**Person Specification for Teaching Assistant –Level 1**

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|  | Essential | Desirable | Evidence |
| Qualifications | * Good basic education to GCSE/O’Level in English and Maths
* NVQ Level 3 or equivalent
 | * Current First Aid certificate
* Level 1 Safeguarding training
 | Application formCertificates |
| Knowledge and Understanding | * The needs of young children
* Child development and the ways in which children learn
* The role played by various adults in a child’s education
* The need for inclusion
* Help all staff to achieve their objectives
* Assist children on an individual basis but also as part of a team
* Explain tasks simply and clearly
* Supervise and manage the behaviour of children
* Accept and respond to authority and supervision
* Work with guidance but limited supervision
* Liaise and communicate effectively with children, staff, parents and other agencies
* Demonstrate good organisational skills
* Get involved in professional development, attend weekly staff meetings and attend courses
* Make and maintain basic teaching resources
* Commitment to the personal welfare and safeguarding of children
 | * Monitor and record basic assessments about individual progress
* Suggest alternative ways of helping a child if they are unable to understand
* Describe in simple terms the process of behaviour management with children
* Understanding of Autism Spectrum Disorder
 | Letter of applicationInterviewReferences |
| Experience | * Working with young children
 | * Being a paid worker, working with young children
 | Interview |
| Attributes and competencies | * Calm and able to work to given timescales
* Enthusiastic, innovative and creative
* Respects confidentiality
* Flexible and wants the very best for all our learners
* Recognises the importance of educating the whole child within a broad, creative curriculum
 |  | References |