

## Main Event Registration Process



1. Pray for your students and their friends (especially the ones they might invite), this event, the speaker, the band, and the participants. Pray for all the individuals that will receive one of these registration forms.
2. **Print** Out the Main Event Handbook off of [nyicolorado.com](http://nyicolorado.com) or CheddarUP. You will need copies of each of the following:
  - **Individual Registration Form**
  - **Room Assignment Form**
  - **Sport Roster Form**
3. Have students fill out **registration/medical** release form and return them to you.
4. **Keep** the **Medical** Release forms and **bring them** with you to the event in March.
5. Use each **individual** registration form information to fill out the ONLINE REGISTRATION FORM. (Please note: Make sure to follow the link on the Cheddar Up website to complete the participant registration for both Adults and Students! All people attending must register.)
6. A link to **online registration** can be found on the [nyicolorado.com](http://nyicolorado.com) website under “Main Event.” You can also click on the above link to register. **You must complete online registration and submit a payment in order to be registered.**
7. Use the **individual** registration forms to fill out a participant registration and sports roster form for all participants (including adults). The link to participant registration can be found within the online registration (Cheddar Up).
8. **eMail: ONLY** the **rooming assignment form** (by February 20th), and **Sports Roster(s)** to [maineventconyi@gmail.com](mailto:maineventconyi@gmail.com) (by March 1st)
9. Contact Craig Krager or Stacey Hassell with any questions regarding the event or the registration process.
  - Craig: [ckrager@gmail.com](mailto:ckrager@gmail.com) (970) 744-0513
  - Stacey: [stacey@crossingchurch.org](mailto:stacey@crossingchurch.org) (303) 875-4292
10. On-site Check-In location will be at the Embassy Suites starting at 4:00PM
11. All participants **MUST** be at the Friday services.
12. Bring as many students and sponsors as you can. Thank you for participating! We **GREATLY** look forward to seeing you and your students at the event in March!