Child Welfare - Foster Care & Adoption Recruitment

Hardin County Job and Family Services

Kenton, OH 43326

From $22.11 per hour

Join our team and make a lasting difference in the lives of children and families!

What You'll Do

Foster Care & Adoption Recruitment and Assessment

- Recruit and interview prospective foster families, including therapeutic foster care applicants.
- Determine eligibility and provide required training to foster parents
- Certify and recertify foster homes according to state and federal standards
- Maintain compliance-ready case files for monitoring
- Interview prospective adoptive parents and complete adoptive home studies
- Monitor adoptive placements and determine eligibility for adoption assistance programs
- Maintain accurate case files for adoption applications and assistance

Permanent Placement & Case Management

- Receive and place children in adoptive care
- Manage a caseload of children in permanent custody and a small ongoing caseload
- Receive and process applications for adoptive placement
- Develop permanent planning service goals for each child
- Collaborate with children, adoptive families, and Juvenile Court to finalize adoptions
- Prepare and maintain case records, social/medical histories, court documents, correspondence, and materials required for federal and state compliance

Training, Community Engagement & Compliance

- Conduct training on recognizing and presenting child abuse
- Plan and deliver required training to foster parents and adoptive applicants
- Provide public presentations on child abuse prevention

What We're Looking For

- A passion for serving children and families
- Strong judgement, communication, and critical thinking skills
- Ability to navigate complex and emotional situations with professionalism
- Associate or bachelor's degree in social service-related field (additional Ohio requirements may be considered)

Why Hardin County?

Work in a county where **children and families matter**, where your voice is heard, and where leadership is committed to building a strong, respectful, and supportive culture.

You won't do this work alone. Our team is collaborative, supportive, and committed to helping each other succeed – because we know the work is touch, and the mission is worth it.

If you're ready to do work that truly matters - we want to hear from you.

APPLY TODAY and be part of something bigger.

Send your resume to Jodi.Tudor3@jfs.ohio.gov