



St Ralph Sherwin
Catholic Multi Academy Trust



St John Houghton Catholic Voluntary Academy

Saint John Houghton Catholic Voluntary Academy
Abbot Road, Ilkeston, Derbyshire DE7 4HX

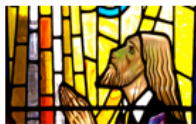
<http://www.st-johnhoughton.derbyshire.sch.uk/>



Application Pack

Teacher of Design and Technology
St John Houghton Catholic Voluntary Academy
Ilkeston

Welcome



St Ralph Sherwin
Catholic Multi Academy Trust



Dear Applicant,

Thank you for expressing an interest in applying to work within the St Ralph Sherwin Catholic Multi-Academy Trust (CMAT). As CEO, I want to provide you with an introduction to our Trust and to give you a flavour of what working within our Trust would be like.

Firstly, you do not need to be a Catholic to work in our Trust. There are certain reserved positions, which require someone to be Catholic, i.e. CEO, Headteacher, Deputy Headteacher, Subject Leader/Head of RE and Lay Chaplain but other than that a respect for our ethos and a willingness to participate in what we do is all that is required.

Everybody who works within our Trust, in a school or central offices is in some way a teacher. Whether you are the headteacher, a classroom teacher, receptionist, cook, cleaner, caretaker, HR or Finance manager/assistant you have an impact on the children we serve. We are a family and building a community which supports and upholds our gospel values of tolerance, respect, compassion and love are central to our success going forward.

This is a hugely important time in the life of our Trust. As of 1st September 2018, we have brought together 25 schools from Derby City, Derbyshire, Staffordshire, Stockport and Nottinghamshire (of which 20 are primary and 5 are secondary) to work within the Trust.

As CEO of the Trust I understand the huge responsibility I have to ensure that every child and young person benefits from the establishment of this new Trust.

The St Ralph Sherwin Catholic Multi-Academy Trust has been formed to preserve, maintain and develop Catholic education in the areas served by its academies. We are committed to providing the highest quality of education for every child and young person we serve.

We have a vision for our Trust that goes beyond our individual academies and that changes our perceptions from *my* academy to *our* academy. Working together through the Trust, each academy will benefit educationally from the expertise within the Trust as a whole and practically from the services procured and provided centrally. By formalizing the links between secondary and primary schools we will provide a stable, challenging and consistent education through the phases to those pupils and families we serve. Our Trust will be a dynamic entity, which will grow and adapt with those who are working and learning within it. It will respond to the needs of its community while adhering to the Catholic principles upon which its member academies are founded.

We have been given a wonderful opportunity to shape the future of Catholic education for around 8,000 young people who attend our schools across the Trust.

Schools are special places where we get the chance to improve the lives of young people in a unique way. The best schools are places where we develop young minds; we must focus on growth not just in the brain but the growth of character, the development of the whole person.

I hope you are excited by this vision of what we want to achieve and if you feel you want to be part of this, I would encourage you to apply for this position within our Trust.

Yours sincerely

Sean McClafferty

CEO, Saint Ralph Sherwin Catholic Multi-Academy Trust

Headteacher's Letter

St John Houghton Catholic Voluntary Academy

Part of St Ralph Sherwin Catholic Multi Academy Trust

Saint John Houghton Catholic Voluntary Academy
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Dear Applicant

Teacher of Design & Technology (Permanent) **Required for January 2019 (or as soon as possible thereafter)**

Thank you for your interest in the post of full-time teacher of Design & Technology. As the Headteacher of Saint John Houghton Catholic Voluntary Academy I am looking for the right candidate to join us in moving the school forward in this key area. The application pack includes further information about the post, the school, and job description and person specification for your information.

The successful candidate will join an experienced and highly successful, popular Faculty with a wide curriculum offering at Key Stage 4 and we will expect the successful candidate to contribute to the further development of Design Technology.

We are looking for a confident and inspiring classroom practitioner whose teaching is at least "Good" across both Key Stage 3 and 4 and who can demonstrate competence in all areas of the Teachers' Standards.

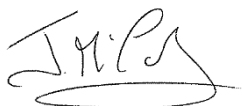
As you will see from the person specification we are looking for an enthusiastic and motivated teacher who has a good Honours Degree in a Design Technology related subject. Candidates will have excellent interpersonal and communication skills and the ability to work in a collaborative way.

