e.g. Omegle, Monkey
- Computer / Internet Parental Controls to include:
 - Set up User Accounts (for individual children)
 - Operating System Controls (age specific)
 - Internet Browser Security
 - Safe Searching
 - Internet Filters

The workshop will run for approximately 2 hours including time for questions and answers.

Internet Safety Workshop for Parents and Children

This workshop combines the information that parents need to know with the insight for children as to what their online life really means to them. The workshop gives parents and children the opportunity to discuss existing habits and rules, and a framework to come up with a new and safer approach in the home.

The two-hour workshop will be based around a workbook, case studies, videos and practical exercises and is aimed at children in age 8+ along with their parents.

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Internet Safety for Teachers

2 Hour Workshop

- Keeping teachers up to date with current technologies and apps
- Providing guidance on how to deal with issues that may arise in relation to children in their care
- Appropriate use of social media by school staff
- Building resilience in the face of online abuse

Policies and Procedures Framework

REIM will present a proposed framework for the Policies and Procedures relating to internet safety and ICT management

Policies and Procedures Review

REIM will review the current policies in place at your school and then meet with Senior Leadership Teams, Child Protections Teams, and ICT Coordinators to discuss and suggest improvements. It will cover the importance of a robust ICT policy, and a framework for your school to include: ICT Acceptable Use policies, E-Safety policy, Social Media Policy for staff. It also covers the importance of “buy-in” from school staff and the wider school community.

Board of Governors Training

This workshop will give the Board of Governors an insight into the issues the staff face with the pupils, explore areas of concern around staff behaviour online, and make them aware of what their responsibilities are regarding policies and procedures within the school.

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iPad Training Courses for Teachers

REIM Training Solutions will work with your school to help you develop a plan tailored specifically to your teachers training needs and allow you to fully utilise the iPads at your disposal.

We will work closely with you delivering high quality, cost effective training for your teachers; thus enabling them to fully integrate iPads across the curriculum and maximise its potential as a teaching and learning device.

We can start right at the basics with a session on the iPads functionality or we can jump straight into some App training. We have a suite of Apps that we recommend to get you started and training will centre on whichever Apps you choose.

Getting started is as easy as 1-2-3

- 1. Initial Conversation** - How do you want to proceed with integrating the iPad into your school? Where does it fit within your development plan? How well do the teachers know the technology? What route do you want the training to take?
- 2. Training Plan** - REIM Training Solutions will help you develop a training plan based on your school needs and how you want to proceed with integrating iPads into the curriculum.
- 3. Implementation** - We will provide high quality, cost effective iPad training for teachers to help them grow in confidence and fulfil the iPad's capability as a teaching and learning device.

We are available for full day staff development or we can schedule your training across a number of twilight sessions, it is entirely up to you! Our training courses will vary in price depending on the number and type of sessions that you require. A quote will be provided to you after our initial conversation. Contact us for more information.

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Transition Programme – Boundaries

This programme covers the **transition from primary to post-primary education**, exploring the possibilities and pitfalls. It is aimed at children in their final year of primary education and their parents and the programme will provide a space where common boundaries can be discussed and set. This course will provide both parties with skills and knowledge to communicate effectively with each other, focusing on both offline and online activity, at a time when children are exploring their independence.

The programme may be run in individual primary schools or as part of a wider programme with feeder schools and local secondary schools. Schools can also choose to run only one of the three workshops, or to book the complete programme.

Workshop 1 - Parent & child

- Minimum Stress Transition – Moving from primary to post-primary school
- Boundaries – exploring the changing dynamic in families as pre-teens gain independence and responsibility.

Workshop 2 – Children

- Exploring New Friendships – Who do I make friends with?
- Understanding and dealing with Stress, Anxiety & Depression
- Communication – How do I get along with the people closest to me?

Workshop 3 – Parents

This workshop can take place in the first term of 1st year in secondary school or in the final term of primary school. It is aimed at all parents of transitioning students and will build on the initial Parent and Child transition workshop (it is not necessary for all parents to have attended the previous workshop). Topics covered will include:

- Communicating with your adolescent
- Monitoring their online life
- Stress anxiety and depression – understanding the signs and where to go to get help

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Coding & Robot Programming

Coding is already part of everything we do from computer games to car technology - it is all around us! By teaching coding to your students you are giving them a skill for life and a great head start to understanding the world around them!

Teaching coding - additional skills your students will learn: Problem Solving; planning; creative thinking; numeracy and literacy; logical reasoning; collaborative working.

