

## Child Protection Checklist

September 2023

Aspect	What	Completed
Draft Child Protection Policy	Read through Mark up questions or feedback and provide to Kath/ Susie	
Child Protection Guidelines for Staff	Review and provide any feedback	
Internal Recording Form	Review and provide any feedback	
Body/Skin Recording Form	Review and provide any feedback	
Guidelines if Child Volunteers Information	Review and provide any feedback	
Safe Working Practices Guidelines	Review and provide any feedback	
MOI Child protection Referral Form	Review and provide any feedback	
Other		
List of designated/appropriate people	Schools to do (not provided) Include designation and contact numbers	
Flow chart	Schools to do (not provided)	
Record of ALL staff having undertaken Child Protection course/training	Schools to do and keep	
If other documents needed, please suggest and provide models.		