We hope that having read through the information included, you will have a sense of our school community and feel inspired to apply for this post. If so, please complete and sign all the documents in the application pack and send these to the St Ralph Sherwin Catholic Multi Academy Trust as directed.

We welcome and encourage visits from prospective candidates and would ask that you contact the Head of Faculty Mrs Lucy Rees (L.Rees@st-johnhoughton.derbyshire.sch.uk) to arrange a mutually convenient appointment.

Kind regards

Yours sincerely



Mrs J McCarthy
Headteacher

About St John Houghton

St John Houghton Catholic Voluntary Academy

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The Governors at Saint John Houghton Catholic Voluntary Academy, part of the St Ralph Sherwin Multi Academy Trust, are seeking to appoint a dedicated, energetic and innovative individual to join our supportive, nurturing and experienced Art, Design & Technology Department.

The successful candidate will be passionate about Design & Technology and will be committed to ensuring that every child achieves the highest possible academic standards.

Design & Technology is a very popular subject here at Saint John Houghton.

We can offer the successful candidate:

- a supportive working environment based around our Catholic ethos and an excellent and varied weekly CPD programme. (We welcome applications from Catholics and non-Catholics)

- A dedicated, supportive and committed team of staff

- A welcoming community with a clear sense of its Catholic identity

- Training and support to develop skills

In return, we offer participation in a Childcare Vouchers Scheme and good road links with J25 of the M1 and the Nottingham-Derby A52.

How to apply

For more information, an application pack and to apply please visit <https://srscmat.co.uk/vacancies> or email vacancies@srscmat.co.uk.

Closing date: Monday 3rd December 2018 at 4pm

Interviews: Monday 10th December 2018

The St Ralph Sherwin Catholic Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to satisfactory references, an enhanced Disclosure and Barring Service (DBS) check, medical check, evidence of qualifications plus verification of the right to work in the UK.

The Trust will endeavor to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

You do not need to be a Catholic to work in our Trust. There are certain reserved positions, which require someone to be Catholic, i.e. CEO, Headteacher, Deputy Headteacher, Subject Leader/Head of RE and Lay Chaplain but other than that a respect for our ethos and a willingness to participate in what we do is all that is required.

Ref: SRSTJOHNNOV2018

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Saint John Houghton Catholic Voluntary Academy

About Our Academy

As a Catholic Voluntary Academy everything we do is based around our Mission Statement and we expect all who work with us to respect our distinctive Catholic ethos.

Saint John Houghton Catholic Voluntary Academy opened as The Blessed John Houghton Catholic School in 1965 offering a Christian education, where prayer, worship and liturgy are integral parts of our daily life.

We aspire:

To be recognised for the quality of care extended to all associated with us and to respect each person's dignity and uniqueness

To make the faith life of the school inform and affect work in all areas of the curriculum

To be a 'family', embracing home and parish, with an awareness of its responsibilities to both local and world-wide communities

To establish a whole curriculum which will balance the highest academic standards with the life skills and critical awareness necessary to enable all students to reach their full potential and to respond to the needs of society

Our Academy is part of the St Ralph Sherwin Catholic Multi Academy Trust in the Diocese of Nottingham and Derbyshire LA area, close to the cities of Nottingham and Derby. The school is popular and there are approximately 650 students on roll. The majority of students come from Catholic feeder schools in Ilkeston, Eastwood and Long Eaton and some from Derby. We are International Schools award winners and have also achieved some success in the Church Schools Award scheme. We are also a Fairtrade School and have well established global links.

Saint John Houghton is a wonderful school for teachers and learners alike. We are rooted in a rich local tradition and celebrate our heritage each year by participating in the Beauvale Pilgrimage. We are also forward looking and constantly seeking to develop all aspects of provision and experience for our students. We provide an outstanding curriculum, one which is carefully planned and consistently reviewed to meet the needs of the all our students. Our staff are passionate about our school community and committed to the growth and development of all colleagues and students. The students enjoy academic challenge and appreciate positive relationships with their teachers. They are reflective learners and engage wholeheartedly with the broader aspects of school life in relation to for example, social justice issues and service towards others. We are a welcoming and happy community and the work of all members of our school community is founded in the context of the School Mission Statement. At Saint John Houghton we prepare our students for the modern world and in the words of our school prayer, we pray that students will have "the fortitude to follow your Son, Jesus, amid the mayhem of our often chaotic world." Our school motto, Garde ta Foi means 'Guard your Faith'. We aim to give our students the skills and faith to face the challenges of 21st Century living.

