



St Ralph Sherwin
Catholic Multi Academy Trust



St John Houghton Catholic Voluntary Academy

Saint John Houghton Catholic Voluntary Academy
Abbot Road, Ilkeston, Derbyshire DE7 4HX

<http://www.st-johnhoughton.derbyshire.sch.uk/>

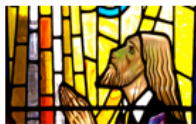


Application Pack

Social Inclusion Co-Ordinator

St John Houghton Catholic Voluntary Academy
Ilkeston

Welcome



St Ralph Sherwin
Catholic Multi Academy Trust



Dear Applicant,

Thank you for expressing an interest in applying to work within the St Ralph Sherwin Catholic Multi-Academy Trust (CMAT). As CEO, I want to provide you with an introduction to our Trust and to give you a flavour of what working within our Trust would be like.

Firstly, you do not need to be a Catholic to work in our Trust. There are certain reserved positions, which require someone to be Catholic, i.e. CEO, Headteacher, Deputy Headteacher, Subject Leader/Head of RE and Lay Chaplain but other than that a respect for our ethos and a willingness to participate in what we do is all that is required.

Everybody who works within our Trust, in a school or central offices is in some way a teacher. Whether you are the headteacher, a classroom teacher, receptionist, cook, cleaner, caretaker, HR or Finance manager/assistant you have an impact on the children we serve. We are a family and building a community which supports and upholds our gospel values of tolerance, respect, compassion and love are central to our success going forward.

This is a hugely important time in the life of our Trust. As of 1st September 2018, we have brought together 25 schools from Derby City, Derbyshire, Staffordshire, Stockport and Nottinghamshire (of which 20 are primary and 5 are secondary) to work within the Trust.

As CEO of the Trust I understand the huge responsibility I have to ensure that every child and young person benefits from the establishment of this new Trust.

The St Ralph Sherwin Catholic Multi-Academy Trust has been formed to preserve, maintain and develop Catholic education in the areas served by its academies. We are committed to providing the highest quality of education for every child and young person we serve.

We have a vision for our Trust that goes beyond our individual academies and that changes our perceptions from *my* academy to *our* academy. Working together through the Trust, each academy will benefit educationally from the expertise within the Trust as a whole and practically from the services procured and provided centrally. By formalizing the links between secondary and primary schools we will provide a stable, challenging and consistent education through the phases to those pupils and families we serve. Our Trust will be a dynamic entity, which will grow and adapt with those who are working and learning within it. It will respond to the needs of its community while adhering to the Catholic principles upon which its member academies are founded.

We have been given a wonderful opportunity to shape the future of Catholic education for around 8,000 young people who attend our schools across the Trust.

Schools are special places where we get the chance to improve the lives of young people in a unique way. The best schools are places where we develop young minds; we must focus on growth not just in the brain but the growth of character, the development of the whole person.

I hope you are excited by this vision of what we want to achieve and if you feel you want to be part of this, I would encourage you to apply for this position within our Trust.

Yours sincerely

Sean McClafferty

CEO, Saint Ralph Sherwin Catholic Multi-Academy Trust

St John Houghton Catholic Voluntary Academy

Part of St Ralph Sherwin Catholic Multi Academy Trust

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Abbot Road, Ilkeston, Derbyshire DE7 4HX

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Social Inclusion Co-Ordinator

Grade/SCP: Band 3 Point 16 (Pending Pay Award)

Contract: Fixed Term until 31 August 2020

Hours: Part-time - 26 Hours per Week (Monday to Thursday) 39 Weeks per Year

Full Time Salary - £18,319

Actual Pro Rata Salary for Part Time 39 weeks per Year - £10,880

Location: Saint John Houghton Catholic Voluntary Academy, Abbot Road, Ilkeston Derbyshire DE7 4HX

www.st-johnhoughton.derbyshire.sch.uk

Start Date: 01 September 2019

Saint John Houghton Catholic Voluntary Academy, part of the St Ralph Sherwin Catholic Multi-Academy Trust, is seeking to appoint a highly organised and motivated Social Inclusion Co-Ordinator who will work as part of our Behaviour Team based in our Social Inclusion Room (known as Reflection).

