**Person Specification for Teaching Assistant –Level 1**

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|  | Essential | Desirable | Evidence |
| Qualifications | * Good basic education to GCSE/O’Level in English and Maths * NVQ Level 3 or equivalent | * Current First Aid certificate * Level 1 Safeguarding training | Application form  Certificates |
| Knowledge and Understanding | * The needs of young children * Child development and the ways in which children learn * The role played by various adults in a child’s education * The need for inclusion * Help all staff to achieve their objectives * Assist children on an individual basis but also as part of a team * Explain tasks simply and clearly * Supervise and manage the behaviour of children * Accept and respond to authority and supervision * Work with guidance but limited supervision * Liaise and communicate effectively with children, staff, parents and other agencies * Demonstrate good organisational skills * Get involved in professional development, attend weekly staff meetings and attend courses * Make and maintain basic teaching resources * Commitment to the personal welfare and safeguarding of children | * Monitor and record basic assessments about individual progress * Suggest alternative ways of helping a child if they are unable to understand * Describe in simple terms the process of behaviour management with children * Understanding of Autism Spectrum Disorder | Letter of application  Interview  References |
| Experience | * Working with young children | * Being a paid worker, working with young children | Interview |
| Attributes and competencies | * Calm and able to work to given timescales * Enthusiastic, innovative and creative * Respects confidentiality * Flexible and wants the very best for all our learners * Recognises the importance of educating the whole child within a broad, creative curriculum |  | References |