About the Faculty

St John Houghton Catholic Voluntary Academy

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Saint John Houghton Catholic Voluntary Academy The Art, Design and Technology Faculty

Over the past few years, every element of the Art, Design and Technology Faculty has undergone a huge amount of change to ensure that we are providing our students with the best chance to reach their potential. The Faculty is always pushing for improvement and the new member of the team will play a vital role in bringing their thoughts and ideas to contribute to making this happen. It is vital that the new member of the Faculty appreciates the work that has already been done and adopts the strategies that the Faculty has already put in place.

Staffing structure

The Art, Design and Technology Faculty have five hardworking, forward thinking and passionate teachers who are determined to provide a challenging and stimulating environment for our students at Saint John Houghton Voluntary Catholic Academy. To support all of our planned activities we have two technicians and a number of TA's that regularly work within the Faculty at both KS3 and KS4.

Range of subjects

Art, Design and Technology is a popular choice for students and the curriculum has been tailored to be exciting and interesting for all those students taking part. At KS3 we try not to categorise subjects but instead deliver projects through a set design brief allowing students to draw upon previous experience to solve the problem. We are very keen on mixing material areas and have a more holistic approach to the delivery of Design and Technology. Students are given two hours of Design and Technology a week and we operate a carousel system so that students get the chance to develop their skills with a range of different challenges.

At KS4 we have a range of Design and Technology subjects offered as optional subjects. Students taking a Design and Technology will do so in Years 10 and 11. There is a high demand for all of our subjects within Faculty with around 70% of students opting to take an Art or Design and Technology GCSE. We currently offer GCSE's in Engineering, Food Preparation & Nutrition, Design & Technology and Art & Design. In some of these subjects where numbers are high we offer a carousel system similar to KS3 that allows teachers to share a GCSE group.

Facilities

The Design and Technology Faculty has had significant investment over recent years to ensure the success of the subject continues. The Food room is fully equipped to meet the needs of the current curriculum. We also have a dedicated D&T ICT suite with 22 computers that can be used by the entire Faculty with prior arrangement. The Faculty has a design suite which contains 14 computers, laser cutter, vinyl cutter, milling machine, colour printer and A3 scanner. The Textiles room has been fully equipped with a CNC embroidery machine, 12 computers and sewing machines to ensure that we offer a creative and versatile environment.

Exam statistics

As a Faculty we have been keen for Design and Technology to shift away from traditional methods of teaching which has seen Resistant Materials and Textiles being combined into Design & Technology with great success. In recent years we have altered the way in which GCSE's are delivered and opted for GCSE groups to be shared by more than one teacher. This has improved the way that Design and Technology GCSE's have been delivered by allowing healthy conversation and best practice to be shared. The Faculty can typically expect to attain 75% - 80% level 4's from Design and Technology subjects at GCSE with our 7+ levels around 20%.

Job Description

St John Houghton Catholic Voluntary Academy

(part of Saint Ralph Sherwin Catholic Multi Academy Trust)

Class Teacher Job Description

Job Title:	Teacher of Design & Technology
Reporting to:	Head of Art, Design Technology Faculty
Working with:	Departmental Colleagues, teaching and support staff, parents, link governors, partner schools
Contract:	Permanent Full Time
Salary:	Mainscale

As a Catholic Voluntary Academy everything we do is based around our Mission Statement and we expect all who work with us to respect our distinctive Catholic ethos

The safety and well-being of every child is our highest priority – all offers of employment will be subject to enhanced DBS clearance