This is an important role in our school and the successful candidate will need to have a working knowledge of sending and receiving emails; Microsoft Office (particularly Word and Excel) together with other administrative and behaviour management skills.

We can offer the successful candidate:

- A supportive working environment based around our Catholic ethos. (We welcome applications from
- Catholics and non-Catholics
- A dedicated, supportive and committed team of staff
- A welcoming community with a clear sense of its Catholic identity
- Training and support to develop skills

The successful candidate will be supported by a very strong senior leadership team and Director of Learning and will work in a school on a journey of improvement where the culture is focused on ensuring every child can become the best that they can be.

We participate in a Childcare Vouchers Scheme.

We have good road links with J25 of the M1 and the Nottingham-Derby A52

How to apply

For more information and application pack visit <https://srscmat.co.uk/vacancies> or email vacancies@srscmat.co.uk.

Closing date: Wednesday 26 June 2019 (9am)

Interviews: Thursday 04 July 2019

Information for Applicants

How to apply

A job description and person specification are available for download.

If you wish to apply, please download, complete and email your application form and associated forms to vacancies@srsrsmat.co.uk by the closing date.

Please ensure that your application contains the following:

- A clear indication of the post for which you are applying
- Email addresses for all your referees
- **NB Should you be shortlisted, references will be taken up prior to interview**
- The completed separate Rehabilitation of Offenders Disclosure Form
- The completed separate Recruitment Monitoring Form

All CVs must be accompanied by a fully completed application form.

Closing Date

Please ensure your application arrives before the closing date. We are now monitoring our recruitment advertising and would be grateful if you could fill in this question on page two of the application form, stating where you first learned of this vacancy.

Interview

Interviews for the posts will take place as soon as possible after the closing date. Please assume that if you have not heard from me within two weeks of the closing date, that unfortunately on this occasion your application has not been successful.

School Visit

The school warmly encourages applicants to visit their school. Please contact the school office to arrange an appointment.

The Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. Should you be shortlisted, references will be taken up prior to interview. The appointment will be made subject to an enhanced DBS check and other pre-employment checks.

Information for Applicants

Saint Ralph Sherwin Catholic Multi-Academy Trust

On 1st September 2018, the Saint Ralph Sherwin Catholic Multi-Academy Trust brought all of the 25 Catholic schools located in Derby City, Derbyshire, Staffordshire and Stockport together in a partnership, to ensure the very best spiritual, social and academic experiences and outcomes for the young people in our schools. We will achieve this through working together to share what we do well and identify the areas where we can learn from each other. As a Catholic MAT, we will place the life, teachings and person of Jesus Christ at the centre of everything we do.

The Schools of the Saint Ralph Sherwin CMAT:

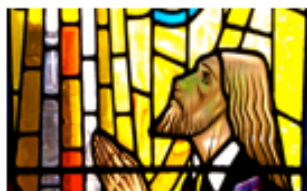
Primary Schools

St John Fisher Catholic Voluntary Academy, Derby
St Alban's Catholic Voluntary Academy, Derby
St George's Catholic Voluntary Academy, Derby
St Joseph's Catholic Primary School, Derby
St Mary's Catholic Primary School, Derby
Christ the King Catholic Voluntary Academy, Alfreton
St Elizabeth's Catholic Voluntary Academy, Belper
St Anne's Catholic Voluntary Academy, Buxton
All Saints & Saint Margaret's Catholic Voluntary Academies, Glossop

St Mary's Catholic Voluntary Academy, Glossop
St Charles's Catholic Voluntary Academy, Hadfield
St Thomas Catholic Voluntary Academy, Ilkeston
English Martyrs' Catholic Voluntary Academy, Long Eaton
St Joseph's Catholic Voluntary Academy, Matlock
St Mary's Catholic Voluntary Academy, New Mills
St Edward's Catholic Voluntary Academy, Swadlincote
The Priory Catholic Voluntary Academy, Eastwood
Holy Rosary Catholic Voluntary Academy, Burton

Secondary Schools

St Benedict Catholic Voluntary Academy
St Thomas More Catholic School
St Philip Howard Catholic School
St John Houghton Catholic Voluntary Academy
Blessed Robert Sutton Catholic Sports College



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