Saint Benedict, A Catholic Voluntary Academy

Person Specification

The following indicate the essential and desirable criteria we are seeking in the post of **ICT (Placement) Technician**

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| **Attributes** | **Essential** | **Desirable** |
| Education Qualifications/Professional development | | |
|  | Working towards Degree in Computer Science/ Systems | Formal training on any of the following – Windows Desktop, Microsoft Windows Server, Microsoft Office software |
|  | High standard of literacy and numeracy |  |
| Relevant Experience /Technical skills | | |
|  |  | Previous work experience (customer facing) |
|  |  | Experience of fault finding and repairing computer hardware |
|  | Good knowledge of LAN topologies and architectures (including subnets and vlan’s) | Knowledge of HP Procurve switches  (CCNA qualification) |
|  | Ability to install, test and deploy software. | Knowledge of Microsoft SCCM or Windows Deployment Services |
|  | Experience of Windows 7 & 10 desktops |  |
|  | Experience of Windows 2008 & 2012 Server | Knowledge of Active Directory |
|  | Knowledge of Apple hardware and software | Experience of Adobe CS5 software |
|  | Experience of Microsoft Office 2016 software | Knowledge of Microsoft Office 365 |
|  | Experience of web design (Wordpress) | Knowledge of SharePoint or Moodle |
|  |  | Working knowledge of AV systems including projectors & Interactive whiteboards |
|  | Ability to follow and document helpdesk procedures |  |
|  |  | Knowledge of virtualized server environments – Microsoft Hyper V or VMware |
| **Personal Qualities** | | |
|  | Can work effectively as part of a team |  |
|  | Can communicate effectively at all levels whilst maintaining a calm professional attitude |  |
|  |  | Ability to work unsupervised and use initiative to prioritize workload |
|  | Confidence to deal with new people and situations |  |
|  |  | Ability to work accurately under pressure to tight deadlines |
|  | A commitment to continuing professional development. |  |
|  | Good practical knowledge & problem solving skills |  |
|  | Be of smart professional appearance. |  |
|  | Good organizational skills. |  |
|  | Self-motivated. |  |
|  | An awareness of the importance of confidentiality and data protection. |  |
|  | Ability to unpack, move and install computer equipment |  |
|  | A commitment to safeguarding and promoting the welfare of children. |  |
|  | Can embrace whole school initiatives | Desire to make a positive contribution to the whole school community |
|  | Is sympathetic to the Catholic ethos of the school |  |
|  | Believes every student can succeed at Saint Benedict Catholic Voluntary Academy | Display enthusiasm for ICT in an education environment |