MAIN DUTIES	
Operational/ Strategic Planning	<p>To assist with the development of appropriate syllabuses, resources, schemes of work, marking policies, assessment and teaching strategies in the Design Technology Faculty. The day-to-day management, control and operation of areas of the Design Technology curriculum to be determined by the Head of Faculty.</p> <p>To assist in monitoring and following up student progress.</p> <p>To assist in the implementation of school Policies and Procedures.</p> <p>To work with colleagues to formulate aims and objectives for the department which have coherence and relevance to the needs of students and to the aims and objectives of the school.</p> <p>To assist in the management of the business planning function of the department, and to ensure that the planning activities of the department reflect the needs of the students and the aims and objectives of the school.</p> <p>To support the application of ICT in the Curriculum area.</p>
Curriculum Provision:	<p>Under the direction of the Head of Faculty, deliver an appropriate, comprehensive, high quality, cost-effective and enriching curriculum programme which complements the school's strategic objectives.</p>
Curriculum Development:	<p>To support curriculum development within the whole Faculty.</p> <p>To keep up to date with national developments in the subject area and teaching practice and methodology.</p> <p>To liaise with the Head of Faculty to maintain accreditation with the relevant examination and validating bodies.</p>
Staffing Staff Development: Recruitment/ Deployment of Staff	<p>To take responsibility for own CPD and attend CPD sessions during directed time.</p> <p>Play a full part in the academy's Teacher Appraisal procedure/</p> <p>To promote teamwork and to motivate staff to ensure effective working relations.</p> <p>To ensure the effective efficient deployment of classroom support.</p> <p>To participate in the school's ITT programme as appropriate.</p>

Job Description

Quality Assurance:	<p>To ensure the effective operation of quality control systems.</p> <p>To assist in the process of the setting of targets and to work towards their achievement.</p> <p>To help to establish common standards of practice and develop the effectiveness of teaching and learning styles in all relevant curriculum area within the department.</p> <p>To contribute to procedures for lesson observation.</p> <p>To implement quality procedures and to ensure adherence to those.</p> <p>To participate in the monitoring and evaluation of the curriculum in line with agreed procedures including evaluation against quality standards and performance criteria.</p> <p>To seek/implement modification and improvement where required.</p>
Management Information:	<p>To ensure the maintenance of accurate and up-to-date data using GO4Schools for student tracking.</p> <p>To assist in the use of analysis and evaluation of performance data.</p> <p>To help to produce reports within the quality assurance cycle.</p> <p>To assist in the production of reports on examination performance, including the use of value-added data.</p> <p>To assist in the identification of exam entries.</p>
Communications:	<p>To help ensure that all members of the department are familiar with its aims and objectives.</p> <p>To ensure effective communication as appropriate with the parents of students through regular newsletters.</p> <p>To liaise with partner schools, higher education, Examination Boards, Awarding Bodies and other relevant external bodies as necessary.</p>
Marketing and Liaison:	<p>To contribute to the school liaison and marketing activities, eg, the collection of material for press releases.</p> <p>To contribute to the development of effective subject links with partner schools and the community, attendance where necessary at liaison events in partner schools and the effective promotion of subjects at Open Days and other events in partner schools and the wider community.</p> <p>To actively promote the development of effective subject links with external agencies.</p>
Pastoral System:	<p>To monitor and support the overall progress and development of students.</p> <p>To help to monitor student attendance together with students' progress and performance in relation to targets set for each individual; ensuring that follow-up procedures are adhered to and that appropriate action is taken where necessary.</p> <p>To act as Form Tutor and carry out the duties associated with the role as outlined in the generic job description.</p> <p>To assist in the implementation of the Behaviour Management system so that effective learning can take place.</p>
Teaching:	<p>To undertake an appropriate programme of teaching in accordance with the duties set out in the Teachers' Standards.</p> <p>To deliver lessons which are at least "Good"</p>
Additional Duties:	<p>To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.</p>

Person Specification

Factor	Essential	Desired
Values	<p>Clear educational vision and commitment to the Catholic Ethos and values of Saint John Houghton Catholic Voluntary Academy</p> <p>Commitment to academic excellence and high standards</p> <p>Commitment to an inclusive curriculum</p> <p>Commitment to the Academy's role in the wider community</p>	<p>Commitment to breadth in and beyond the curriculum and to the development of the full potential of all students at all levels</p>
Professional Attributes	<p>Degree in Design Technology related subject</p> <p>Qualified Teacher Status</p>	<p>Able to offer extra skills, second subject. Able to teach Art</p>
Experience	<p>Evidence of successful classroom practice</p> <p>Knowledge and understanding of current educational thinking and developments in Design Technology</p> <p>Experience of teaching Design Technology at KS3 and KS4</p>	<p>Experience of teaching students of mixed ability.</p> <p>Experience of teaching a range of DT subjects such as Textiles, Electronics, Product Design, Food at KS3. Experience of teaching Art</p>
Training	<p>Clear sense of responsibility for own Continuing Professional Development</p>	<p>Evidence of recent participation in CPD activities and commitment to continuing professional development</p>
Personal Attributes	<p>Conscientious and self-motivated</p> <p>Detailed planner</p> <p>Relates well to colleagues, students and parents</p> <p>Approachable</p> <p>A good team player</p> <p>Uses initiative and takes responsibility</p> <p>Ability to work under pressure and to challenging deadlines</p> <p>Confidentiality</p>	<p>Creative thinker</p> <p>Flexible</p>
Skills / Abilities	<p>Ability to organise, plan and prioritise</p> <p>Excellent time manager</p> <p>Effective communicator, orally and in writing</p> <p>Effective interpersonal skills</p> <p>Well-developed ICT skills, including the ability to apply these in a practical setting.</p> <p>Adaptability to changing circumstances and new ideas.</p>	<p>Understanding of the importance of data in driving achievement</p>
Other	<p>Ability to respond effectively to change</p> <p>Demonstrate integrity</p> <p>Ability to form and maintain appropriate relationships and personal boundaries with children and young people.</p>	

