

WILDERNESS PARK HOME OWNERS ASSOCIATION

MONTHLY MEETING MINUTES

UNAPPROVED

May 6, 2017

Meeting called to order at 9:37 am by President Tom Kirchner

**Board Members in Attendance:** Kristi Kalkbrenner, Gina Libbesmeier, Brenda Henricks, Shane Heald, Tom Kirchner, Char Fischer

**ABSENT:** Vania Agrey, Corky Smith, Mitch Peterson

**PRESIDENT'S REPORT: Tom**

- Tom sent out job descriptions to Tim and Tracy and hasn't heard anything back as of yet, he will meet with Tim and Tracy and have them sign off on them and put them in the office.
- GoFund account for Carberts has closed. If you're still interested in donating there is another account out there.
- Sherriff department for the radar trailer, wanted to put it on the east gate to encourage people to follow the speed limits for Memorial Day Weekend.
- Cass County Assessor cannot make it to the annual meeting. Meadowbrook township is up for a complete reassessment for 2018. If you have any general questions please call Mark Peterson, Cass County Assessor at 218-547-7239.

**SECRETARY'S REPORT:**

- Kristi read the minutes taken at the last meeting. Char made a motion to approve and Gina 2<sup>nd</sup> it, all approved

**TREASURER'S REPORT:**

• Balances:

US BANK: \$36,855.30

US BANK SAVINGS: \$11,154.93

ANCHOR BANK CD: \$ 18,523.78

EAGLE VALLEY BANK: \$ 11,782.82

Cash - \$75.00

**Grand Total: \$78,391.83**

- We took in \$1,700 this week for delinquent dues from the attorney. There was a mix up at the attorney office and letters were sent to everyone and not just serious delinquent accounts. There will not be a charge for this as it was their mix up.
- We are sitting at \$55,495.82 for delinquent dues and \$29,464.02 in dues that are over seven years old. \$84,959.84 is total delinquent dues.
- Auto insurance – it is actual insurance for the buildings. It is a huge discount to pay yearly; it has been paid yearly in the past and it was decided that is what should be done this year as well.
- GoFundMe account is 201.00 and that will be given to Lee.
- We have a donation of Eric Mathison family is donating tables and pool chairs that they will be bringing up.
- Tracy and Tim are providing Tom with the timecards.

**Bylaws and Convent:**

- Colleen is not present, only follow up from the letters that were sent was that three letters came back as undeliverable.

**ROAD REPORT:**

- Roads will be graded today. They are doing shoulder recovery as well.
- Wires in a tube are in the middle of the road per Vicki, Shane will take a look at this.

- Northfork will give us a bid to repair frost heaves. It was discussed to possibly get bids for the roads to be fixed. The budget for the year is close to being exhausted. We are just doing road repairs instead of maintenance. Repairs go out on bid but maintenance is in contract with Northfork
- Gravel pit – no update

#### **ACTIVITIES REPORT:**

- Brenda is in the process of getting the supplies for the breakfast which is the Sunday of Memorial Day weekend and is looking for help, anyone who can is appreciated. The weekend before or the weekend of we need to be washed and wash dishes and needs help doing this.
- July 15<sup>th</sup> is going to be activities for children, activities and adults with the pork feed. Help is needed for this as well. It was brought up that a 5k for adults and 1k for kids would be a good activity for this day as well. Brenda would like extra picnic tables for this day as well if you would like to let the clubhouse use yours.

#### **OLD BUSINESS:**

- Dues committee: Will send a letter or e-mail to all park members showing the different dues so people are well aware of the different structures possible.
- We have to vote by lots and not parcels.
- Questionnaire regarding members asking more information regarding how they like the invoices sent and any other pertinent information we could keep record of such as electric on lots, septic, wells, etc.

#### **CARETAKER REPORT:**

- Doing the final scrub in the pool now.
- Kurt Glen will donate all aluminum panels for the overhang for the back door.
- Shingles on the clubhouse will be worked on.
- Security system in the parking lot, would like to put a camera out as well as another one out by the playground, etc.
- Pool supplies need to be bought.
- Glass needs to be out of the pool area. If a glass breaks a in the pool area it takes a week and a half to two weeks to drain and clean.
- New pool sign will not fade. The new sign will be ordered with consequences of breaking pool rules on it. Brenda made a motion to approve and Shane 2nd it.

#### **NEW BUSINESS:**

- County is paying for one, possibly one and a half dumpsters for the cleanup day. Dumpsters come in Friday morning. The purpose is to clean up the properties here and not bringing garbage from home.
- First responders: Tracy invited them here for a special meeting, Meadowbrook Township doesn't want our help they have Motley and Staples. We need to figure out what government body is going to sponsor us. Lot of good ideas this morning. North Memorial asked to have a place to land a helicopter.
- Tom brought up a camper charge for multiple campers on a lot. At this point we do not have enough board members present at the meeting to continue.

#### **OPEN FORUM:**

- There was a jacket lost on east gate road; it will stay in the office for anyone to claim. Also a pair of sunglasses left at the clubhouse.
- Tim has not had a raise for two years and he would like a raise. He is at \$14.00 an hour and everyone thought he would like to \$2.00 raise. This will be discussed at the next meeting. Tim has been here at the park for eight years.

- Front gate, Mark Arhens has been taking care of the front gate and would like to take donations as far as block and patio stone to build it up a bit and get it more modernized. The big rock pile needs to be moved and it was thought Northfork would probably take it. It needs to be removed as it seems to be a home to animals. Mark asked that when dues are sent out it is possible to add this on the invoice if people want to donate.
- Fires need to be out when leaving your lot.
- Gina asked permission to clean up the clubhouse and make things more modernized and this was agreed upon.
- NJPA can help the park with funding for materials.

Meeting adjourned at 10:42 AM - Next Meeting is June 3, 2017