Your teachers don't need to have any coding experience or even any IT skills to learn the basics on our practical courses, which will provide easy ways for your team to introduce basic coding skills throughout all areas of the curriculum. We can provide workshops for staff only or for individual classes of students with their teacher to introduce particular programmes. We can also combine robot coding through Sphero Edu with Scratch, Scratch Jr or Hopscotch.

Courses available:

Teacher Workshops

2.5 Hours Scratch/Scratch Jr/Hopscotch/Swift Playground

Full day Scratch/Hopscotch/Swift Playgrounds

The workshops will introduce your staff to the programme of your choice, demonstrating the functionality and showing practical examples of how to use the programme as well as suggesting ideas to incorporate the programme across the curriculum. The full day workshops will include more practical examples and a more in-depth look at additional functionality.

Courses can be held during school, staff development days or during after school twilight sessions.

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Student Coding Workshops

Robot Programming with Sphero Edu

Let your students have some fun with our Sphero robots, while learning the building blocks of coding. We can provide robots, tablets and a variety of activities to challenge your students to think and plan their way to success. As well as coding skills, our activities will incorporate many curriculum concepts including direction/angles, shapes, speed, distance, problem solving, computational thinking, collaborative working to name a few.

Scratch Junior - 4 week programme (7 hours)

Aimed at 5 – 7 Year olds **Scratch Jr** will allow your students to be part of the exciting world of creating and coding. By learning the building blocks of coding your students will be able to create their own interactive stories and games and learn to problem solve and express themselves in a fun way. This programme is an excellent starting point for additional coding work as it introduces the concepts in a very visual, easy to understand way.

Scratch – 6 week Programme (10 hours)

Aimed at 8 – 16 Year olds **Scratch** Programming allows you to create your own stories, animations and games. When students use Scratch they are “learning to think creatively, reason systematically, and work collaboratively — essential skills for life in the 21st century.”

Hopscotch - 6 week Programme (10 hours)

Aimed at 9+ Year olds Hopscotch is a visual programming language designed to allow young or beginner programmers to develop simple projects. Children will start with the simplest of coding and very quickly can build their confidence to create advanced animations and games.

Swift Playgrounds - 6 week Programme (10 hours)

Swift is a powerful programming language created by Apple and used by the developers to build today's most popular apps. Swift Playgrounds is an app that makes learning Swift interactive and fun.

NOTE: Scratch Jr, Hopscotch and Swift Playgrounds workshops require each attendee to have their own iPad. Scratch requires each attendee to have access to a PC or iPad

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G Suite for Education

Built on the idea that when people can work together easily from anywhere, they accomplish more. In Google's own words the G Suite for education core apps include:

Classroom: Google Classroom is your mission control for class. Create classes, distribute assignments, send feedback, and see everything in one place. Instant. Paperless. Easy.

Gmail: Spam protection, powerful search, and integrated calendar helps you get more done. For education, there are absolutely no ads.

Drive: Save work files in Drive, access them from any device and share them instantly. No more sending attachments or merging different versions.

Calendar: Spend less time planning and more time doing with shareable calendars that integrate seamlessly with Gmail, Drive, Sites and Hangouts.

Vault: Archive your emails and chats. Now free for G Suite accounts. Manage, retain and search for your organisation's email and on the record chats. Export files to Google Drive and preserve your data.

Sites: Create a website for your class, your team or a project with our easy site builder. All without writing a single line of code.

Chat & Hangouts: Connect any time via video, voice or text. Use text chat for quick questions and Hangouts for group calls, virtual office hours and field trips.

Docs, Sheets, Forms, Slides: Create and edit docs, spreadsheets and presentations right in your browser. Multiple people can work at the same time, and every change is saved automatically.

REIM Training Solutions will help you to seamlessly integrate G Suite into your organisation, providing a smarter collaborative workspace while saving multiple teacher hours.

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Microsoft Office Training

Ideal for staff who need to brush up on existing skills or who need a basic level of knowledge of Microsoft packages.

Microsoft Word

Attendees will learn how to create and save a document, including document set up i.e. margins, headers, footers, entering text, formatting text, inserting pictures, graphics, tables.

Microsoft Excel

Basic Excel spreadsheet training. Focus on formatting, simple formulae and analysis tools.

Microsoft PowerPoint

Attendees will learn how to enter, edit and format text in presentations, apply unique titles to slides, insert images, drawn objects, pictures, video clips. Adding sound, animation and transitions to presentation will also be covered.

Microsoft Outlook

Get the best out of the email system in your organisation

Who should attend?

Any staff member - no previous experience necessary

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If there is any other training in relation to internet safety or staff training in ICT or apps, please contact us to discuss your requirements – we have highly experienced staff who can create and tailor training courses in many different topics.

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