Information for Applicants

How to apply

A job description and person specification are available for download.

If you wish to apply, please download, complete and email your application form and associated forms to vacancies@srsrsmat.co.uk by the closing date.

Please ensure that your application contains the following:

- A clear indication of the post for which you are applying
- Email addresses for all your referees
- **NB Should you be shortlisted, references will be taken up prior to interview**
- The completed separate Rehabilitation of Offenders Disclosure Form
- The completed separate Recruitment Monitoring Form

All CVs must be accompanied by a fully completed application form.

Closing Date

Please ensure your application arrives before the closing date of **Monday 3rd December 2018 at 4pm**. We are now monitoring our recruitment advertising and would be grateful if you could fill in this question on page two of the application form, stating where you first learned of this vacancy.

Interview

Interviews for the posts will take place as soon as possible after the closing date. Please assume that if you have not heard from me within two weeks of the closing date, that unfortunately on this occasion your application has not been successful.

School Visit

The school warmly encourages applicants to visit their school. Please contact the school office to arrange an appointment.

The Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. Should you be shortlisted, references will be taken up prior to interview. The appointment will be made subject to an enhanced DBS check and other pre-employment checks.

Information for Applicants

Saint Ralph Sherwin Catholic Multi-Academy Trust

On 1st September 2018, the Saint Ralph Sherwin Catholic Multi-Academy Trust brought all of the 25 Catholic schools located in Derby City, Derbyshire, Staffordshire and Stockport together in a partnership, to ensure the very best spiritual, social and academic experiences and outcomes for the young people in our schools. We will achieve this through working together to share what we do well and identify the areas where we can learn from each other. As a Catholic MAT, we will place the life, teachings and person of Jesus Christ at the centre of everything we do.

The Schools of the Saint Ralph Sherwin CMAT:

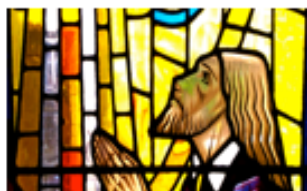
Primary Schools

St John Fisher Catholic Voluntary Academy, Derby
St Alban's Catholic Voluntary Academy, Derby
St George's Catholic Voluntary Academy, Derby
St Joseph's Catholic Primary School, Derby
St Mary's Catholic Primary School, Derby
Christ the King Catholic Voluntary Academy, Alfreton
St Elizabeth's Catholic Voluntary Academy, Belper
St Anne's Catholic Voluntary Academy, Buxton
All Saints & Saint Margaret's Catholic Voluntary Academies, Glossop

St Mary's Catholic Voluntary Academy, Glossop
St Charles's Catholic Voluntary Academy, Hadfield
St Thomas Catholic Voluntary Academy, Ilkeston
English Martyrs' Catholic Voluntary Academy, Long Eaton
St Joseph's Catholic Voluntary Academy, Matlock
St Mary's Catholic Voluntary Academy, New Mills
St Edward's Catholic Voluntary Academy, Swadlincote
The Priory Catholic Voluntary Academy, Eastwood
Holy Rosary Catholic Voluntary Academy, Burton

Secondary Schools

St Benedict Catholic Voluntary Academy
St Thomas More Catholic School
St Philip Howard Catholic School
St John Houghton Catholic Voluntary Academy
Blessed Robert Sutton Catholic Sports College



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